

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/22/2013

BOARD MEMBERS PRESENT: Lynnet R. Kase - Chair
Robert Payne
Virginia K. Dickman
Kristopher L. Walton
Dr. Eleanor Pepi Downey
Dr. Joan M. Cloonan

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Jean Uranga, Board Prosecutor
Maurie Ellsworth, Legal Counsel
Marilyn London, Technical Records Specialist

OTHERS PRESENT: Delmar Stone, NASW
James Hibbard, Applicant

The meeting was called to order at 9:00 AM MDT by Lynnet R. Kase.

APPROVAL OF MINUTES

Dr. Cloonan made a motion to approve the minutes of August 13, 2013. It was seconded by Dr. Pepi-Downey. Motion carried.

Dr. Cloonan made a motion to approve the conference call minutes of September 25, 2013. It was seconded by Dr. Pepi-Downey. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the proposed rule has been posted on the website. The law change must be approved by the Board to post to the website. Mr. Payne moved that the Board approve the posting of the law change to the website. It was seconded by Mr. Walton. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$53,319.07 as of September 30, 2013. The Bureau is keeping watch on the declining balance and may bring a recommendation for a fee increase.

DISCIPLINE

Ms. Uranga presented a memorandum regarding case numbers SWO-2014-1, and SWO-2013-9. Mr. Payne moved that the Board close case SWO-2014-1 and send a warning letter. It was seconded by Ms. Dickman. Motion carried. It was moved by Mr. Payne that the Board close case SWO-2013-9 and send a warning letter. It was seconded by Dr. Cloonan. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2013-20. Ms. Dickman made a motion to approve the Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Walton. Motion carried.

Ms. Uranga presented a Stipulation and Consent Order in case SWO-2013-23. Mr. Payne made a motion to approve the Stipulation and Consent Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Ms. Dickman. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Payne made a motion to approve the Bureau's recommendations and authorize closure in cases I-SWO-2011-23, I-SWO-2013-10, I-SWO-2013-11, I-SWO-2013-23, I-SWO-2013-24, and I-SWO-2013-56. It was seconded by Mr. Walton. Motion carried. Ms. Dickman recused herself on case I-SWO-2011-23.

DISCIPLINE

Ms. Peel presented a letter for case SWO-2011-18 requesting to keep the current supervisor. Mr. Payne moved that the Board approve the request and allow the supervisor to continue supervising in case SWO-2011-18. It was seconded by Dr. Pepi-Downey. Motion carried.

Ms. Peel presented supervision report in case SWO-2011-31. The Board recommended that the Respondent request an inactive license.

Ms. Peel presented a supervision report in case SWO-2012-16.

OLD BUSINESS

The Board reviewed the To Do items list from past Board meetings.

Mr. Payne reported that there is a sub-committee meeting scheduled for October 23, 2013 at 10:00 A.M. at the Bureau to discuss telepractice.

The Board reviewed a letter regarding providing continuing education for a conference on distance counseling sponsored by the Idaho Counseling Association. Mr. Payne moved that the Board respond and direct them to the National Association of Social Workers for continuing education approval. It was seconded by Dr. Pepi-Downey. Motion carried.

The Board discussed the policy on drug and alcohol training used for clinical supervision. The Board directed Mr. Payne to check with the Association of Social Work Boards at the November conference to see if other states are allowing drug and alcohol training as part of clinical supervised hours.

NEW BUSINESS

The Board reviewed the clinical supervision plan and report forms for any changes. It was moved by Mr. Payne that the Board accept the suggested changes on the forms with Mr. Ellsworth's additional changes on the affidavit section and have Mr. Payne and Mr. Walton review the final draft. It was seconded by Dr. Pepi-Downey. Motion carried.

EXECUTIVE SESSION

Ms. Dickman made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Walton. The vote was: Dr. Pepi-Downey, aye; Dr. Cloonan, aye; Ms. Dickman, aye; Mr. Walton, aye; Mr. Payne, aye; and Ms. Kase, aye. Motion carried.

Mr. Payne made a motion to come out of executive session. It was seconded by Mr. Walton. The vote was: Dr. Pepi-Downey, aye; Dr. Cloonan, aye; Ms. Dickman, aye; Mr. Walton, aye; Mr. Payne, aye; and Ms. Kase, aye. Motion carried.

APPLICATIONS

Dr. Pepi-Downey made a motion to approve James Hibbard to take the master level exam. It was seconded by Mr. Walton. Motion carried.

LUNCH

The Board adjourned for lunch at 11:15 A.M. and returned at 12:30 P.M.

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Mr. Payne made a motion to come out of executive session. It was seconded by Dr. Cloonan. The vote was: Dr. Pepi-Downey, aye; Dr. Cloonan, aye; Ms. Dickman, aye; Mr. Walton, aye; Mr. Payne, aye; and Ms. Kase, aye. Motion carried.

APPLICATION

Mr. Walton moved that the Board issue a license for Allison McFarlane. It was seconded by Dr. Pepi-Downey. Motion carried.

CORRESPONDENCE

The Board reviewed a letter from a social worker regarding issues with Medicaid's billing being taken over by Optum for the mental health side of Medicaid services. Optum is requiring master level social workers to be supervised. Mr. Payne moved that the Chair send a letter to the social worker explaining that NASW is aware of the situation and will be visiting with Optum. It was seconded by Dr. Cloonan. Motion carried.

The Board reviewed a letter from a Utah Social Worker regarding referring patients in Idaho to resources when their job requires it. Dr. Pepi-Downey moved to send a letter stating they would need to get an Idaho social work license to see patients in Idaho. It was seconded by Dr. Cloonan. Motion carried.

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Mr. Payne made a motion to come out of executive session. It was seconded by Dr. Cloonan. The vote was: Dr. Pepi-Downey, aye; Dr. Cloonan, aye; Ms. Dickman, aye; Mr. Walton, aye; Mr. Payne, aye; and Ms. Kase, aye. Motion carried.

APPLICATION

It was moved by Mr. Payne that the Board deny the clinical supervision plan for Kristie Kaes because the plan did not demonstrate sufficient treatment experience. It was seconded by Dr. Pepi-Downey. Motion carried.

NEXT MEETING was scheduled for January 28, 2014 at 9:00 A.M. MST.

ADJOURNMENT

Mr. Payne made a motion to adjourn the meeting at 2:00 P.M. MDT. It was seconded by Ms. Dickman. Motion carried.

Lynnet R. Kase, Chair

Robert Payne

Virginia K. Dickman

Kristopher L. Walton

Dr. Eleanor Pepi Downey

Dr. Joan M. Cloonan

Tana Cory, Bureau Chief