

**IDAHO BOARD OF SOCIAL WORK EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 1/23/2018**

**BOARD MEMBERS PRESENT:** Robert Payne - Chair  
Virginia K Dickman  
Donna Lynn Hatch  
Dr. Eleanor P Downey  
Dr. Joan M Cloonan  
Lynnet R Keeley

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Deputy Bureau Chief  
Julie Eavenson, Admin. Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Deon L'Abbe, Technical Records Specialist I  
Deborah Sexton, Management Assistant  
Jean Uranga, Prosecuting Attorney

**OTHERS PRESENT:** Buffy Fernandez  
Sasha Cohn  
David Powell  
Lisa Taylor

The meeting was called to order at 9:03 AM MST by Robert Payne.

Ms. Cory introduced Julie Eavenson as the new Administrative Support Manager.

**APPROVAL OF MINUTES**

Ms. Keeley made a motion to approve the minutes of 10/24/2017 and 11/07/2017. It was seconded by Dr. Downey. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She updated the Board on the meetings with Legislators from around the state.

The deadlines to submit proposed law and rule changes to the Governor's Office have passed for the 2018 Legislative Session. The deadline to submit proposed law changes to the Governor's Office is mid-July 2018 and the deadline to submit

proposed rule changes to the Governor's Office is mid-August 2018 for the 2019 Legislative Session.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$97,530.83 as of 12/31/2017.

## **DISCIPLINE**

Ms. Uranga presented a memorandum regarding case SWO-2018-6. Ms. Dickman made a motion to authorize closure with an advisory letter in case SWO-2018-6. It was seconded by Ms. Keeley. Motion carried.

Ms. Uranga presented a memorandum regarding case SWO-2018-8. Dr. Cloonan made a motion to authorize closure with an advisory letter in case SWO-2018-8. It was seconded by Ms. Dickman. Motion carried.

Ms. Uranga presented a memorandum regarding case SWO-2018-3. Dr. Downey made a motion to authorize closure with an advisory letter in case SWO-2018-3. It was seconded by Ms. Dickman. Motion carried.

Ms. Uranga presented a memorandum regarding case numbers SWO-2018-10, and SWO-2018-7. Dr. Downey recused herself from discussion of SWO-2018-7. She left the room and asked that her recusal and departure be recorded. After discussion, the Board gave recommendations for appropriate discipline.

Dr. Downey returned to the meeting.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2016-8. Ms. Keeley made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Hatch. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2017-20. Ms. Dickman made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Downey. Motion carried.

## **EXECUTIVE SESSION**

Dr. Downey made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Keeley. The vote

was: Mr. Payne, aye; Ms. Keeley, aye; Dr. Hatch, aye; Ms. Dickman, aye; Dr. Downey, aye and Dr. Cloonan, aye. Motion carried.

Ms. Keeley made a motion to come out of executive session. It was seconded by Ms. Dickman. The vote was: Mr. Payne, aye; Ms. Keeley, aye; Dr. Hatch, aye; Ms. Dickman, aye; Dr. Downey, aye and Dr. Cloonan, aye. Motion carried.

## **APPLICATIONS**

Ms. Dickman made a motion to deny request for reconsideration for applicant #901152804. It was seconded by Dr. Downey. Motion carried.

Ms. Dickman made a motion to approve Sasha Cohn for the LSW exam. It was seconded by Dr. Downey. Motion carried.

Ms. Dickman made a motion to approve David Powell, LCSW- 37335 for clinical licensure. It was seconded by Dr. Hatch. Motion carried.

Dr. Downey made a motion to approve Jennifer M. Larsen for clinical supervisor. It was seconded by Ms. Keeley. Motion carried.

Dr. Hatch made a motion to table applicant #901154936 for further information. It was seconded by Dr. Downey. Motion carried.

Dr. Hatch made a motion to table applicant #901155130 for further information. It was seconded by Ms. Keeley. Motion carried.

Dr. Downey made a motion to approve the supervision plan for Alexandro Pedroza. It was seconded by Ms. Keeley. Motion carried.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Ms. Dickman made a motion to approve the Bureau's recommendation and authorize closure in the following cases:

I-SWO-2017-10

I-SWO-2017-12

I-SWO-2017-18

I-SWO-2017-28

I-SWO-2017-29

I-SWO-2017-38

I-SWO-2017-42 & 43

I-SWO-2018-6  
I-SWO-2018-20

It was seconded by Dr. Cloonan. Motion carried.

Ms. Peel presented a memorandum regarding case I-SWO-2018-17. Ms. Dickman made a motion to authorize closure with an advisory letter in case SWO-2018-17. It was seconded by Ms. Keeley. Motion carried.

Ms. Peel presented a memorandum regarding case I-SWO-2018-21. Dr. Downey made a motion to authorize closure with an advisory letter in case SWO-2018-21. It was seconded by Dr. Cloonan. Motion carried.

