

**IDAHO BOARD OF SOCIAL WORK EXAMINERS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 4/24/2012**

**BOARD MEMBERS PRESENT:** Carolyn Burt - Chair  
Kristopher L. Walton  
Dr. Eleanor Pepi Downey – by phone  
Dorothy Ring  
Robert Payne

**BOARD MEMBERS ABSENT:** Lynnet R. Kase

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, Legal Counsel  
Marcie Rightnowar, Appeals Hearing Tech  
Cherie Simpson, Management Assistant  
Marilyn London, Technical Records Specialist

**OTHERS PRESENT:** Amber Krapsicher, Applicant  
Alyssa Groen, Applicant  
Krystle Wood, Applicant  
Chinh Le, Applicant  
Charlene Law, Applicant  
Candice Camper, Applicant  
Tracy Russell, Applicant  
Jayne Parker  
Melyssa Perez

The meeting was called to order at 9:00 AM MDT by Kristopher Walton.

**APPROVAL OF MINUTES**

The Board reviewed the January 24, 2012 Board meeting minutes. It was moved by Mr. Payne that the minutes be approved. It was seconded by Ms. Ring, motion carried.

The Board reviewed the April 4, 2012 conference call minutes. It was moved by Mr. Payne that the minutes be approved. It was seconded by Ms. Ring, motion carried.

Ms. Burt arrived at 9:04 AM MDT.

## **RECOMMENDED ACTION ON DISCIPLINARY COMPLAINTS**

Ms. Uranga presented a memorandum.

Mr. Payne recused himself from discussion on the first 8 cases.

I-SWO-2010-6, I-SWO-2010-7, I-SWO-2010-8, and I-SWO-2010-9 – It was moved by Mr. Walton to close cases I-SWO-2010-6, I-SWO-2010-7, I-SWO-2010-8, and I-SWO-2010-9. It was seconded by Ms. Ring, motion carried.

SWO-2011-15 – It was moved by Mr. Walton to close case SWO-2011-15. It was seconded by Ms. Ring, motion carried.

I-SWO-2010-1 – It was moved by Mr. Walton that a reprimand letter be sent to the respondent in case I-SWO-2010-1. It was seconded by Ms. Ring, motion carried.

I-SWO-3-2006-17 – It was moved by Mr. Walton to close case I-SWO-3-2006-17. It was seconded by Ms. Ring, motion carried.

I-SWO-2005-17 – It was moved by Mr. Walton to close case I-SWO-2005-17. It was seconded by Ms. Pepi-Downey, motion carried.

SWO-2012-11 – It was moved by Ms. Ring to close case SWO-2012-11. It was seconded by Mr. Walton, motion carried.

SWO-2012-14 – It was moved by Mr. Walton to close case SWO-2012-14. It was seconded by Ms. Ring, motion carried.

SWO-2012-15 – It was moved by Mr. Payne to close case SWO-2012-15. It was seconded by Ms. Ring, motion carried.

The Board presented its recommendations to Ms. Uranga on cases SWO-2012-3, SWO-2012-17, SWO-2012-12, and SWO-2011-19.

## **STIPULATION AND CONSENT ORDERS**

SWO-2012-4 - It was moved by Mr. Walton to approve the Stipulation and Consent Order for case SWO-2012-4 and authorize the Chair to sign on behalf of the Board. It was seconded by Mr. Payne, motion carried.

Ms. Pepi-Downey left the meeting at 9:50 AM MDT.

SWO-2012-10 – It was moved by Mr. Walton to approve the Stipulation and Consent Order for case SWO-2012-10 and authorize the Chair to sign on behalf of the Board. It was seconded by Mr. Payne, motion carried.

SWO-2012-13 – It was moved by Mr. Payne to approve the Stipulation and Consent Order for case SWO-2012-13 and authorize the Chair to sign on behalf of the Board. It was seconded by Ms. Ring, motion carried.

The Board reviewed the request for approval of a continuing education course for case SWO-2012-4. It was moved by Mr. Walton that the Board approve the NetCE continuing education course for case SWO-2012-4. It was seconded by Mr. Payne, motion carried.

### **EXECUTIVE SESSION**

A motion was made by Mr. Payne that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Walton. The vote was: Ms. Ring, aye; Mr. Walton, aye; Mr. Payne, aye; and Ms. Burt, aye. Motion carried.

It was moved by Mr. Payne that the Board enter regular session. It was seconded by Mr. Walton. The vote was: Ms. Ring, aye; Mr. Walton, aye; Mr. Payne, aye; and Ms. Burt, aye. Motion carried.

### **NEW BUSINESS**

It was moved by Mr. Walton that the Board approve the following applicants to take the ASWB exam for their level of licensure.

Amber Krapsicher  
Alyssa Groen  
Krystle Wood  
Chinh Le  
Charlene Law  
Candice Camper  
Tracy Russell

It was seconded by Mr. Payne, motion carried.

### **FINANCIAL REPORT**

Ms. Hall presented the financial report which indicated a balance of \$127,958.86 as of March 31, 2012.

