

IDAHO CERTIFIED SHORTHAND REPORTERS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 1/9/2013

BOARD MEMBERS PRESENT: Susan P. Israel - Chair
Byrl Cinnamon
Michael F. Peacock
Darren B Simpson
Susan G. Gambee

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, Legal Counsel
Rebecca Kuhn, Project Manager
Carrie Gilstrap, Technical Records Specialist II

The meeting was called to order at 8:15 AM MST by Susan P. Israel.

APPROVAL OF MINUTES

Mr. Cinnamon made a motion to approve the minutes of 8/14/2012 and 9/25/2012. It was seconded by Ms. Israel. Motion carried.

OLD BUSINESS

FOLLOW UP DISCUSSION – PURCHASING NEW STATE EXAMS

The exam sub-committee discussed with the Board the telephone conversation it had with Ms. Gaudet, who writes examinations for other states. It discussed the offer which was made and the expense the Board would incur over a period of a couple of years to have a total of six new tests written and dictated for the state examinations the Board gives.

Judge Simpson made a motion to approve the \$8,000.00 expense to purchase new state tests. It was seconded by Mr. Cinnamon. Motion carried.

NEW BUSINESS

ELECTION OF CHAIR AND VICE CHAIR AS PER I.C § 54-3106

Mr. Cinnamon made a motion to elect Ms. Israel as Chair. It was seconded by Judge Simpson. Motion carried.

Mr. Peacock made a motion to elect Mr. Cinnamon as Vice Chair. It was seconded by Judge Simpson. Motion carried.

ADJOURNMENT

Judge Simpson made a motion to adjourn the meeting at 8:33 AM. It was seconded by Mr. Cinnamon. Motion carried.

Susan P. Israel, Chair

Byrl Cinnamon

Michael F. Peacock

Darren B Simpson

Susan G. Gambee

Tana Cory, Bureau Chief