

**IDAHO SPEECH AND HEARING SERVICES BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 12/4/2014**

**BOARD MEMBERS PRESENT:** Dennis J. Bell - Chair  
Kevin C Woodall  
Cynthia K Olsen  
Gayle L Chaney  
Jody S. O'Donnell  
Barbra Osterhout  
Kenneth Nuhn

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel

The meeting was called to order at 8:30 AM MST by Dennis J. Bell.

**APPROVAL OF MINUTES**

Ms. Osterhout made a motion to approve the minutes of October 16, 2014. It was seconded by Mr. Woodall. Motion carried.

**LEGISLATIVE REPORT**

Ms. Hall gave the legislative report. She said that the temporary Rule change will be considered in the upcoming legislative session. It is currently in effect, but will be permanent upon approval of the Legislature.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$144,845.98 as of November 30, 2014.

**[INVESTIGATIVE REPORT](#)**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Ms. Chaney made a motion to approve the Bureau's recommendation and authorize closure in case SHS-2014-5. It was seconded by Ms. O'Donnell. Motion carried.

Ms. Chaney made a motion to accept the payment schedule as proposed. It was seconded by Ms. Osterhout. Motion carried.

## **OLD BUSINESS**

Discussion was held on the To-Do list. Ms. Chaney gave an update on a Telehealth subcommittee conference call she had attended.

## **NEW BUSINESS**

### **EXECUTIVE SESSION**

Ms. O'Donnell made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Osterhout. The vote was: Mr. Bell, aye; Mr. Woodall, aye; Ms. Olsen, aye; Ms. Chaney, aye; Ms O'Donnell; Ms. Osterhout, aye; and Mr. Nuhn, aye. Motion carried.

Ms. O'Donnell made a motion to come out of executive session. It was seconded by Mr. Nuhn. The vote was: Mr. Bell, aye; Mr. Woodall, aye; Ms. Olsen, aye; Ms. Chaney, aye; Ms O'Donnell; Ms. Osterhout, aye; and Mr. Nuhn, aye. Motion carried.

## **APPLICATIONS**

Ms. O'Donnell made a motion to approve the following for licensure:

### **Approved for Licensure**

Richard Bird  
Gina Griffiths  
Angeline Hill  
Jerrie Kesler  
Leah Lundwall  
Candace Schatz  
Erin Zacharias

### **Approved for Exam**

Donna Von Volki

**Approved Pending Receipt of Additional Information**

901-136-305  
901-132-775  
901-136-394

It was seconded by Ms. Olsen. Motion carried.

**CE Reinstatement**

Ms. O'Donnell made a motion to accept the continuing education submitted for reinstatement. It was seconded by Mr. Nuhn. Motion carried.

**Quarterly Report Re-review**

Ms. Chaney made a motion to accept the re-submitted Quarterly Report. It was seconded by Ms. Osterhout. Motion carried.

**Quarterly Report Non-compliance**

Ms. Olsen made a motion to send a letter to the Provisional Permit holder to respond to the Board by January 1, 2015 and to indicate that a response or non-response would be brought before the Board for final action. It was seconded by Ms. O'Donnell. Motion carried.

Ms. Chaney made a motion to send a letter to the Provisional Permit holder to inform them that a Provisional Permit can only be used with an assigned and approved supervisor. It was seconded by Mr. Woodall. Motion carried.

**NEXT MEETING** was scheduled for January 29, 2015 at 9:30 am.

**ADJOURNMENT**

Mr. Woodall made a motion to adjourn the meeting at 9:15 am. It was seconded by Ms. O'Donnell. Motion carried.

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Dennis J. Bell, Chair

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Kevin C Woodall

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Tana Cory, Bureau Chief