

**IDAHO BOARD OF SOCIAL WORK EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 1/24/2017**

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD**

**BOARD MEMBERS PRESENT:** Virginia K Dickman - Chair  
Kristopher L Walton  
Dr. Eleanor P Downey  
Dr. Joan M Cloonan  
Lynnet R Keeley  
Robert Payne

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Mitchell Toryanski, Legal Counsel  
Debbie Sexton, Management Assistant  
Deon L'Abbé, Technical Records Specialist

**OTHERS PRESENT:** Trent Turner, LCSW  
Senator Jim Guthrie  
Representative Kelly Packard  
Kirk Stadelmeyer, Applicant  
Deanna Brunk, Applicant  
Callie Ceci, Applicant  
Mark Anderson, JD - Capella

The meeting was called to order at 9:00 AM MST by Virginia K Dickman.

**AGENDA**

Dr. Downey made a motion to amend the agenda to add a supervision report in regard to case number SWO-2014-25 due to the fact it came in overnight. It was seconded by Ms. Keeley. Motion carried.

**APPROVAL OF MINUTES**

Ms. Keeley made a motion to approve the minutes of 10/25/2016. It was seconded by Mr. Walton. Motion carried.

Ms. Keeley made a motion to approve the minutes of 11/7/2016. It was seconded by Mr. Walton. Motion carried.

## **LEGISLATIVE REPORT**

Ms. Hall gave the legislative report. She said that proposed law changes are due to the Governor's Office by August 1, 2017 and proposed rule changes are due to the Governor's Office by the third week in August for the 2018 Legislature.

## **FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$75,867.31 as of 12/31/2016.

## **DISCIPLINE**

Ms. Uranga presented a memorandum regarding case number SWO-2017-4. Mr. Walton made a motion to close SWO-2017-4. It was seconded by Dr. Cloonan. Motion carried.

Ms. Uranga presented a memorandum regarding case number SWO-2017-8. Mr. Walton made a motion to close SWO-2017-8. It was seconded by Dr. Cloonan. Motion carried.

Mr. Payne recused himself from discussion in case number SWO-2017-6.

Ms. Uranga presented a memorandum regarding case numbers SWO-2017-6, SWO-2017-11, and SWO-2016-8. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Uranga presented a memorandum regarding case number SWO-2017-13. Ms. Keeley made a motion to close SWO-2017-13. It was seconded by Dr. Cloonan. Motion carried.

Ms. Uranga presented a memorandum regarding case number SWO-2017-7. Dr. Cloonan made a motion to close SWO-2017-7. It was seconded by Mr. Walton. Motion carried.

Ms. Uranga presented a memorandum regarding case number SWO-2017-12. Mr. Payne made a motion to close SWO-2017-12 with a warning letter. It was seconded by Mr. Walton. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2017-3. Dr. Downey made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Walton. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2016-7. Mr. Payne made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Walton. Motion carried.

### **EXECUTIVE SESSION**

Mr. Walton made a motion that the Board go into executive session under Idaho Code § 74-206(1)(f) to discuss pending or threatened litigation with counsel. The purpose of the Executive Session was to discuss case number SWO-2015-2. It was seconded by Ms. Keeley. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; Mr. Walton, aye; and Mr. Payne, aye. Motion carried.

Dr. Cloonan made a motion to come out of executive session. It was seconded by Ms. Keeley. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; Mr. Walton, aye; and Mr. Payne, aye. Motion carried.

### **LICENSEE REQUEST TO ADDRESS THE BOARD**

Pursuant to his request, Mr. Turner addressed the Board regarding case SWO-2015-2. He was accompanied by his legislator, Senator Guthrie. Later in the discussion, Representative Packer arrived.

### **EXECUTIVE SESSION**

Dr. Cloonan made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Keeley. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; Mr. Walton, aye; and Mr. Payne, aye. Motion carried.

Mr. Walton made a motion to come out of executive session. It was seconded by Dr. Cloonan. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; Mr. Walton, aye; and Mr. Payne, aye. Motion carried.

### **NEW BUSINESS**

### **CORRESPONDENCE**

Mark Anderson addressed the Board regarding the Council on Social Work Education (CSWE) candidacy status. Mr. Payne made a motion to direct Dr. Downey to do some research regarding this matter and follow-up at the next meeting. It was seconded by Mr. Walton. Motion carried.

