

**IDAHO BOARD OF PODIATRY**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 4/17/2014**

**BOARD MEMBERS PRESENT:** Scott A. Graviet, D.P.M. - Chair  
Douglas Williams, D.P.M.  
Jesse N. Overgard  
Jeanne M Arnold, D.P.M.

**BOARD MEMBERS ABSENT:** Stewart Jones, D.P.M.

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Roger Hales, Naylor & Hales  
Carrie Gilstrap, Technical Records Specialist II

The meeting was called to order at 4:00 PM MDT by Scott A. Graviet, D.P.M.

**APPROVAL OF MINUTES**

Mr. Overgard made a motion to approve the minutes of 2/6/2014. It was seconded by Dr. Arnold. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She provided a summary of the Legislative Session. She stated the Association submitted a letter to Senator Guthrie who carried the Board's bill on the Senate floor. The Board's proposed law changes were passed by the Legislature and signed by the Governor.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board has a negative cash balance of (\$151,661.58) as of 3/31/2014.

**FEE INCREASE PROPOSAL**

Ms. Hall discussed the Board's current financial status and provided the members with a spreadsheet of scenarios for possible fee increases. The Board asked for information regarding the fees charged by other states. The Board will add this to the next agenda for further discussion.

## **INVESTIGATIVE REPORT**

Ms. Peel gave the investigative report, which is linked above.

## **FOR BOARD DETERMINATION**

Dr. Arnold made a motion to approve the Bureau's recommendation and authorize closure in case I-POD-2014-1. It was seconded by Mr. Overgard. Motion carried.

## **DISCIPLINE**

Ms. Peel presented a memorandum regarding case number I-POD-2014-5. After discussion, the Board gave recommendations for appropriate discipline.

## **NEW BUSINESS**

## **TEMPORARY RULES REVIEW ~ INACTIVE LICENSES**

Mr. Hales presented the Board with drafted temporary proposed rule changes regarding inactive licenses. The Board asked to have this on its agenda for its next meeting for further discussion.

## **POSTCARDS TO LICENSEES ~ SUMMARY OF NEW RULE CHANGES**

Dr. Williams made a motion for Bureau staff to draft a postcard to licensees regarding a summary of the new rule changes and run it by the Chair for approval prior to sending out to all licensees. It was seconded by Mr. Overgard. Motion carried.

## **EXECUTIVE SESSION**

Mr. Overgard made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Arnold. The vote was: Dr. Graviet, aye; Dr. Williams, aye; Mr. Overgard, aye; and Dr. Arnold, aye. Motion carried.

Mr. Overgard made a motion to come out of executive session. It was seconded by Dr. Williams. The vote was: Dr. Graviet, aye; Dr. Williams, aye; Mr. Overgard, aye; and Dr. Arnold, aye. Motion carried.

## **APPLICATIONS**

Dr. Williams made a motion to approve the following for licensure:

P-228 Jordan Tyler Dille

P-229 Jed Holbrook Erickson

P-230 Kurt Earl Kinghorn

P-231 Caleb Edwin Roberts

It was seconded by Mr. Overgard. Motion carried.

**NEXT MEETING** was tentatively scheduled for July 21, 2014.

### **ADJOURNMENT**

Dr. Arnold made a motion to adjourn the meeting at 5:01 PM. It was seconded by Mr. Overgard. Motion carried.

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Scott A. Graviet, D.P.M., Chair

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Douglas Williams, D.P.M.

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Stewart Jones, D.P.M.

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Jesse N. Overgard

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Jeanne M Arnold, D.P.M.

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Tana Cory, Bureau Chief