

**CERTIFIED SHORTHAND REPORTERS  
BOARD MEETING  
April 29, 2006**

**Roll Call.** The Idaho Certified Shorthand Reporters Board met April 29, 2006 met at the Certified Shorthand Reporters Board Office located at 3350 Americana Terrace, Suite 243, Boise, ID. Present via conference call, were: Candace Childers, Byrl Cinnamon, Honorable Brent Moss, Yvonne Hyde-Gier, and Executive Secretary Margaret Odedo. Member, Mike Peacock was absent.

President Candace Childers called the meeting to order at 8:36 a.m.

**Reading of Minutes:** Byrl moved that the reading of the minutes from the Board meeting held September 12, 2005, be accepted. Brent Moss seconded the motion. Motion carried.

**Financial Report:** Margaret reviewed expenditures for the period of April 5, 2006 Additional information on passed appropriations for fiscal year 2007 were also reviewed.

- SB 1469 in the amount of \$29,000
- SB 1263 in the amount of \$ 100
- SB 844 in the amount of \$ 200

Brent Moss moved that the financial report be accepted as given. Yvonne seconded. Motion carried.

**Reading of Communications:** Board members reviewed the following correspondence:

- Letter from Dani Palmer, Auditor; Legislative Services reporting information on audit of December 2, 2005. As stated there were no findings, however the Board is asked for greater reliance. Board members reviewed options available to perform additional tasks.
  1. The Board will continue to review expenditure and revenue reports prepared by the Executive Secretary.
  2. Additional survey method will be used to gather information on fees received by individuals.
  3. It was suggested that all expenditures could be done via email with each item scanned and then sent to for review and approval. All approval or denial would be attached to the invoice once received. Brent Moss suggested that the Board give formal authorization to member Yvonne Hyde-Gier to act as the reviewer and approver. Margaret will prepare all documents for the State Controllers Office Records.

Byrl moved that this suggestion be accepted. Brent Moss seconded. Motion carried.

**Old Business**

Strategic Plan and Performance Measures draft was reviewed. Brent Moss moved that the items be accepted with minor edits. Yvonne seconded. Motion carried.

**Miscellaneous**

Board President Candace, reviewed items for the next Board meeting. The Board will invite Judge Castleton as a guest to present information at the next meeting. Brent Moss shared information discussed at a recent meeting attended by him and other judges. Brent Moss shared request of the Board to appoint members to work with the Supreme Court to help review Idaho Court Administrative Rules (I.C.A.R.). Candace and Byrl will contact Pattie Tobias,

Administrator of the Idaho Supreme Court. Invitation will be offered to Ms. Tobias to speak at the next meeting. Byrl moved that this approach be approved by the Board, Brent Moss seconded. Motion carried.

There being no further business, Brent Moss moved to adjourn. Yvonne seconded. Motion carried.

Meeting adjourned at: 9:18 a.m.