The Board discussed Mr. Turner's request. Mr. Walton made a motion that the minutes of this meeting reflect that the Board met with Trent P. Turner, LCSW, and heard his arguments concerning the Stipulation and Consent Order in case number SWO-2015-2, signed by Mr. Turner, and entered by the Board on July 20, 2015. The Board also reviewed the Stipulation and Consent Order, Mr. Turner's letter to the Board dated September 14, 2016, all of the materials submitted with that letter, and Mr. Turner's email to Jennifer Keyes dated October 24, 2016. In addition, the Board reviewed the investigative file in case number SWO-2015-2 and the Prosecutor's Memorandum in the case that was presented to the Board for recommendations on November 12, 2014. The Board noted that Mr. Turner was represented by an attorney in case number SWO-2015-2, and that Mr. Turner's attorney filed a court challenge to the Stipulation and Consent Order which was dismissed by the court. The Board further noted that much of the material presented by Mr. Turner relates to matters for which he was not disciplined. The Board found that the record supports the Stipulation and Consent Order, that the time for any appeal has passed, and that there is no legal or factual basis for the Board to take further action in case number SWO-2015-2. It was seconded by Ms. Keeley. Motion carried.

Dr. Cloonan made a motion to direct legal counsel to draft a letter to Mr. Turner for the Chair to sign. It was seconded by Ms. Keeley. Motion carried.

### **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

### **FOR BOARD DETERMINATION**

Dr. Downey made a motion to approve the Bureau's recommendation and authorize closure in case I-SWO-2016-7. It was seconded by Dr. Cloonan. Motion carried.

Ms. Keeley made a motion to approve the Bureau's recommendation and authorize closure in case I-SWO-2016-26. It was seconded by Mr. Walton. Motion carried.

Dr. Cloonan made a motion to approve the Bureau's recommendation and authorize closure in case I-SWO-2016-35. It was seconded by Ms. Keeley. Motion carried.

Dr. Cloonan made a motion to approve the Bureau's recommendation and authorize closure in case I-SWO-2017-4. It was seconded by Ms. Keeley. Motion carried.

### **SUPERVISION REPORTS**

The Board reviewed the following supervision reports:

SWO-2015-1  
SWO-2015-2  
SWO-2014-25

### **PAYMENT PROPOSAL**

Mr. Walton made a motion to accept the payment proposal in regard to SWO-2016-16. It was seconded by Ms. Keeley. Motion carried.

### **OLD BUSINESS**

To Do List – The Board reviewed the to-do list and no action was taken.

Dr. Downey gave a brief update to members of the Board on the interdisciplinary committee and will continue to follow-up.

Mr. Payne gave a brief update to members of the Board regarding participation on the clinical advisory work group and will continue to follow-up.

### **NEW BUSINESS**

#### **CORRESPONDENCE**

The Board reviewed correspondence from a licensee regarding supervision from an ex-brother-in-law. The Board discussed dual relationships and the fact that it is up to the applicant to prove to the Board they have met the requirements outlined in the laws and rules. Mr. Walton made a motion to draft a letter referring the licensee to Rule 010.04 and Rule 450.06 in order for him to make a determination and submit an application for the Board to review. It was seconded by Dr. Downey. Motion carried.

The Board reviewed correspondence from a licensee regarding supervision by a first cousin. The Board discussed dual relationships and the fact that it is up to the applicant to prove to the Board they have met the requirements outlined in the laws and rules. Dr. Downey made a motion to draft a letter referring the licensee to Rule 010.04 and Rule 450.06 in order for him to make a determination and submit an application for the Board to review. It was seconded by Dr. Downey. Motion carried.

The Board reviewed correspondence regarding services covered by Medicaid and new supervisory protocol with regard to LMSW providing psychotherapy. The Board reviewed Rule 201.02 and said LMSW can only provide psychotherapy if they have an approved supervision plan. Ms. Keeley made a motion to respond to the individual directing them to Rule 201.02 that requires an

approved supervision plan in order for LMSW to do psychotherapy. It was seconded by Dr. Downey. Motion carried.

### **EXECUTIVE SESSION**

Dr. Downey made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Cloonan. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; Mr. Walton, aye; and Mr. Payne, aye. Motion carried.

Mr. Walton made a motion to come out of executive session. It was seconded by Dr. Cloonan. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; Mr. Walton, aye; and Mr. Payne, aye. Motion carried.

### **APPLICATIONS**

Ms. Keeley made a motion to approve Deanna Brunk to sit for the exam. It was seconded by Mr. Walton. Motion carried. Dr. Downey abstained from voting.

Ms. Keeley made a motion to table applicant number 901148494 until additional information has been received for the Board to review. It was seconded by Dr. Downey. Motion carried.

Dr. Downey made a motion to approve Callie Ceci to sit for the exam. It was seconded by Mr. Walton. Motion carried.

Mr. Walton made a motion to deny the supervision plan for Mark Hobbs based on Rule 010.04. It was seconded by Dr. Downey. Motion carried.

### **NEW BUSINESS**

### **CORRESPONDENCE**

The Board reviewed correspondence from Michelle Tueller regarding clinical group supervision. Mr. Walton made a motion to table any action and request staff to invite Ms. Tueller to attend the next meeting. It was seconded by Dr. Downey. Motion carried.

