

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 4/22/2014

BOARD MEMBERS PRESENT: Lynnet R. Kase - Chair
Robert Payne
Virginia K. Dickman
Kristopher L. Walton
Dr. Eleanor Pepi Downey
Dr. Joan M. Cloonan

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Jean Uranga, Board Prosecutor

OTHERS PRESENT: Dr. Heath Walters, Boise State Staff
Jo Powers, Boise State Staff
Delmar Stone, NASW
Amanda Roberts
John Fulmore
Linda Evans
David Ejchorszt
Anjannette Monroe
Ashley Robinson
Bradley Miller
Valerie Davis

The meeting was called to order at 9:00 AM MDT by Lynnet R. Kase.

APPROVAL OF MINUTES

Dr. Cloonan made a motion to approve the minutes of January 28, 2014. It was seconded by Mr. Payne. Motion carried.

Dr. Cloonan made a motion to approve the minutes of March 12, 2014. It was seconded by Dr. Pepi Downey. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the law change passed and will go into effect July 1, 2014. Any new rule changes must be submitted by the 3rd week of August and law changes by August 1st.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$15,587.32 as of March 31, 2014. The Board received a fee increase proposal to review and discuss at the next Board meeting.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case numbers SWO-2014-4, SWO-2013-25, SWO-2014-11 and SWO-2014-17. Dr. Pepi Downey made a motion that the Board issue a letter of reprimand and close case SWO-2014-11. Ms. Dickman recused herself from discussion on case SWO-2014-4. After discussion, the Board gave recommendations for appropriate discipline.

OLD BUSINESS

CLINICAL SUPERVISOR TRAINING

Dr. Heath Walters presented an advanced clinical supervisor six hour training model proposal. This is to meet the needs of clinical registered supervisors that are required to be recertified every 5 years beginning July 1, 2015. The proposal also included plans to have the 15 hours clinical supervisor training and additional online continuing education for all social workers. The Board was receptive to the proposal. The supervisor training will be available online by January, 2015.

EXECUTIVE SESSION

Dr. Cloonan made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Dickman. The vote was: Mr. Payne, aye; Mr. Walton, aye; Dr. Cloonan, aye; Dr. Pepi Downey, aye; Ms. Dickman, aye; and Ms. Kase, aye. Motion carried.

LUNCH

The Board went to lunch from 12:00 PM to 1:00 PM
Mr. Payne made a motion to come out of executive session. It was seconded by Dr. Cloonan. The vote was: Mr. Payne, aye; Mr. Walton, aye; Dr. Cloonan, aye; Dr. Pepi Downey, aye; Ms. Dickman, aye; and Ms. Kase, aye. Motion carried.

NEW BUSINESS

APPLICATIONS

Ms. Dickman made a motion to approve the examination application for Valerie Davis. Mr. Payne seconded the motion. Motion carried.

Dr. Cloonan made a motion to approve the examination application for Bradley Miller. Ms. Dickman seconded the motion. Motion carried.

Ms. Dickman made a motion that the Board will consider the independent supervision application for applicant 901114170 upon receipt of the completed supervisor report forms meeting the requirements outlined in the supervision rule. Mr. Walton seconded the motion. Motion carried. Shawn Briley attended the meeting as an invited guest of applicant 901114170.

Mr. Payne made a motion to approve the examination application for Anjannette Monroe. Mr. Walton seconded the motion. Motion carried. Ted Burgess and Denice Liley attended the meeting as invited guests of Ms. Monroe.

Mr. Payne made a motion to approve the examination application for David Ejchorszt. Ms. Dickman seconded the motion. Motion carried.

Mr. Payne made a motion to issue the master level license for Linda Evans. Ms. Dickman seconded the motion. Motion carried. Dr. Eleanor Pepi Downey abstained.

Mr. Payne made a motion to approve the clinical examination application for John Fulmore. Dr. Pepi Downey seconded the motion. Motion carried.

Dr. Cloonan made a motion to approve the examination application for Amanda Roberts. Mr. Walton seconded the motion. Motion carried.

DISCIPLINE

Mr. Payne made a motion to send an advisory letter and close case SWO-2014-17. It was seconded by Dr. Pepi Downey. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2014-13. Mr. Payne made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Walton. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2014-12. Mr. Payne made a motion to approve the Consent Order and allow the Board

Chair to sign on behalf of the Board. It was seconded by Mr. Walton. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Payne made a motion to approve the Bureau's recommendation and authorize closure in cases I-SWO-2013-16, I-SWO-2014-30, and I-SWO-2014-36. It was seconded by Ms. Dickman. Motion carried.

