

PHYSICAL THERAPY LICENSURE BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/17/2018

BOARD MEMBERS PRESENT: Angela L Lippiello - Chair
M Andrew Mix
Brian White
Mike D Bailey

BOARD MEMBERS ABSENT: Glady Schroeder

BUREAU STAFF: Tana Cory, Bureau Chief
Julie Eavenson, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Joan Callahan, Legal Counsel
Debbie Toncray, Technical Records Specialist II
Jennifer Carr, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Angela L Lippiello.

APPROVAL OF AMENDED AGENDA

Mr. Mix made a motion to approve the agenda as amended. It was seconded by Mr. White. Motion carried.

APPROVAL OF MINUTES

Mr. Mix made a motion to approve the minutes of 6/12/2012, 6/15/2018, and 6/26/2018. It was seconded by Mr. White. Motion carried.

PROPOSED RULES

Ms. Callahan reviewed the proposed rules regarding dry needling with the Board. The Board discussed specific education and training requirements, including the content and number of course hours that may be required for licensed physical therapists to perform dry needling. After discussion, the Board directed Ms. Callahan to make revisions and bring a revised draft back to the Board for review and approval.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadline to submit legislative ideas to the Governor's Office was July 13, 2018 and the deadline to submit proposed law and rule changes to the Governor's Office is August 17, 2018 for the 2019 Legislative Session.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Cory said that the Executive Order report was submitted to the Governor and Lt. Governor prior to July 1 and it has been linked on the Board's main webpage.

Ms. Cory updated the Board on the legislative interim committee on occupational licensing and certification laws. The Occupational Licensing & Certification Laws Committee met on June 22. Ms. Cory was invited to present on the process and executive order reports for the Boards served by the Bureau. It also heard from Greg Wilson, chief of staff to Lieutenant Governor Little; Albert Downs, policy specialist for the National Conference of State Legislatures; and Patrick Grace, regional manager for the Division of Building Safety.

In her presentation before the Committee, Ms. Cory noted that 29 of the 30 Boards served by the Bureau had submitted their reports. She let the Board know that all of the reports were submitted before the July 1 deadline and each Board's report has been posted to its website.

Comments by the Committee included that its efforts appeared to be on a parallel track with those of the executive order, and committee members outlined a framework where each of them would take a few reports to review with members of the Boards who wrote them. The co-chairs encouraged legislators on the committee to volunteer to review reports where they felt like they had a connection to the occupation or had constituents who serve on the Board.

The Committee had set its next meeting for Tuesday, August 7. Ms. Cory said that she received notice that the August 7 meeting was cancelled, and that she will let Board members know when she is notified of the rescheduled date.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. White made a motion to approve the Bureau's recommendation and authorize closure in case PHT-2018-1. It was seconded by Mr. Bailey. Motion carried.

Ms. Peel presented the Findings of Fact and Conclusions of Law and Final Order in case number PHT-2019-1. Mr. Mix made a motion to approve the Findings of Fact and Conclusions of Law and Final Order in case number PHT-2019-1 and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. White. Motion carried.

Ms. Peel presented a Notice of Violation and Settlement Order Re: Continuing Education in case PHT-2018-5. Mr. Mix made a motion to approve the Settlement Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. White. Motion carried.

Ms. Peel presented the Record Keeping Report in case number PHT-2018-1.

The Board reviewed correspondence from a physical therapist seeking guidance regarding the required elements of chart audits in disciplinary cases. The Board discussed basic components that should be included in chart audit reviews, which include the initial evaluation; planned interventions; frequency and duration of plan; treatment notes for each visit; progress notes; discharge summary; signatures for documentation; and skilled intervention. The Board directed Ms. Peel to provide a response outlining this framework.

PROPOSED RULES

Ms. Callahan presented the revised draft of proposed rules for dry needling. Mr. White made a motion to approve the proposed rules; to submit them to the Governor's office; and to submit them to the Office of Administrative Rules for publication in the October Bulletin. It was seconded by Mr. Bailey. Motion carried.

Mr. White made a motion to authorize the Bureau to draft a postcard regarding the proposed rules; for it to be reviewed and approved by the Chair; and for it to be sent to licensees and interested parties once the rules are published. The motion was seconded by Mr. Bailey. Motion carried.

EXECUTIVE SESSION

Mr. Mix made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. White. The vote was: Ms. Lippiello, aye; Mr. Mix, aye; Mr. Bailey, aye; and Mr. White, aye. Motion carried.

