

IDAHO CERTIFIED SHORTHAND REPORTERS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Minutes of 7/30/2015

BOARD MEMBERS PRESENT: Susan P. Israel - Chair
Byrl Cinnamon
Michael F. Peacock
Darren B Simpson
Susan G. Gambee

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Pam Rebolo, Technical Records Specialist I

The meeting was called to order at 8:00 AM MDT by Susan P. Israel.

APPROVAL OF MINUTES

Judge Simpson made a motion to approve the minutes of 6/30/15. It was seconded by Mr. Cinnamon. Motion carried.

LEGISLATIVE REPORT

Ms. Hall gave the legislative report. She said that any proposed law changes for 2016 need to be in by the first of August and proposed rule changes need to be submitted to the Governor's Office by the third week of August for the 2016 session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$33,519 as of 6/30/15.

FY 2016 CONTRACT

Ms. Hall reviewed the FY 2016 contract with the Board. Judge Simpson made a motion to approve the contract and authorize the Chair to sign. It was seconded by Mr. Cinnamon. Motion carried.

NEW BUSINESS

RENEWAL/REINSTATEMENT

Mr. Toryanski reviewed the recent changes to Idaho Code § 67-2614 in relation to the laws and rules of the Board. This statute will change the reinstatement fee of a license to a total of \$35 and do away with the requirement to pay the licensure fee for every year it was expired. Mr. Toryanski asked the Board if they would like to keep their reinstatement fee as \$25 or join with other Boards the Bureau serves which have agreed to the Bureau statute which allows the rule to be changed when the law changes. Mr. Peacock made a motion to approve the draft rule change that will change the reinstatement fee to be in accordance with Idaho Code 67-2614 It was seconded by Judge Simpson. Motion carried.

EXECUTIVE SESSION

Mr. Cinnamon made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Gambee. The vote was: Mr. Cinnamon, aye; Mr. Peacock, aye; Ms. Gambee, aye; Judge Simpson, aye; and Ms. Israel, aye. Motion carried.

Mr. Cinnamon made a motion to come out of executive session. It was seconded by Ms. Gambee. The vote was: Mr. Cinnamon, aye; Mr. Peacock, aye; Ms. Gambee, aye; Judge Simpson, aye; and Ms. Israel, aye. Motion carried.

APPLICATIONS

Judge Simpson made a motion to deny the following for renewal of temporary licensure but to notify the applicant he can submit:

Beau Dillard SRT 993

It was seconded by Mr. Peacock. Motion carried.

FALL EXAM

The Fall exam is scheduled for Saturday, September 19, 2015.

OLD BUSINESS

To Do List – The Board reviewed the to do list.

ELECTION OF CHAIR

Mr. Cinnamon made a motion to elect Ms. Israel as the Chairman and Mr. Cinnamon as the Vice-Chair. It was seconded by Mr. Peacock. Motion carried.

ADJOURNMENT

Mr. Peacock made a motion to adjourn the meeting at 8:26 AM. It was seconded by Ms. Gambee. Motion carried.

Susan P. Israel, Chair

Byrl Cinnamon

Michael F. Peacock

Darren B Simpson

Susan G. Gambee

Tana Cory, Bureau Chief