

IDAHO BOARD OF PODIATRY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 7/21/2014

BOARD MEMBERS PRESENT: Scott A. Graviet, D.P.M. - Chair
Douglas Williams, D.P.M.
Stewart Jones, D.P.M.
Jesse N. Overgard
Jeanne M Arnold, D.P.M.

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Roger Hales, Naylor & Hales
Jean Uranga, Board Prosecutor
Carrie Gilstrap, Technical Records Specialist II

The meeting was called to order at 4:00 PM MDT by Scott A. Graviet, D.P.M.

APPROVAL OF MINUTES

Mr. Overgard made a motion to approve the minutes of 4/17/14. It was seconded by Dr. Jones. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a negative cash balance of (\$143,042.26) as of 6/30/2014; the end of the FY 2014. This is down from (\$157,978.08) at the beginning of FY 2014.

FEE INCREASE PROPOSAL

Ms. Hall presented a fee increase proposal to the members of the Board. Following discussion, Dr. Arnold made a motion to table the fee increase until next year. At that time, the Board can review its progress. It was seconded by Dr. Jones. Motion carried.

FY 2015 CONTRACT RENEWAL

Ms. Hall presented the FY 2015 contract renewal to the members of the Board. Dr. Jones made a motion to approve the contract and authorize the Chair to sign on behalf of the Board. It was seconded by Mr. Overgard. Motion carried.

DISCIPLINE

Ms. Uranga presented a Stipulation and Consent Order in case POD-2014-3. Dr. Arnold made a motion to approve the Consent Order and allow the Chair to sign on behalf of the Board. It was seconded by Mr. Overgard. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Dr. Williams made a motion to approve the Bureau's recommendation and authorize closure in case I-POD-2014-4. It was seconded by Dr. Arnold. Motion carried.

OLD BUSINESS

TEMPORARY/PROPOSED RULE DISCUSSION

Mr. Hales discussed the Board's law change which allows for inactive licensure status. He recommended that the Board adopt the following as a proposed rule:

300. FEES (RULE 300).

01. Application Fee. A fee shall accompany all applications. The fee shall be two hundred dollars (\$200). (7-1-97)

02. Original License Fee. The original license fee shall be four hundred dollars (\$400). (4-9-09)

03. Written Exam Fee. The fee for examination shall be equal to that charged by the national examining entity and shall be paid directly to the examination provider. (3-20-14)

04. Annual Renewal Fee. Fee for annual renewal of licenses, five hundred dollars (\$500). (3-21-12)

05. Annual Renewal Fee for Inactive License. Annual renewal fee is two hundred fifty dollars (\$250). ()

056. Fee Non-Refundable. All fees are non-refundable, except that if a license is not issued, the license fee will be refunded. (3-20-14)

411. -- 4249. (RESERVED)

425. INACTIVE STATUS (RULE 425).

01. Request for Inactive Status. Each person requesting an inactive status during the renewal of their active license must submit a written request and pay the inactive license fee. ()

02. Inactive License Status. ()

a. All continuing education requirements will be waived during the time that a licensee maintains an inactive license in Idaho. ()

b. Inactive license renewal notices and licenses will be marked “Inactive.” ()

c. When the licensee desires active status, the licensee must show acceptable fulfillment of continuing education requirements for the previous twelve (12) months and submit a fee equivalent to the difference between the inactive and active renewal fee. ()

d. A licensee shall not practice in Idaho while on inactive status. ()

426. -- 449. (RESERVED)

Following discussion, Dr. Williams made a motion to approve the draft proposal and submit it to the Governor’s Office as a proposed rule change. It was seconded Dr. Jones. Motion carried.

NEW BUSINESS

EXECUTIVE SESSION

Dr. Williams made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Jones. The vote was: Dr. Graviet, aye; Dr. Williams, aye; Mr. Overgard, aye; Dr. Arnold, aye; and Dr. Jones, aye. Motion carried.

Dr. Arnold made a motion to come out of executive session. It was seconded by Mr. Overgard. The vote was: Dr. Graviet, aye; Dr. Williams, aye; Mr. Overgard, aye; Dr. Arnold, aye; and Dr. Jones, aye. Motion carried.

APPLICATIONS

Dr. Arnold made a motion to approve the following for licensure:

P-232 Kenneth Leavitt

It was seconded by Dr. Williams. Motion carried.

NEXT MEETING date will be scheduled as needed.

ADJOURNMENT

Dr. Williams made a motion to adjourn the meeting at 4:52 PM. It was seconded by Mr. Overgard. Motion carried.

Scott A. Gravier, D.P.M., Chair

Douglas Williams, D.P.M.

Stewart Jones, D.P.M.

Jesse N. Overgard

Jeanne M Arnold, D.P.M.

Tana Cory, Bureau Chief