

IDAHO CERTIFIED SHORTHAND REPORTERS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 10/23/2013

BOARD MEMBERS PRESENT: Susan P. Israel - Chair
Darren B Simpson
Susan G. Gambee

BOARD MEMBERS ABSENT: Byrl Cinnamon
Michael F. Peacock

BUREAU STAFF: Tana Cory, Bureau Chief
Maurie Ellsworth, Legal Counsel
Carrie Gilstrap, Technical Records Specialist II

The meeting was called to order at 2:45 PM MDT by Susan P. Israel.

APPROVAL OF MINUTES

Ms. Gambee made a motion to approve the minutes of 10/1/2013. It was seconded by Judge Simpson. Motion carried.

NEW BUSINESS

EXECUTIVE SESSION

Judge Simpson made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Gambee. The vote was: Ms. Israel, aye; Judge Simpson, aye; and Ms. Gambee, aye. Motion carried.

Ms. Gambee made a motion to come out of executive session. It was seconded by Judge Simpson. The vote was: Ms. Israel, aye; Judge Simpson, aye; and Ms. Gambee, aye. Motion carried.

REQUEST FOR RECONSIDERATION AND ADDITIONAL TIME

Judge Simpson made a motion to approve the request for an extension of time, and require that the applicant have certified copies of high school education or college transcripts provided directly to the Bureau by the educational institution

and official copies of all prior criminal conviction records for Board review. It was seconded by Ms. Gambee. Motion carried.

NEXT MEETING was tentatively scheduled for November 21, 2013 at 8:15 AM.

ADJOURNMENT

Ms. Gambee made a motion to adjourn the meeting at 3:11 PM. It was seconded by Judge Simpson. Motion carried.

Susan P. Israel, Chair

Byrl Cinnamon

Michael F. Peacock

Darren B Simpson

Susan G. Gambee

Tana Cory, Bureau Chief