

IDAHO CERTIFIED SHORTHAND REPORTERS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 11/28/2017

BOARD MEMBERS PRESENT: Byrl Cinnamon - Chair
Susan G Gambee
Susan P Israel

BOARD MEMBERS ABSENT: Michael Peacock
Darren B Simpson

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Maurie Ellsworth, General Counsel
Dicsie Gullick, Management Assistant

The meeting was called to order at 8:04 AM MST by Byrl Cinnamon.

APPROVAL OF MINUTES

Ms. Israel made a motion to approve the minutes of September 28, 2017 with corrections. It was seconded by Ms. Gambee. Motion carried.

EXECUTIVE ORDER

Ms. Israel updated the Board on the Executive Order meeting on 10/12/2017 with Lieutenant Governor Little. Ms. Cory stated that Lieutenant Governor Little gave an overview of the Executive Order and explained that the purpose of the review is to ensure the lightest possible hand of government regulating commerce and industry while still preserving the public trust.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadlines to submit proposed rule and law revisions to the Governor's Office have passed for the 2018 Legislative Session. The deadline to submit proposed law changes to the Governor's Office is Mid-July and the deadline to submit proposed rule changes to the Governor's Office is Mid-August for the 2019 Legislative Session.

Ms. Cory also explained to the Board that she has been setting up meetings between Board members and their local legislators. She had already met with Board members and legislators in Pocatello and Twin Falls and would be traveling to Coeur d'Alene and Moscow later in the week.

The Board discussed possible changes in the law or rules pertaining to continuing education. Ms. Gambee stated that the Idaho Court Reporter Association is interested in supporting such a change. Ms. Israel made a motion to appoint Ms. Gambee as a subcommittee to research and outreach regarding continuing education. It was seconded by Ms. Gambee. Motion carried.

Mr. Ellsworth stated that the Idaho Legislature has an Interim Committee that has been studying the use of Hearing Officers. The Interim Committee is also looking at the Idaho Administrative Procedures Act. Draft legislation was presented at the Interim Committee's last meeting that would make changes to Idaho Administrative Procedures Act and the way contested cases are handled. The Bureau submitted a letter to the committee which met on Oct. 2, 2017 seeking clarification and rationale on some of the changes. As the Bureau receives additional information, it will be provided to the Board.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

WRITTEN TESTS

Mr. Cinnamon and Ms. Gambee gave a report about their work on the written tests. They reviewed all the written exams and have 14 that they are working on. They found several errors in them and they will work on updating and correcting them and the tests will all be numbered and converted into Word format.

AUDIO TESTS

Ms. Gullick informed the Board that the price for additional audio exams is \$1200 each. Ms. Gambee made a motion to order two new tests. It was seconded by Ms. Israel. Motion carried.

THE NEXT MEETING will be scheduled when needed.

ADJOURNMENT

Ms. Israel made a motion to adjourn the meeting at 8:41 AM MST. It was seconded by Ms. Gambee. Motion carried.

Byrl Cinnamon, Chair

Michael F Peacock

Darren B Simpson

Susan G Gambee

Susan P Israel

Tana Cory, Bureau Chief