

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 1/28/2014

BOARD MEMBERS PRESENT: Lynnet R. Kase - Chair
Robert Payne
Virginia K. Dickman
Kristopher L. Walton
Dr. Eleanor Pepi Downey
Dr. Joan M. Cloonan

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Jean Uranga, Board Prosecutor
Marilyn London, Technical Records Specialist

OTHERS PRESENT: Delmar Stone, NASW
Jerrod Thomas, Applicant
Stephanie Albany, Licensed Social Worker

The meeting was called to order at 9:00 AM MST by Lynnet R. Kase.

APPROVAL OF MINUTES

Mr. Walton made a motion to approve the minutes of October 22, 2013. It was seconded by Dr. Cloonan. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the proposed rules have been approved in the House and Senate. The proposed law change has been approved by the House Health and Welfare and will now go to the House Floor for a vote.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$34,793.61 as of December 31, 2013. The Bureau is monitoring the balance and will bring a fee increase proposal for the next meeting.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case numbers SWO-2014-6, SWO-2014-13, SWO-2014-5, SWO-2014-12, SWO-2014-8, and SWO-2014-9.

Ms. Dickman moved that the Board close case SWO-2014-6 and send a letter of reprimand. It was seconded by Dr. Cloonan. Motion carried.

Mr. Walton moved that the Board close case SWO-2014-5 and refer the case to Medicaid. It was seconded by Dr. Pepi Downey. Motion carried.

Dr. Cloonan moved that the Board close case SWO-2014-8 with a warning letter. It was seconded by Ms. Dickman. Motion carried.

After discussion, the Board gave recommendations for appropriate discipline on cases SWO-2014-13, SWO-2014-12, and SWO-2014-9.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2013-1. Mr. Payne made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Cloonan. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2013-16. Mr. Payne made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Walton. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2013-28. Mr. Payne made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Dr. Pepi Downey. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Payne made a motion to approve the Bureau's recommendation and authorize closure in cases I-SWO-2013-32, I-SWO-2013-37, I-SWO-2013-58, I-SWO-2013-64, I-SWO-2013-80, I-SWO-2013-83, and I-SWO-2014-3. It was seconded by Ms. Dickman. Motion carried.

Dr. Cloonan made a motion to approve the Bureau's recommendation and authorize closure in cases I-SWO-2013-32 and I-SWO-2013-35. It was seconded

by Dr. Pepi Downey. Motion carried. Mr. Payne recused himself from discussion and voting.

Ms. Peel presented a Findings of Fact, Conclusions of Law and Final Order in case SWO-2014-10. Mr. Payne made a motion to approve the Final Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Walton. Motion carried.

The Board reviewed a request to waive the remainder of the probation period on case SWO-2012-16. Dr. Cloonan moved that the Board deny the request for early release from probation. It was seconded by Dr. Pepi Downey. Motion carried.

The Board reviewed the probation report on case SWO-2011-18. Mr. Walton moved that the Board extend the probation period by one year and require three random UAs per month and continue weekly supervision with quarterly reports submitted to the Board. It was seconded by Dr. Pepi Downey. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List.

NEW BUSINESS

The Board reviewed the updated clinical supervision application and supervision report forms. Mr. Payne moved that the Board approve the updated clinical supervision application and report forms. It was seconded by Dr. Pepi Downey. Motion carried.

EXECUTIVE SESSION

Dr. Pepi Downey made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Cloonan. The vote was: Ms. Dickman, aye; Mr. Payne, aye; Mr. Walton, aye; Dr. Pepi Downey, aye; Dr. Cloonan, Aye; and Ms. Kase, aye. Motion carried.

Mr. Payne made a motion to come out of executive session. It was seconded by Mr. Walton. The vote was: Ms. Dickman, aye; Mr. Payne, aye; Mr. Walton, aye; Dr. Pepi Downey, aye; Dr. Cloonan, Aye; and Ms. Kase, aye. Motion carried.

APPLICATION

Mr. Payne made a motion to approve Jerrod Thomas to take the bachelor level exam. It was seconded by Dr. Cloonan. Motion carried.

Mr. Payne made a motion to accept the waiver of continuing education for the 2013 renewal for Stephanie Abney and require completion of 30 hours of continuing education by the 2014 renewal. It was seconded by Dr. Pepi Downey. Motion carried.

RECERTIFICATION FOR CLINICAL SUPERVISORS

The Board discussed the process of recertifying clinical supervisors under Rule 211.03. The Board will be sending a letter to all registered clinical supervisors advising them of the requirements.

ASSOCIATION OF SOCIAL WORK BOARDS

Mr. Payne moved that the Board pay the ASWB membership dues of \$1,000. It was seconded by Ms. Dickman. Motion carried.