DISCIPLINE

Ms. Peel presented a Continuing Education Settlement Order in case SWO-2014-14. Mr. Payne made a motion to approve the Continuing Education Settlement Order in case SWO-2014-14 and authorize the Board Chair to sign on behalf of the Board. It was seconded by Dr. Cloonan. Motion carried.

Ms. Peel presented a Continuing Education Settlement Order in case SWO-2014-15. Mr. Walton made a motion to approve the Continuing Education Settlement Order in case SWO-2014-15 and authorize the Board Chair to sign on behalf of the Board. It was seconded by Dr. Cloonan. Motion carried.

The Board reviewed a letter in case SWO-2011-18 requesting a reduction of the probation period. Dr. Pepi Downey made a motion that the request for reduction of the probation period be denied. It was seconded by Dr. Cloonan. Motion carried.

The Board reviewed supervision reports for cases SWO-2011-18, SWO-2012-12, and SWO-2012-16.

The Board reviewed a letter in case SWO-2013-16 requesting an adjustment in the stipulation. Dr. Pepi Downey made a motion to deny the request. Mr. Walton seconded the motion. Motion carried.

The Board reviewed a letter in case SWO-2009-3 requesting a payment plan. Mr. Payne moved that the Board deny the amount on the payment plan requested and require a payment of \$174.00 each month until the balance is paid in full.

OLD BUSINESS

ASSOCIATION OF SOCIAL WORK BOARDS

The Board discussed the November 2014 ASWB meeting that will be held in Boise, Idaho. Mr. Payne was asked to take charge of the 30 minute presentation at the ASWB May 2014 meeting in Missouri. Plans will be further discussed at the July 22 Board meeting.

The Board reviewed the To Do List.

ETHICS CONTINUING EDUCATION RULE

The Board reviewed Rule 351.01(j). As part of the required hours of continuing education, all licensees must complete at least one (1) hour of training every year in professional ethics. Mr. Payne moved to add this to the Board's Frequently Asked Questions web page that one hour of ethics is due every year and the carry over hours from the previous year will not take the place of the yearly ethics hour. Mr. Walton seconded the motion. Motion carried.

AMERICAN DISABILITY APPROVAL

The Board reviewed the procedure for approving disability examination applicants and English as second language examination applicants. Mr. Payne made a motion that the Board authorizes the Bureau to approve ASWB disability examination applicants and English as second language applicants. Mr. Walton seconded the motion. Motion carried.

EXECUTIVE SESSION

Mr. Payne made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Walton. The vote was: Mr. Payne, aye; Mr. Walton, aye; Dr. Cloonan, aye; Dr. Pepi Downey, aye; Ms. Dickman, aye; and Ms. Kase, aye.

Dr. Pepi Downey made a motion to come out of executive session. It was seconded by Ms. Dickman. The vote was: Mr. Payne, aye; Mr. Walton, aye; Dr. Cloonan, aye; Dr. Pepi Downey, aye; Ms. Dickman, aye; and Ms. Kase, aye. Motion carried.

APPLICATIONS

Dr. Pepi Downey made a motion to deny the application of Tiffany Forrest based upon not meeting the requirement of holding a degree in social work per Idaho Code 54-3206(3). Mr. Payne seconded the motion. Motion carried.

TRAVEL EXPENSES

Mr. Walton moved that the Board reimburse Mr. Payne's travel expenses for the Senate Health and Welfare meeting. Dr. Cloonan seconded the motion. Motion carried.

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Dr. Cloonan made a motion to come out of executive session. It was seconded by Mr. Payne. The vote was: Mr. Payne, aye; Mr. Walton, aye; Dr. Cloonan, aye; Dr. Pepi Downey, aye; Ms. Dickman, aye; and Ms. Kase, aye. Motion carried.

NEXT MEETING was scheduled for July 22, 2014.

ADJOURNMENT

Dr. Cloonan made a motion to adjourn the meeting at 4:15 PM MDT. It was seconded by Mr. Payne. Motion carried.

Lynnet R. Kase, Chair

Robert Payne

Virginia K. Dickman

Kristopher L. Walton

Dr. Eleanor Pepi Downey

Dr. Joan M. Cloonan

Tana Cory, Bureau Chief