

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/26/2016

BOARD MEMBERS PRESENT: Kristopher L Walton - Chair
Dr Eleanor P Downey
Dr Joan M Cloonan
Lynnet R Kase
Robert Payne
Virginia K Dickman

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Jean R. Uranga, Board Prosecutor
Jennifer Keyes, Technical Records Specialist

The meeting was called to order at 9:00 AM MDT by Kristopher L Walton.

APPROVAL OF MINUTES

Dr. Downey made a motion to approve the minutes of April 26, 2016 and May 26, 2016. It was seconded by Ms. Dickman. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that proposed law changes are due to the Governor's Office by August 1, and proposed rule changes are due to the Governor's Office by the third week in August for the 2017 Legislature.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of 73,296.32 as of June 30, 2016.

DISCIPLINE

Ms. Uranaga presented a memorandum regarding case numbers SWO-2016-17. After discussion, the Board gave recommendations for appropriate discipline.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2016-16. Mr. Payne made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Kase. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Dr. Downey made a motion to approve the Bureau's recommendation and authorize closure in cases I-SWO-2015-27, I-SWO-2016-8, I-SWO-2016-9, I-SWO-2016-16, I-SWO-2016-23, I-SWO-2016-24, I-SWO-2016-27 and I-SWO-2016-30. It was seconded by Ms. Kase. Motion carried.

Ms. Dickman made a motion to approve the Bureau's recommendation and authorize closure in case I-SWO-2016-37. It was seconded by Dr. Downey. Motion carried. Mr. Payne was recused.

Case SWO-2012-1 was reviewed. No action was taken.

Ms. Kase made a motion to release respondent from probation in Case No. SWO-2012-12. It was seconded by Dr. Downey. Motion carried.

Mr. Payne made a motion to deny Respondent's request to waive the outstanding balance in Case No SWO-2009-3. It was seconded by Ms. Kase. Motion carried.

Correspondence

Dr. Downey made a motion requesting Mr. Ellsworth send a letter to Mr. Smith responding to his letter regarding his client. It was seconded by Mr. Payne. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to-do list and no action was taken.

Model Regulatory Standards for Technology Postcard

Mr. Payne made a motion to accept the postcard, send it to licensees, and to update the webpage with information regarding the Idaho Telehealth Access Act.

NEW BUSINESS

Disciplinary Sanctioning Guidelines

Mr. Payne made a motion to allow Dr. Downy to be on the subcommittee with the Counseling and Psychology Boards and report to the Board. It was seconded by Ms. Dickman. Motion carried.

ASWB Exam Use Policy

The Association of Social Work Boards (ASWB) revised exam use policy was reviewed. No action was taken.

Discussion Regarding Meeting with St. Lukes

Ms. Dickman made a motion for Mr. Payne and Ms. Keyes to meet with St. Luke's regarding clinical supervision. It was seconded by Dr. Cloonan.

Clinical Advisory Workgroup Charter

Dr. Cloonan made a motion to appoint Mr. Payne to participate with the Clinical Advisory Workgroup. It was seconded by Ms. Kase. Motion carried.

Correspondence

The Board reviewed correspondence from Nancy Hausner. After discussion, Dr. Downy made a motion to approve Ms. Hausner's request and extend her supervision for 90 days, effective July 11, 2016. It was seconded by Dr. Cloonan. Motion carried.

The Board reviewed correspondence from an applicant. Dr. Cloonan made a motion to send a letter requesting an affidavit from someone at the facility verifying that continuous and ongoing supervision had been provided to the applicant. It was seconded by Ms. Dickman. Motion carried.

The Board reviewed correspondence from Optum and Aperture. Mr. Payne made a motion to allow Ms. Hall to respond to Optum & Aperture. It was seconded by Dr. Cloonan. Motion carried.

Endorsement Process

The endorsement process for applicants was reviewed. No action was taken.

ASWB

Ms. Kase made a motion to authorize Mr. Payne to be the delegate, Ms. Dickman to be the alternate paid by ASWB and Ms. Keyes to attend the Fall ASWB conference and to allow the Chair to make any necessary changes. It was seconded by Ms. Dickman. Motion carried.

Election of Officers

Mr. Payne made a motion to elect Ms. Dickman to Chair per Board. It was seconded by Ms. Kase. Motion carried.

EXECUTIVE SESSION

Dr. Cloonan made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Downey. The vote was: MR. Walton, aye; Dr. Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; Mr. Payne, aye; and Ms. Dickman, aye. Motion carried.

Mr. Payne made a motion to come out of executive session. It was seconded by Ms. Kase. The vote was: MR. Walton, aye; Dr. Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; Mr. Payne, aye; and Ms. Dickman, aye. Motion carried.

APPLICATIONS

Mr. Payne made a motion to approve Josie Boggs for the exam. It was seconded by Dr. Cloonan. Motion carried.

Dr. Cloonan made a motion to table #901111593 and notify investigations. It was seconded by Ms. Dickman. Motion carried. Dr. Downey was recused.

Ms. Dickman made a motion to approve #901144491 for the exam pending receipt of documentation showing a successful completion of probation. It was seconded by Mr. Dr. Cloonan. Motion carried.

Ms. Kase made a motion to approve #901056458 for licensure pending the receipt of proof of 20 continuing education hours. It was seconded by Mr. Payne. Motion carried. Ms. Dickman and Dr. Cloonan were recused.

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Mr. Payne made a motion to come out of executive session. It was seconded by Ms. Kase. The vote was: MR. Walton, aye; Dr. Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; Mr. Payne, aye; and Ms. Dickman, aye. Motion carried.

APPLICATIONS

Mr. Payne made a motion to approve 901144491 to sit for the exam pending additional information. It was seconded by Ms. Dickman. Motion carried.

Ms. Kase made a motion to approve Gladly Brewer for the exam. It was seconded by Dr. Cloonan. Motion carried. Dr. Downey was recused.

Ms. Dickman made a motion to deny Kellen Kirby's application for licensure due to not meeting Idaho's requirements. It was seconded by Ms. Kase. Motion carried.

Mr. Payne made a motion to deny the Jessica Werst's application due to her not doing clinical social work. It was seconded by Ms. Dickman. Motion carried.

Dr. Cloonan made a motion to table # 901073983 until fines are paid. Ms. Dickman seconds. Motion carried.

NEXT MEETING was scheduled for October 25, 2016 at 9:00 AM.

ADJOURNMENT

Mr. Payne made a motion to adjourn the meeting at 4:00 PM. It was seconded by Dr. Downey. Motion carried.

Kristopher L Walton, Chair

Dr Eleanor P Downey

Dr Joan M Cloonan

Lynnet R Kase

Robert Payne

Virginia K Dickman

Tana Cory, Bureau Chief