

IDAHO BOARD OF SOCIAL WORK EXAMINERS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/25/2011

BOARD MEMBERS PRESENT: Kristopher L. Walton – Acting Chair
Dorothy Ring
Lynnet R. Kase
Robert Payne

BOARD MEMBERS ABSENT: Carolyn Burt - Chair
Cheryl R. Jurgens

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Emily Mac Master, Deputy Attorney General
Jean Uranga, Board Prosecutor
Lori Peel, Investigative Unit Manager
Cherie Simpson, Management Assistant
Maurie Ellsworth, Legal Counsel
Marilyn London, Technical Records Specialist

The meeting was called to order at 9:05 A.M. MDT by Kristopher Walton.

APPROVAL OF MINUTES

The Board reviewed the August 1, 2011 Board meeting minutes. It was moved by Mr. Payne that the minutes be approved. Seconded by Ms. Ring, motion carried.

FINANCIAL REPORT

Ms. Hall presented the financial report which indicates a balance of \$138,530.93 as of September 30, 2011.

DISCIPLINARY CASES

Ms. Mac Master presented Stipulation and Consent Orders for review. SWO-2007-25 – It was moved by Mr. Payne to approve the Stipulation and Consent Order for SWO-2007-25 and authorize the Chair to sign on behalf of the Board. Seconded by Ms. Ring, motion carried.

SWO-2009-1 – It was moved by Mr. Payne to approve the Stipulation and Consent Order for SWO-2009-1 and authorize the Chair to sign on behalf of the Board. Seconded by Ms. Ring, motion carried.

SWO-2008-7 – It was moved by Mr. Payne to strike language as discussed in the Stipulation and Consent Order for SWO-2008-7 and impose a \$1,000 fine and approve as corrected and authorize the Chair to sign on behalf of the Board. Seconded by Ms. Kase, motion carried.

Ms. Uranga presented Recommended Action on disciplinary complaints for SWO-2012-1, SWO-2012-2, SWO-2012-3, SWO-2012-9, SWO-2012-11, and SWO-2012-8. After discussion the Board presented its recommendations.

Ms. Uranga presented Findings of Fact, Conclusions of Law and Final Order for case SWO-2011-13. It was moved by Mr. Payne to approve the Findings of Fact, Conclusions of Law and Final Order for case SWO-2011-13 and authorize the Chair to sign on behalf of the Board. Seconded by Ms. Ring, motion carried.

Ms. Uranga presented Stipulation and Consent Orders for review.

SWO-2011-10 – It was moved by Mr. Payne that the Board approve the Stipulation and Consent Order for SWO-2011-10 and authorize the Chair to sign on behalf of the Board. Seconded by Ms. Ring, motion carried.

SWO-2011-14 – It was moved by Mr. Payne that the Board approve the Stipulation and Consent Order for SWO-2011-14 and authorize the Chair to sign on behalf of the Board. Seconded by Ms. Ring, motion carried.

EXPERT WITNESSES

Ms. Uranga discussed problems that have occurred regarding Expert Court Witnesses in child custody cases. Steps are being taken by the Courts to explore forming a professional committee to set standards for child custody cases.

INVESTIGATIVE REPORT

Ms. Peel presented the investigative report.

For Board Determination:

I-SWO-2009-21 – It was moved by Ms. Ring that the Board close case I-SWO-2009-21. Seconded by Mr. Payne, motion carried.

I-SWO-2010-34 – It was moved by Mr. Payne that the Board close case I-SWO-2010-34 and send an advisory letter to the respondent. Seconded by Ms. Kase, motion carried.

I-SWO-2011-9 – It was moved by Mr. Payne that the Board close case I-SWO-2011-9. Seconded by Ms. Ring, motion carried.

I-SWO-2011-40 – It was moved by Ms. Ring that the Board close case I-SWO-2011-40. Seconded by Mr. Payne, motion carried.

I-SWO-2011-43 – It was moved by Mr. Payne that the Board grant a medical exemption for continuing education and close case I-SWO-2011-43. Seconded by Ms. Ring, motion carried.