Dr. Pepi Downey moved that the Board send one person to the May 8 thru 11, 2014 ASWB meeting in St. Louis, Missouri. It was seconded by Mr. Payne. Motion carried.

Mr. Payne moved that the Board send Ms. Kase to the ASWB meeting in St. Louis, Missouri. It was seconded by Dr. Pepi Downey. Motion carried.

CORRESPONDENCE

The Board reviewed a letter from Heath Walters, Boise State University Coordinator, regarding his interest in developing an advanced clinical supervision curriculum for the recertification of clinical supervisors. The Board directed Ms. Kase to send a letter to Dr. Walters inviting him to a Board meeting.

The Board reviewed an e-mail from a social worker with concerns on finding an advanced clinical supervision course. The Board directed staff to send a letter stating that there are advanced clinical supervisor courses online and available at some colleges and universities.

EXECUTIVE SESSION

Mr. Walton made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Dickman. The vote was: Ms. Dickman, aye; Mr. Payne, aye; Mr. Walton, aye; Dr. Pepi Downey, aye; Dr. Cloonan, Aye; and Ms. Kase, aye. Motion carried.

Mr. Walton made a motion to come out of executive session. It was seconded by Ms. Dickman. The vote was: Ms. Dickman, aye; Mr. Payne, aye; Mr. Walton, aye; Dr. Pepi Downey, aye; Dr. Cloonan, Aye; and Ms. Kase, aye. Motion carried.

CORRESPONDENCE

The Board reviewed a request for extending continuing education requirements for a social worker. Mr. Payne moved to extend the continuing education requirements for six months past their expiration date. It was seconded by Dr. Cloonan. Motion carried.

The Board reviewed a letter from a social worker requesting approval of additional supervision hours under a licensed clinical professional counselor. Mr. Payne moved to deny the request and send a copy of the supervision rules. It was seconded by Ms. Dickman. Motion carried.

The Board reviewed a letter from a social worker who was first notified by ASWB of failing the exam and then over two months later after passing the exam that they had passed the previous exam. Mr. Payne moved to approve the request to change the date of their original license to the previous date of passing the exam. It was seconded by Dr. Cloonan. Motion carried.

The Board reviewed a letter from a social worker regarding the clinical supervision training they took last year and asking if it would meet the clinical supervision recertification requirement. The Board directed a letter to be sent stating that the course would meet the requirements.

The Board reviewed a letter requesting an electronic version of the independent supervision report form. After discussion the Bureau indicated that the electronic version could be e-mailed to the supervisor.

The Board reviewed a letter from the Boise State University Social Work Program Coordinator requesting to move the Addendum I on the social work application to a separate page for convenience. The Board approved the request.

ASWB MEETING

Mr. Payne reported on the November 2013 ASWB meeting in Tennessee. The new Chief Executive Officer, Mary Jo Monahan, is doing a good job for ASWB and has a five year mission statement online. ASWB handled the exam mis-key problem well and refunded the exam fees for anyone who was affected.

EXECUTIVE SESSION

Mr. Payne made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under

the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Pepi Downey. The vote was: Ms. Dickman, aye; Mr. Payne, aye; Mr. Walton, aye; Dr. Pepi Downey, aye; Dr. Cloonan, Aye; and Ms. Kase, aye. Motion carried.

Mr. Payne made a motion to come out of executive session. It was seconded by Ms. Dickman. The vote was: Ms. Dickman, aye; Mr. Payne, aye; Mr. Walton, aye; Dr. Pepi Downey, aye; Dr. Cloonan, Aye; and Ms. Kase, aye. Motion carried.

APPLICATIONS

Mr. Walton moved to invite applicant 901060100 to the next Board meeting to discuss their clinical supervision application. It was seconded by Dr. Cloonan. Motion carried.

Dr. Cloonan moved that the Board invite applicant 901125136 to the next Board meeting to discuss their application. It was seconded by Ms. Dickman. Motion carried.

EXPENSE VOUCHER

Dr. Pepi Downey moved that the Board authorize payment of expenses for Mr. Payne and Dr. Cloonan for the Legislative meetings on the Laws and Rules. It was seconded by Mr. Walton. Motion carried.

NEXT MEETING was scheduled for April 22, 2014 at 9:00 AM MDT.

ADJOURNMENT

Ms. Dickman made a motion to adjourn the meeting at 4:15 PM MST. It was seconded by Dr. Cloonan. Motion carried.

Lynnet R. Kase, Chair

Robert Payne

Virginia K. Dickman

Kristopher L. Walton

Dr. Eleanor Pepi Downey

Dr. Joan M. Cloonan

Tana Cory, Bureau Chief