Ms. Peel presented a Stipulation and Consent Order in case SWO-2018-13. Ms. Keeley made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Hatch. Motion carried.

### **SUPERVISION REPORTS**

The Board reviewed the following supervision reports:

SWO-2015-16  
SWO-2016-7  
SWO-2017-2  
SWO-2017-19  
SWO-2014-25

Dr. Downey made a motion to release Erin Beal-Gerleman from probation in regard to case SWO-2015-16. It was seconded by Dr. Cloonan. Motion carried.

Ms. Dickman made a motion to release Rick Heikkila from probation in regard to case SWO-2016-7. It was seconded by Dr. Downey. Motion carried.

### **LEGISLATIVE INTERIM COMMITTEE UPDATE**

Mr. Ellsworth stated there have been no new developments with the Idaho Legislature Interim Committee and the Bureau is continuing to monitor this.

### **OLD BUSINESS**

### **TO DO LIST**

The Board reviewed the To Do List and no action was taken.

### **EXECUTIVE ORDER**

Ms. Eavenson outlined the Board's role in responding to the Lt. Governor's Executive Order. There is a template that will be used to complete each Board's response, and the template contains six sections:

- A. Index of Statute, Rule, and Policy Requirements for Licensure and Renewal
- B. Applications and Renewals Denied – 2017
- C. Disciplinary Actions – Past 5 Years
- D. Law, Rule, or Policy Changes or Proposed/Implemented Changes in Last 5 Years to Eliminate Barriers to Entry
- E. Assessment of Public Interest
- F. Recommendations for Improvement, Modification, or Elimination of Requirements

The Bureau will be responsible for gathering and entering all of the data sections A, B and C of the template. The Bureau and each Board will jointly fill in section D regarding the Law, Rule or Policy Changes or Proposed/Implemented Changes in Last 5 Years to Eliminate Barriers to Entry. The Board Specialist and Administrative Support Manager will assist the designated Board member with writing sections E and F.

Ideas for the EO that come up between meetings cannot be shared among Board members outside of Board meetings, but may be forwarded to the Board Specialist or Administrative Support Manager for inclusion in the next meeting.

The process will be completed in three meetings: 1) discussion, 2) review and approve a rough draft, and 3) review and approve a final draft. The final draft must be completed and approved by June 15, to meet the July 1, deadline for responding.

The Board reviewed the executive order comments and suggested responding back to some of the comments once the executive order report is completed.

## **NEW BUSINESS**

The Board thanked Deon L'Abbe for her hard work as the specialist for the Board and wished her well as she begins a new job.

The Board discussed Rule 351.02.b regarding category II continuing education and what kind of documentation should be submitted in order to provide proof. Dr. Hatch will draft examples of what the Board would like to see and add it to the frequently asked questions page.

Dr. Cloonan said the Association of Social Work Boards resolution on mobility had passed and the committee she was serving on was complete.

Ms. Keeley made a motion to approve expenses be paid to send Dr. Hatch and Dr. Downey to the 2018 Education Conference May 17-19, 2018. It was seconded by Ms. Dickman. Motion carried.

Ms. Keeley made a motion to authorize the Chair to designate an alternate to attend the conference if Dr. Hatch or Dr. Downey had to cancel. It was seconded by Ms. Dickman. Motion carried.

The Board reviewed correspondence from William Deseron, policy analyst for the Medicaid Medical Care Bureau, regarding allowing clinical social workers to order drug testing. The Board has additional questions for Mr. Deseron and asked that an invitation be extended for him to attend the next Board meeting.

Mr. Payne passed the gavel to Ms. Dickman and was excused from the meeting.

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Ms. Keeley made a motion to come out of executive session. It was seconded by Ms. Dickman. The vote was: Ms. Keeley, aye; Dr. Hatch, aye; Ms. Dickman, aye; Dr. Downey, aye and Dr. Cloonan, aye. Motion carried.

### **LEGISLATIVE INTERIM COMMITTEE UPDATE**

Mr. Ellsworth revisited the legislative interim committee discussion with members of the Board. Ms. Keeley made a motion to designate Dr. Cloonan as the Board's contact with issues concerning the interim committee discussion. It was seconded by Dr. Hatch. Motion carried.

### **2018 MEETING DATES**

April 24, 2018 - 9:00 AM  
May 24, 2018 Conference Call – 9:00 AM  
July 24, 2018 – 9:00 AM  
October 24, 2018 – 9:00 AM

### **ADJOURNMENT**

Ms. Keeley made a motion to adjourn the meeting at 2:52 PM MST. It was seconded by Dr. Downey. Motion carried.

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Robert Payne, Chair

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Virginia K Dickman

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Donna Lynn Hatch

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Dr Eleanor P Downey

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Dr Joan M Cloonan

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Lynnet R Keeley

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Tana Cory, Bureau Chief