

**IDAHO STATE BOARD OF PSYCHOLOGIST EXAMINERS
IDAHO BUREAU OF OCCUPATIONAL LICENSES
700 WEST STATE STREET, PO BOX 83720
BOISE, IDAHO 83720-0063**

SELF STUDY EDUCATION PRE-APPROVAL APPLICATION

This is a request for approval application for continuing education credit for self-study, teaching a class or authoring journal articles. It must be completed in its entirety.

Rule 402 states the following about Continuing Education credits:

05. Self-Study, Lectures or Public or Professional Publications and Presentations. The Board also recognizes the value of self-study, lectures or public or professional publications and presentations (including for example, in the case of the university faculty, preparation of a new course). Therefore, the Board will allow credit for six (6) hours of individual study per year.

a. Self-Study. The reading of a publication may qualify for credit with proper documentation verifying completion. A licensee seeking credit for reading a publication must submit results from a test on the information contained within the publication. If a test is not available, the licensee must seek pre-approval of the Board.

b. Professional publications. Publication activities are limited to articles in professional journals, a chapter in an edited book, or a published book. The licensee must provide the Board with a copy of the cover page of the article or book in which the licensee has been published. For chapters of an edited book, licensees must submit a copy of the table of contents.

Applicant Contact information:

Full Name _____ **License Number** _____

Address _____
Street/PO Box City State Zip

Book Title (for self-study); Book/Chapter/Journal Article Title (if psychologist is a contributing author); or course title (if teaching a class): _____

____Number of CE Hours Requested. (**Rule 402.05:** a maximum of 6 hours of self-study is allowed per year)

Please attach one of the following:

1. Self-study book reading: A copy of the table of contents and copyright page for self-study book reading;
2. Journal Article: The licensee must provide the Board with a copy of the cover page of the article or book in which the licensee has been published. For chapters of an edited book, licensees must submit a copy of the table of contents; or
3. Lecture: A description of the class the psychologist is preparing to teach.

NOTE: If you are approved for self-study by reading a book, the Board will require you to write at least a one-page summary of the clinically appropriate content, learning objectives and how the book is relevant to your practice as well as keep a reading log including the dates you read and the hours spent reading. The Board may ask you to supply this information for its review.

This application must be **printed in hard copy, signed and notarized**. Submit the completed application together with all of the requested supporting documentation to the Bureau of Occupational Licenses at the address noted.

EDUCATION APPROVAL APPLICATION AFFIDAVIT

I hereby certify that all information listed on this application and on the attached material is true and correct; that I have read the material listed. I understand that the Board may request additional information and may delay or deny this application should requested information not be received.

Print name: _____ License # _____

Signature:

State of _____, County of _____, ss

Subscribed and sworn before me this _____ day of _____, 20____.

(seal)

Notary Public Official Signature
my commission expires _____