

CERTIFIED SHORTHAND REPORTERS BOARD MEETING
April 13, 2002

The Idaho Certified Shorthand Reporters Board met April 13, 2002 at the WestCoast ParkCenter Suites in Boise. Present were: Honorable Brent Moss, Michael Peacock, Ross Oviatt, Byrl Cinnamon, new member Dianne Cromwell, and Executive Secretary Peggy Sutter.

The meeting was called to order by President Ross Oviatt at 9:00 a.m.

Brent Moss moved that the reading of the minutes from the Board meeting held April May 19, 2001 be waived. Byrl Cinnamon seconded the motion. Motion carried.

Board members reviewed the financial statement for Fiscal Year ending June 30, 2001. Board members noted that even though the Board is spending only on necessities, the cash balance continues to decline.

The financial statement dated March 2002 was reviewed and accepted. Beginning cash balance was \$34,010.98. Year to date receipts total \$15,986.00. Year to date disbursements totaled \$15,989.48. Ending cash balance as of March 31, 2002 is \$34,007.50

The 2002 Legislature has set the FY 2003 budget at the following: Personnel Costs - \$11, 900.00 and Operating Costs at \$12, 400.00 This is a total of \$24, 300.00 for FY 2003.

Judge Moss moved that the financial report be accepted as given. Mike Peacock seconded the motion. Motion carried.

Dianne Cromwell commented that she would like to see the California Board accept the Idaho exam as a qualifier for the California CSR examination. This would increase income significantly.

Under Reading of Communications Board members reviewed a letters to and from NCRA. Ross has requested information on the guidelines followed for a Court Reporting School to be NCRA approved.

Boise Attorney Bruce Bistline has written the Board demanding public records of the CSR Board. His demands center around any communication the Board has regarding Boise Court Reporting Institute or rules for temporary licensing. The request includes Board minutes and any other communication made by the Board regarding the Boise school or Temporary Licensing. Ross Oviatt reviewed the letter he had written to NCRA requesting a review of BCRI standards as they pertain to NCRA accreditation.

Mike Peacock pointed out the need for the Board to set objective criteria for licensing.

A review was had on the Legislation passed during the 2002 Legislative session. HB 403 passed and is now law. HB 403 changes Idaho Statute 54-3109. The change is as follows:

HOUSE BILL NO. 403

54-3109. QUALIFICATIONS FOR TEMPORARY CERTIFICATION -- RENEWAL.
~~(a) Any~~ **(1) A temporary certified shorthand reporter certificate may be issued to an** applicant who ~~is a citizen of the United States~~ **pays the fees required by the provisions of this chapter and who:** (a) **Is** of good moral character, ~~having;~~ **and (b) Has** graduated from an accredited high school or ~~having had~~ **has** an equivalent education, ~~shall be entitled to a temporary certified shorthand reporter certificate upon proof that he has been;~~ **and (c) Is currently** licensed **in good standing** in another state as a certified shorthand reporter, or its equivalent, or has otherwise demonstrated his proficiency by a certificate from an agency of another state, ~~The~~ **or has graduated from a national shorthand reporter association (NSRA) approved school; and (d) Meets the experience qualifications that the** board ~~shall~~ **may** establish by rule. ~~the criteria for determining the necessary experience qualifications under this paragraph.~~ **(2)** The application shall be upon such form as prescribed by the board and the board may in its discretion make additional investigation and inquiry, or require further information from the applicant, as it shall deem necessary in order to make a determination of the qualifications of the applicant. ~~Upon fulfillment of these qualifications the board shall issue a temporary certified shorthand reporter certificate upon payment of the fees required by this act.~~ **(b3)** All temporary certified shorthand reporter certificates shall be issued for a period of one (1) year and may be renewable for a single additional period of one (1) year upon the payment of the fees prescribed in section 54-3110, Idaho Code, and upon a showing of just cause.

Under New Business the need for a new testing location was discussed. BCRI has asked that the Board discontinue using BCRI as a test location. Dianne would like the Board to use the new Ada County Courthouse. The new courthouse has excellent facilities for giving the machine portion on CD rather than tapes. Dianne will champion the work involved in giving future tests at the courthouse.

Board members discussed the possibility of raising renewal fees to help defray Board costs. The current renewal fee is \$40.00 per year. Ross Oviatt would like the cap on renewal fees set at \$200.00. This would allow the Board flexibility in setting the fee schedule every year without having to go through the legislative process. Mike Peacock moved that the maximum on renewal fees be set at \$200.00. The application fee will be kept at \$100.00. Penalty fee maximum will be changed to \$400.00. Judge Moss seconded the motion. Motion carried. Legislation will be drafted for the 2003 session.

Many students asked that testing tapes be available for purchase. Board members noted that Nancy Patterson at Bryan College should be contacted for possible purchase of any test tapes.

Election of officers was next on the agenda. Ross nominated Byrl Cinnamon for President. All approved. Ross then nominated Diane Cromwell for Secretary/Treasurer. All approved.

The next Board meeting is scheduled for April 2003.

The next test has been set for August 17, 2003.

Being no further business, the meeting adjourned at 10.15a.m.

Respectfully submitted,

Ross Oviatt
Board President