The Board discussed meeting with Health and Welfare in regard to what is, and what isn't clinical supervision. Mr. Payne made a motion to approve Ms. Dickman, Mr. Payne, and staff to meet with Health and Welfare. It was seconded by Ms. Keeley. Motion carried.

The Board tabled discussion regarding the supervision application and templates until the next meeting.

The Board received correspondence from Tracy Sutton regarding clinical supervision. The Board said clinical supervision consists of assessment, diagnoses, and treatment. Ms. Sutton also inquired about developing an advanced clinical supervision course. The Board does not pre-approve continuing education. It is the Board's understanding that BSU has an advanced clinical training course that Ms. Sutton may want to look into. The Board also suggested that Ms. Sutton research other advanced clinical supervision courses. Dr. Downey made a motion to request the Bureau draft a letter noting the details above and have the Chairman sign. It was seconded by Mr. Walton. Motion carried.

The Board reviewed correspondence from Robin Brown-Miller regarding continuing education. Dr. Downey made a motion to request staff respond back to Ms. Brown-Miller that a certificate of completion is required as proof and also direct her to Rule 351.01.I. It was seconded by Mr. Walton. Motion carried.

The Board reviewed correspondence from Danielle Cooley regarding reconciliation counseling with a minor. Mr. Walton made a motion to request staff respond back that not enough information was submitted for the Board to make an informed decision. It was seconded by Mr. Payne. Motion carried.

The Board reviewed correspondence from Megan McCulley regarding Trauma-Focused Cognitive Behavioral Therapy. Dr. Downey made a motion for staff to respond back directing Ms. McCulley to Rule 450.03 and letting her know that the Board cannot act unless a complaint is filed. It was seconded by Mr. Payne. Motion carried.

The Board reviewed correspondence from Ashley Evertson regarding practice in another state. Mr. Walton made a motion to respond to Ms. Evertson that the Board does not have jurisdiction over practice in Virginia, and she should contact the Social Work Board of Examiners in that State. It was seconded by Mr. Payne. Motion carried. Dr. Downey recused herself in this matter.

The Board reviewed correspondence from Duane Broderick regarding SWO-2015-5. No further action was taken.

The Board had a brief discussion regarding car rentals, and no action was taken.

## **ASWB**

Dr. Cloonan gave a brief update regarding the Association of Social Work Boards (ASWB) mobility task force and will follow-up at the next meeting.

The Board discussed the ASWB spring conference. Dr. Downey made a motion to pay the expenses for two Board members to attend the conference. It was seconded by Mr. Walton. Motion carried.

Mr. Payne gave a brief update regarding the ASWB conference. A couple of the highlights included:

- Waiver requests would need to be submitted in order for a state to approve students to take the exam prior to graduation
- Some states are going to an online only verification

Dr. Downey made a motion to approve the ASWB dues. It was seconded by Ms. Keeley. Motion carried.

## **EXECUTIVE SESSION**

Ms. Keeley made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Cloonan. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; Mr. Walton, aye; and Mr. Payne, aye. Motion carried.

Mr. Payne left the meeting.

Ms. Keeley made a motion to come out of executive session. It was seconded by Mr. Walton. The vote was: Ms. Dickman, aye; Ms. Keeley, aye; Dr. Cloonan, aye; Dr. Downey, aye; and Mr. Walton, aye. Motion carried.

## **APPLICATIONS**

Mr. Walton made a motion to request applicant # 901113570 submit a new application to the Board. It was seconded by Dr. Downey. Motion carried.

Mr. Walton made a motion in regard to applicant # 901133220 to accept supervision hours done between April 18 and August 9 and request a report be submitted promptly and deny the request to add additional hours to a previous supervisor. It was seconded by Ms. Keeley. Motion carried.

Mr. Walton made a motion in regard to applicant # 901031204 to approve the 1:1 supervision but not the “group” supervision. It was seconded by Ms. Keeley. Motion carried.

Mr. Walton made a motion to request applicant # 901025567 submit an updated application for the Board to review. It was seconded by Dr. Downey. Motion carried.



Mr. Walton made a motion to approve Kathleen McRill as a clinical supervisor. It was seconded by Ms. Keeley. Motion carried.

**NEXT MEETING** was scheduled for April 25, 2017 at 9:00 AM.

**ADJOURNMENT**

Ms. Keeley made a motion to adjourn the meeting at 5:05 PM. It was seconded by Mr. Walton. Motion carried.

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Virginia K Dickman, Chair

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Kristopher L Walton

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Dr. Eleanor P Downey

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Dr. Joan M Cloonan

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Lynnet R Keeley

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Robert Payne

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Tana Cory, Bureau Chief