### **INVESTIGATIVE REPORT**

Ms. Rightnowar presented the investigative report.

## **LUNCH**

It was moved by Mr. Walton that the Board break for Lunch at 11:55 AM and reconvene at 1:00 PM.

## **APPLICATION**

It was moved by Mr. Walton that the Board deny the application for Heather Hieb because of not having a degree in social work under Idaho Code 54-3206. It was seconded by Ms. Ring, motion carried.

## **DISCIPLINARY CASES**

### **For Board Determination:**

I-SWO-2010-20 – It was moved by Mr. Payne that the Board close case I-SWO-2010-20. It was seconded by Ms. Ring, motion carried.

I-SWO-2010-29 – It was moved by Ms. Ring that the Board close case I-SWO-2010-29. It was seconded by Mr. Walton, motion carried.

I-SWO-2010-32 and I-SWO-2010-33 – It was moved by Mr. Payne that the Board close cases I-SWO-2010-32 and I-SWO-2010-33. It was seconded by Mr. Walton, motion carried.

I-SWO-2010-35 – It was moved by Mr. Walton that the Board close case I-SWO-2010-35. It was seconded by Ms. Ring, motion carried.

I-SWO-2010-44 – It was moved by Mr. Payne that the Board close case I-SWO-2010-44. It was seconded by Ms. Ring, motion carried.

I-SWO-2011-37 – It was moved by Mr. Walton that the Board close case I-SWO-2011-37. It was seconded by Mr. Payne, motion carried.

I-SWO-2012-23 – It was moved by Mr. Payne that the Board close case I-SWO-2012-23. It was seconded by Mr. Walton, motion carried.

I-SWO-2012-24 – It was moved by Mr. Payne that the Board close case I-SWO-2012-24. It was seconded by Mr. Walton, motion carried.

I-SWO-2012-9 – It was moved by Mr. Walton that the Board close case I-SWO-2012-9 and send a letter to the County Prosecutor and Addiction Certification Board. It was seconded by Mr. Payne, motion carried.

The Board reviewed a letter on case SWO-2007-17 requesting approval of continuing education courses and recommendations for a counselor. It was moved by Mr. Payne that the Board approve the ethics continuing education courses taken noting that in the future a response from the Board is required prior to taking any courses. Also the Board is not able to recommend a counselor, but suggest Respondent refer back to the Stipulation and Consent Order for clarification. It was seconded by Mr. Walton, motion carried.

## **OLD BUSINESS**

The Board discussed hosting a future Association of Social Work Boards meeting in Idaho. It was moved by Mr. Payne that the Board invite ASWB for the 2014 Fall Business meeting in Boise. It was seconded by Mr. Walton, motion carried.

## **BOARD RULES**

The Board reviewed a draft copy of suggested changes to the Board Rules. The Rules Sub-Committee will continue to work with the Bureau Staff and bring a copy to a future Board meeting for review. One of the changes discussed is additional continuing education requirements for Clinical Supervisors in the area of clinical supervision. It was moved by Mr. Payne that the Board write a letter to the Counselors and Marriage and Family Therapists Board suggesting that both Boards include language in Rules to jointly approve clinical supervisor trainings. It was seconded by Mr. Walton, motion carried.

It was moved by Mr. Walton that the Board approve expenses for the Rules Sub-Committee as they continue to work on the Rules. It was seconded by Ms. Ring, motion carried.

## **CORRESPONDENCE**

The Board reviewed a letter from Amy Bennett regarding a clinical supervisor she would like to use for obtaining clinical supervision. It was moved by Mr. Walton that she would need to use another supervisor because it would be considered a dual relationship. It was seconded by Mr. Payne, motion carried.

The Board reviewed a letter from Rainey Boateng requesting a waiver for taking the master level ASWB exam as she had passed the clinical level exam in Utah. It was moved by Mr. Payne to send a letter stating that Rule 350.02.b requires passing the ASWB master level exam for the master level license. It was seconded by Mr. Walton, motion carried.

The Board reviewed a letter from Kari Turnbough requesting permission to take the ASWB clinical level exam while she is on a suspended license. It was moved by Mr. Payne to deny the request to take the ASWB clinical level exam. This can

be re-considered after the suspension period. It was seconded by Mr. Walton, motion carried.

The Board reviewed a thank you letter from Brett Hampton letting the Board know he passed the ASWB clinical exam and that he appreciated the Board's time at the previous meeting.

### **SUPERVISION PLAN ADDENDUM**

The Board discussed the clinical supervision plan and how to resolve obtaining additional information without the applicant completing a new supervision plan. It was moved by Mr. Payne that Bureau draft an addendum page with notary to be completed for the additional information. It was seconded by Mr. Walton, motion carried.

### **ADJOURNMENT**

It was moved by Mr. Payne that the Board meeting adjourn at 5:10 P.M. MDT. It was seconded by Mr. Walton, motion carried.

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Carolyn Burt, Chair

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Kristopher L. Walton

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Dr. Eleanor Pepi Downey

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Dorothy Ring

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Lynnet R. Kase

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Robert Payne

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Tana Cory, Bureau Chief