

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY  
ADMINISTRATORS**

**Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**Conference Call Minutes of 2/11/2014**

**BOARD MEMBERS PRESENT:** Heidi Brough Nye  
Ann L Moss  
Benjamin E Doty  
Kristen E Hyde  
Linda L. Simon

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Cherie Simpson, Management Assistant  
Maurie Ellsworth, Legal Counsel  
Marilyn London, Technical Records Specialist

**OTHERS PRESENT:** Kris Ellis, IHCA/ICLA  
Keith Fletcher, Ashley Manor Care Centers  
Jonathan Parker, Holland & Hart

The meeting was called to order at 10:00 AM MST by Heidi Brough Nye.

**AMENDED AGENDA**

Mr. Doty moved that the agenda be amended to add the review of application material that was just received. It was seconded by Ms. Hyde. Motion carried.

**SENATE BILL**

The Board reviewed Senate Bill No. 1330 regarding revising qualifications for administrators of residential care or assisted living facilities. Mr. Fletcher discussed the bill. He said if it is approved the Community Care Advisory Committee would seek the Board's input when writing the rules and qualifications for House Managers. The Board has concerns regarding the fiscal impact and implementation of the rules. Mr. Fletcher stated that Health and Welfare supports the bill. Ms. Hyde moved that the Chair contact Facility Standards at Health and Welfare and obtain its opinion of Senate Bill 1330 and also that the Chair testify during the legislative hearing that the Board has concerns on the fiscal impact and wishes to be part of the implementation of the rules. It was seconded by Mr. Doty. Motion carried.

Ms. Simon left the meeting.

## **EXECUTIVE SESSION**

Ms. Hyde made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Doty. The vote was: Ms. Moss, aye; Ms. Hyde, aye; Mr. Doty, aye; and Ms. Brough Nye, aye. Motion carried.

Mr. Doty made a motion to come out of executive session. It was seconded by Ms. Hyde. The vote was: Ms. Moss, aye; Ms. Hyde, aye; Mr. Doty, aye; and Ms. Brough Nye, aye. Motion carried.

## **ADJOURNMENT**

Mr. Doty made a motion to adjourn the meeting at 11:15 A.M. MST. It was seconded by Ms. Hyde. Motion carried.

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Linda L. Simon

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Heidi Brough Nye

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Ann L Moss

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Benjamin E Doty

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Kristen E Hyde

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Tana Cory, Bureau Chief