

**IDAHO CERTIFIED SHORTHAND REPORTERS BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 9/25/2012**

**BOARD MEMBERS PRESENT:** Susan G. Gambée - Chair  
Susan P. Israel  
Byrl Cinnamon  
Darren B Simpson

**BOARD MEMBERS ABSENT:** Michael F. Peacock

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Maurie Ellsworth, Legal Counsel

The meeting was called to order at 8:00 AM MDT by Susan G. Gambée.

**APPROVAL OF MINUTES**

Ms. Israel made a motion to approve the minutes of 8/14/2012. It was seconded by Mr. Cinnamon. Motion carried.

**OLD BUSINESS**

**FOLLOW UP DISCUSSION – PURCHASE OF NEW EXAMS**

Discussion was held on whether the Board should purchase new examinations or re-record one of the old tests. One of the old tests was sent to the person who typically records them and she had concerns on that specific test. Ms. Gambée stated that she thought they were going to purchase a new test that would have a syllable count that would be more consistent with national standards. The current tests are at least 10 years old, so they have probably not been heard before by current examinees. The Board felt it needed more information on the options for a new test and asked that Ms. Gilstrap schedule a call between the sub-committee and the exam writer to pursue options.

**EXECUTIVE SESSION**

Ms. Israel made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Cinnamon. The vote was: Ms. Israel, aye; Mr. Cinnamon, aye; Judge Simpson, aye; and Ms. Gambée, aye. Motion carried.

Ms. Israel made a motion to come out of executive session. It was seconded by Mr. Cinnamon. The vote was: Ms. Israel, aye; Mr. Cinnamon, aye; Judge Simpson, aye; and Ms. Gambee, aye. Motion carried.

## **NEW BUSINESS**

## **APPLICATIONS**

**SRT – 886** – A motion was made by Mr. Cinnamon to approve the temporary permit for Janice E. Earl. Seconded by Judge Simpson. Motion carried.

## **ADJOURNMENT**

Ms. Israel made a motion to adjourn the meeting at 8:30 a.m. It was seconded by Mr. Cinnamon. Motion carried.

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Susan G. Gambee, Chair

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Susan P. Israel

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Byrl Cinnamon

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Michael F. Peacock

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Darren B Simpson

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Tana Cory, Bureau Chief