

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/22/2014

BOARD MEMBERS PRESENT: Lynnet R. Kase - Chair
Robert Payne
Dr. Eleanor Pepi Downey
Dr. Joan M. Cloonan

BOARD MEMBERS ABSENT: Virginia K. Dickman
Kristopher L. Walton

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Marilyn London, Technical Records Specialist

OTHERS PRESENT: Susanne Johnson, social worker
Rhonda Laster

The meeting was called to order at 9:00 AM MDT by Lynnet R. Kase.

APPROVAL OF MINUTES

Dr. Cloonan made a motion to approve the minutes of April 22, 2014. It was seconded by Dr. Pepi Downey. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$26,971.30 as of June 30, 2014.

CONTRACT RENEWAL

Ms. Hall presented the FY2015 Contract Renewal. Mr. Payne moved that the Board approve the FY2015 Contract Renewal and authorize the Chair to sign. Dr. Cloonan seconded the motion. Motion carried.

FEE INCREASE PROPOSAL

The Board discussed a fee increase proposal. Ms. Hall supplied an estimate on the proposed increase. Mr. Payne moved that the Board approve the fee

increase proposal and send a post card to all licensees informing them of the proposed increase and the reason for the increase. Dr. Cloonan seconded the motion. Motion carried.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case numbers SWO-2014-11, SWO-2014-2, SWO-2014-18, SWO-2014-7 and SWO-2013-10.

Dr. Pepi Downey moved that the Board close case SWO-2014-7. Mr. Payne seconded the motion. Motion carried.

Mr. Payne moved that the Board close case SWO-2013-10 and send a letter of reprimand. Dr. Cloonan seconded the motion. Motion carried.

After discussion, the Board gave recommendations on cases SWO-2014-11, SWO-2014-2 and SWO-2014-18 for appropriate discipline.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Payne made a motion to approve the Bureau's recommendation and authorize closure in cases I-SWO-013-28, I-SWO-2013-63, I-SWO-2014-11, I-SWO-2014-33, I-SWO-2014-46, I-SWO-2014-49 and case I-SWO-2014-26 with a warning letter. It was seconded by Dr. Cloonan. Motion carried.

DISCIPLINE

Ms. Peel presented a Continuing Education Settlement Order in case SWO-2014-22. Dr. Cloonan made a motion to approve the Continuing Education Settlement Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Pepi Downey. Motion carried.

Ms. Peel presented a Findings of Fact, Conclusions of Law and Final Order in case SWO-2014-27. Mr. Payne made a motion to approve the Final Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Pepi Downey. Motion carried.

The Board reviewed supervision reports in cases SWO-2012-16, SWO-2013-28, and SWO-2011-18.

The Board reviewed a letter in case SWO-2014-12 requesting a payment plan and approval to take the continuing education credits online. Dr. Pepi Downey

moved that the Board approve a minimum payment of \$100 per month with the balance being paid in full by one year. The ethics continuing education course can be done online, but must be pre-approved by the Board. Mr. Payne seconded the motion. Motion carried.

OLD BUSINESS

The Board reviewed the To-Do-List.

Mr. Payne said he talked to four different states and they did not allow drug and alcohol training to meet clinical supervision requirements. The Board also has a policy not to allow drug and alcohol training to meet clinical supervision requirements. This item can be deleted from the list.

Mr. Payne stated that most states do not require references for the application process. This will be discussed at the next Board meeting.

NEW BUSINESS

ADVANCED SUPERVISORY TRAINING

Ms. Johnson presented information on a six (6) hour advanced clinical supervisor training that will be available in January or February of 2015. The Board explained that if could not pre-approve the training, but the information looked good. The Board suggested seeking approval through the National Association of Social Workers or the Social Work Clinical Society.

EXECUTIVE SESSION

Mr. Payne made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Cloonan. The vote was: Dr. Pepi Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; and Mr. Payne, aye. Motion carried.

Mr. Payne made a motion to come out of executive session. It was seconded by Dr. Cloonan. The vote was: Dr. Pepi Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; and Mr. Payne, aye. Motion carried.

APPLICATION

Mr. Payne made a motion to approve the exam application for Rhonda Lastar. Dr. Cloonan seconded the motion. Motion carried.

ASSOCIATION OF SOCIAL WORK BOARD MEETINGS

Ms. Kase reported on the Spring ASWB meeting that was in St. Louis, Missouri. ASWB has disbanded the education committee and making changes. Mr. Walton was the spokesperson for the nominating committee at the meeting. ASWB will start implementing Diagnostic and Statistical Manual of Mental Disorders (DSM5) exam questions in 2015.

