

**CERTIFIED SHORTHAND REPORTERS
BOARD MEETING
August 12, 2006**

Roll Call. The Idaho Certified Shorthand Reporters Board met August 12, 2006, at the Certified Shorthand Reporters Board Office located at 3350 Americana Terrace, Suite 243, Boise, ID. Present were: Candace Childers, Byrl Cinnamon, Honorable Brent Moss, Yvonne Hyde-Gier, and Executive Secretary Margaret Odedo. Member, Mike Peacock participated via conference call.

President Candace Childers called the meeting to order at 8:40 a.m.

Reading of Minutes: President Candace Childers asked Board members to review the minutes from August 29, 2006 for any corrections or changes. Brent Moss moved that the minutes from the meeting held August 29, 2006 be accepted. Byrl seconded the motion be accepted with one minor change. Motion carried.

Financial Report: Margaret reviewed expenditures for the period of July 12, 2006. She explained that the total receipts collected for fiscal year 2006 totaled \$18,920.75. Total expenditures came to \$19,313.52, leaving an ending balance of \$23,694.16 that would carry over to fiscal year 2007. Byrl asked for clarification of government overhead expenditures. Margaret explained that these costs are associated with the Idaho State Controllers office and the Idaho State Treasurer's office. Byrl also asked about the cost of legal services. Margaret clarified that some of the cost was incurred in fiscal year 2005 but that we did not receive billing until July of 2006. She did not anticipate costs to be as high in fiscal year 2007, as the Board will not be presenting any legislative changes. Byrl moved that the financial report be accepted as presented. Brent Moss seconded. Motion carried.

Reading of Communication: Candace asked Board members to read a letter that was sent to an individual who was in violation of Idaho Code 54-3116. Candace also stated that the issue has been resolved and the individual is now registered as a temporary C.S.R.

Unfinished/Old Business: Margaret reviewed the Agency Profile that is required by the Department of Finance. She explained that legislators had added an additional piece to the document. This information is under Part 2, Performance Measures. Motion was made by Byrl to accept the agency profile. Yvonne seconded. Motion carried.

New Business: President Candace Childers introduced guest Janica Bisharat of the Idaho Supreme Court. Janica thanked Ms. Childers for the introduction and explained that unfortunately other guests from the Supreme Court could not attend the meeting today, however she was asked by Judge Castleton to inform the Board and visitors that a committee has been formed to review current Idaho Supreme Court Rules and the Certified Shorthand Reporters laws and rules. She also stated that she has sent out an invitation to interested individuals to participate in a conference call, and the Supreme Court will provide feedback.

At this time the Board gave an opportunity for visitors to speak. Susan Gambee, visitor, expressed concerns that she felt exceptions outside of the scope of the law and rules have not been followed. She believed that an individual had been issued three (3) temporary C.S.R. certifications. She continued by stating that this person has not passed the Idaho exam and only has passed portions of the National R.P.R. exam. She felt that two (2) years is too many for a person not to pass the exam. Appointed officials should have to pass the exam at least within one year of an appointment. Brent Moss briefly made reference to Idaho Code 54-1854 and suggested that the Board hold an executive session to discuss this issue in more detail at the end of this meeting. Visitor Dianne Cromwell stated that the Idaho Supreme Court should not provide exceptional decisions in regards to those appointed officials who have not passed an examination. Visitor Susan Gambee inquired what was

considered public record in regards to pass/fail scores. Margaret explained that pass/fail scores would not be considered public records if an individual's file or documents within the file were being reviewed for pending legal action. Brent Moss also elaborated on what was considered public records.

Miscellaneous: Margaret presented budget information for fiscal year 2008. She indicated to members of the Board that the budget asks for \$15,400 in personnel costs and \$14,900 in operating expenditures. The budget does not ask for capital outlay expenses. Mike moved that the budget be accepted as presented. Brent Moss seconded. Motion carried.

Candace Childers asked the Board to consider the use of real time for the Idaho examination. Byrl moved that the Idaho Board follow what the NCRA is doing. Yvonne seconded the motion. Motion carried. Visitor Dianne Cromwell was asked to provide information on the national rules to the Board.

Candace Childers presented a proposal on behalf of C.S.R. Linda Ledbetter in regards to continuing education. Byrl stated that he supports continuing education, however, he did have some concerns. He questioned as to who would manage the continued education, how much time would be involved, would other C.S.R.'s who do not live in Idaho decide to rescind their C.S.R., and what would be proposed to legislation. Byrl also stated that the Board is getting pressure from individuals and the state association and felt that the Board needed to respond.

The national association encourages continuing education; however, not all states require it. Brent Moss felt that the Idaho Court Reporters Association could provide additional information and then present it to the Board at a later time. Mike agreed but added that he also had concerns of how much time would be involved for staff to keep track of the required continuing education. He also was concerned that some individuals may take classes too close to deadline submission which could cause a landslide of individuals submitting items at the last minute.

Byrl again reemphasized that he felt the continuing education was good in theory but was concerned about the C.S.R.'s who do not live in Idaho. Byrl asked Margaret how many C.S.R.'s are currently registered. Margaret responded about 215 and that about 100 live in Idaho. Byrl asked visitor Dianne Cromwell how many C.S.R.'s are members of the Idaho Court Reporters Association. Dianne stated about 40 or about one third. Byrl then asked Margaret about how much time she thought it would take to administer the program. Margaret stated it could take an additional 3 hours per week or less, that it would be hard to give an estimate without knowing for sure how many required hours individuals would need, if credit hours could be accepted from the national association or just Idaho.

Brent Moss moved that we ask the Idaho Court Reporting Association to find out how many individuals support continuing education and then supply the Board with the information. Byrl seconded. Motion carried.

Election of Officers: Candace nominated Byrl as president. Yvonne seconded. Motion carried. Yvonne nominated Candace as secretary. Brent Moss seconded. Motion carried.

Byrl appointed Candace to act as the liaison to the Idaho Association in regards to gathering the continuing education information.

Being no other business, the Board adjourned into executive session at 10:15 a.m.