Ms. Peel presented a Settlement Order for SWO-2012-7. It was moved by Mr. Payne to approve the Settlement Order for SWO-2012-7. Seconded by Ms. Ring, motion carried.

Ms. Peel presented a payment plan request on case SWO-2011-5 for \$100.00 per month until balance is paid in full. It was moved by Mr. Payne to accept the payment plan request on case SWO-2011-5. Seconded by Ms. Ring, motion carried.

COLLECTION AGENCY

Ms. Peel discussed with the Board the process of sending past due disciplinary account cases to the Collection Agency. It was moved by Mr. Payne to grant the Bureau the authority to allow the collections agency to negotiate settlement of a collections case to a minimum amount, and any potential settlement less than that amount of the original debt would be brought to the Board for review. Seconded by Ms. Kase, motion carried.

NEW BUSINESS

PROPOSED RULE

Ms. Simpson presented to the Board comments that were received from the social work accredited Idaho Colleges and Universities regarding the proposed rule change defining accredited colleges and universities.

It was moved by Ms. Ring that the Board reimburse expenses for Mr. Payne when attending the 2012 Legislative Session in support of the proposed rules. Seconded by Mr. Payne, motion carried.

CLINICAL SUPERVISION PLAN AND REPORT FORM

Ms. Hall presented the draft version of the updated supervision plan and supervisor report form. She will have the application available for the next Board meeting for approval.

CLINICAL APPLICATIONS

There are currently 282 master level social workers under approved clinical supervision plans working toward their clinical level license. Ten of these social workers have been under the supervision plan for over 4 years. The Board is considering setting a time limit to complete the requirements.

LUNCH

It was moved by Mr. Payne that the Board break for lunch from 12:15 P.M. to 1:15 P.M.

RULE CHANGES

The Bureau will work on rule changes discussed and bring a draft to the next Board meeting.

CORRESPONDENCE

The Board reviewed a letter from Melinda Adams regarding an invitation for a Board member to be included in the Health Care Workforce meeting scheduled for Tuesday, November 15, 2011. Mr. Payne volunteered to represent the Social Work Board at this meeting.

The Board reviewed a letter from Sabrina Swope regarding clinical supervision. The Board requested a letter be sent asking for clarification.

The Board reviewed a letter from Shannon Brown requesting approval of using video conferencing with her clinical supervisor while they are temporarily out of state. The Board granted the approval for Ms. Brown to use video conferencing with her clinical supervisor.

EXECUTIVE SESSION

A motion was made by Mr. Payne that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials and review continuing education audits. It was seconded by Ms. Kase. The vote was: Mr. Payne, aye; Ms. Kase, aye; Ms. Ring, aye; and Mr. Walton, aye. Motion carried.

It was moved by Ms. Ring that the Board enter regular session. Seconded by Ms. Kase. The vote was: Mr. Payne, aye; Ms. Kase, aye; Ms. Ring, aye; and Mr. Walton, aye. Motion carried.

APPLICATIONS

It was moved by Mr. Payne that the Board deny the exam applications of Marilyn Juhl and Sebastian Horton based upon not holding a degree in social work. Seconded by Ms. Ring, motion carried.

It was moved by Mr. Payne that the Board table the application of 901047955 until further information is received. Seconded by Ms. Ring, motion carried. Mr. Walton recused himself from the discussion.

ASWB NEW BOARD MEMBER TRAINING

The Board moved to add an agenda item allowing Ms. Kase to report on the August 2011 ASWB New Board Member Training. The item was left off the agenda in error.

Ms. Kase reported that it was an interesting meeting and she learned many things from the training. Ms. Kase also indicated that ASWB is looking for states that are interested in hosting a meeting. This will be further discussed at the next Board meeting for consideration.

ADJOURNMENT

It was moved by Mr. Payne that the Board meeting adjourn at 3:55 P.M. MDT. Seconded by Ms. Kase, motion carried.

Carolyn Burt, Chair

Kristopher L. Walton

Dorothy Ring

Lynnet R. Kase

Robert Payne

Cheryl R. Jurgens

Tana Cory, Bureau Chief