The Fall ASWB meeting will be at the Grove Hotel in Boise Idaho on November 13 through 15, 2014. This will be the 35th ASWB Anniversary. Mr. Payne made a motion to approve Dr. Pepi Downey as the delegate and Ms. Kase as the alternate delegate. Dr. Cloonan seconded the motion. Motion carried.

TELEPRACTICE SUBCOMMITTEE

Mr. Payne reported that the telepractice subcommittee met June 4, 2014. Informed consent and supervision is the focus. The subcommittee will continue to meet every four months and coordinate with the other mental health boards. ASWB will be coming out with recommendations next year.

Dr. Pepi Downey moved that the Board approve travel expenses for Mr. Payne for the June 4, 2015 subcommittee meeting. Dr. Cloonan seconded the motion. Motion carried.

ETHICS CONTINUING EDUCATION

The Board asked Mr. Payne to review the ethics continuing education questions on the Board's Frequently Asked Questions web page. He reported that after reviewing the continuing education rules, Any hours in excess of the required 20 hours can be carried forward to the next renewal period up to 20 hours.

Mr. Payne moved that after reviewing the rules that all continuing education can be carried forward including ethics. Dr. Cloonan seconded the motion. Motion carried.

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Mr. Payne made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Cloonan. The vote was: Dr. Pepi Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; and Mr. Payne, aye. Motion carried.

Dr. Cloonan made a motion to come out of executive session. It was seconded by Mr. Payne. The vote was: Dr. Pepi Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; and Mr. Payne, aye. Motion carried.

CORRESPONDENCE

The Board reviewed a letter from social work applicant 90103755 requesting that the Board allow them to take the clinical level exam and get licensed. Dr. Cloonan made a motion that the Board request a new application and fee and the application will be reviewed with the supervision report forms. Mr. Payne seconded the motion. Motion carried.

The Board reviewed a letter from social work applicant 901054999 requesting that the Board allow them to take the clinical level exam and get licensed. Dr. Pepi Downey made a motion that the Board requests a new application and fee and the application will be reviewed with the supervision report forms. Mr. Payne seconded the motion. Motion carried.

The Board reviewed a letter from a master level social worker requesting credit for clinical supervision completed between the years of 2000 and 2002. Dr. Pepi Downey made a motion that the Board cannot give credit of the clinical supervision based upon Social Work Rule 210.02.b which requires supervision to be completed within a 5 year time frame. Mr. Payne seconded the motion. Motion carried.

ELECTIONS

Mr. Payne made a motion that Dr. Pepi Downey be elected Chair in accordance with the social work statutes. Dr. Cloonan seconded the motion. Motion carried.

EXECUTIVE SESSION

Dr. Pepi Downey made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Cloonan. The vote was: Dr. Pepi Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; and Mr. Payne, aye. Motion carried.

Dr. Pepi Downey made a motion to come out of executive session. It was seconded by Dr. Cloonan. The vote was: Dr. Pepi Downey, aye; Dr. Cloonan, aye; Ms. Kase, aye; and Mr. Payne, aye. Motion carried.

APPLICATIONS

Mr. Payne made a motion that the Board deny the exam application for Janice Carter based upon not having a degree in social work. Dr. Pepi Downey seconded the motion. Motion carried.

Mr. Payne made a motion to deny the out of state clinical supervision for Megan Jackson-Hamus as not meeting Rule 210.04 regarding out of state clinical supervision requirements. Dr. Cloonan seconded the motion. Motion carried.

Mr. Payne made a motion to deny the clinical supervisor training for Crystal Anardi based upon Rule 211. Dr. Pepi Downey seconded the motion. Motion carried.

Mr. Payne made a motion to deny the out of state clinical supervision for Carolynn Mathis based upon not meeting Rule 210.04 regarding out of state clinical supervision requirements. Dr. Pepi Downey seconded the motion. Motion carried.

NEXT MEETING was scheduled for November 12, 2014 at 9:00 AM.

ADJOURNMENT

Dr. Cloonan made a motion to adjourn the meeting at 2:55 PM. It was seconded by Dr. Pepi Downey. Motion carried.

Dr. Pepi Downey made a motion to rescind the motion to adjourn. Motion was seconded by Dr. Cloonan. Motion carried.

Mr. Payne moved to approve the supervision plan pending receipt of additional information for applicant 901133719. Motion was seconded by Dr. Cloonan. Motion carried.

Dr. Cloonan made a motion to adjourn the meeting at 3:05 PM. It was seconded by Mr. Payne. Motion carried.

Lynnet R. Kase, Chair

Robert Payne

Virginia K. Dickman

Kristopher L. Walton

Dr. Eleanor Pepi Downey

Dr. Joan M. Cloonan

Tana Cory, Bureau Chief