Mr. White made a motion to come out of executive session. It was seconded by Mr. Mix. The vote was: Ms. Lippiello, aye; Mr. Mix, aye; Mr. Bailey, aye; and Mr. White, aye. Motion carried.

APPLICATIONS

Mr. White made a motion to table the following pending additional information:

Applicant 901151764

It was seconded by Mr. White. Motion carried.

Mr. White made a motion to approve the following to sit for the National Physical Therapy Exam (NPTE):

Applicant 901160302

It was seconded by Mr. Mix. Motion carried.

Mr. Mix made a motion to approve the following to sit for the National Physical Therapy Exam (NPTE):

Applicant 901159133

It was seconded by Mr. White. Motion carried.

Mr. White made a motion to table the following pending additional information and review by the Board Chair:

Applicant 901159661

It was seconded by Mr. Mix. Motion carried.

Mr. White made a motion to approve the following for licensure:

PHYA-5966	Kyle Scharles
PHYA-5915	Dean Evans
PHYAA-5976	Jacob Durham

It was seconded by Mr. Mix. Motion carried.

Mr. White made a motion to approve the following to sit for the National Physical Therapy Exam (NPTE):

Applicant 901149604

It was seconded by Mr. Mix. Motion carried.

FINANCIAL REPORT

Ms. Eavenson gave the financial report, which indicated the Board had a cash balance of \$242,508.52 as of 8/17/2018.

FISCAL YEAR 2019 CONTRACT RENEWAL

Ms. Eavenson reviewed the Fiscal Year 2019 Contract Renewal with the Board. Mr. White made a motion to approve the contract renewal and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Mix. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

FSBPT ANNUAL MEETING

Mr. White made a motion for a Bureau staff member to attend the FSBPT annual meeting in Virginia in October. It was seconded by Mr. Mix. Motion carried.

The Board discussed sending a Board member and Bureau staff member to the FSBPT Regulatory Training in June 2019. This item was added to the To Do List for future consideration.

FSBPT COUNCIL OF BOARD ADMINISTRATORS (CBA) 2018 FORUM REPORT

The Board reviewed the CBA Forum Report and provided comments for the Bureau to include in its response on their behalf.

FSBPT TOEFL AND EDUCATION REQUIREMENTS

The Board reviewed the information provided by FSBPT regarding education equivalency and eligibility requirements. Mr. Mix noted he would refer to this information as he reviews the FSBPT Foreign Education Coursework Tool.

FSBPT CORRESPONDENCE – PTA AND PT SCORES

The Board reviewed the PTA and PT scores, and no action was taken.

FSBPT CORRESPONDENCE – NPTE – COMMENTS AND CANDIDATE SURVEY

The Board reviewed the NPTE comments and candidate survey, and no action was taken.

FSBPT CORRESPONDENCE – FSBPT LICENSURE COMPACT

The Board reviewed the correspondence from Dave Relling, FSBPT Board of Directors, regarding Idaho's involvement in the Licensure Compact. Mr. White made a motion for the Bureau to draft a response from the Board, with final approval from the Board Chair. It was seconded by Mr. Mix. Motion carried.

CORRESPONDENCE

COMMISSION ON ACCREDITATION IN PHYSICAL THERAPY EDUCATION (CAPTE) JULY 2018 MEETING SUMMARY

The Board reviewed the information and no action was taken.

CAPTE LISTS OF ACCREDITED PT AND PTA PROGRAMS

The Board reviewed the information and no action was taken.

CE COURSES

The Board reviewed and approved the following continuing education courses:

KNEE DISLOCATIONS: CURRENT CONCEPTS
SAINT ALPHONSUS

COMMON HIP INJURIES AND REHAB
SAINT ALPHONSUS

**EVALUATION AND TREATMENT STRATEGIES FOR COMMON AND
COMPLEX HIP PAIN**

SAINT ALPHONSUS

MOUNTAIN LAND RUNNING SUMMIT 2018

MOUNTAIN LAND PHYSICAL THERAPY

INTRODUCTION TO PELVIS, SACRUM, AND LUMBAR SPINE

KINECTIONS INC

HOME HEALTH PHYSICAL THERAPY

PTWEBUCATION.COM

NEXT MEETINGS were scheduled for:

Conference Call: September 5, 2018 at 11:30 AM MDT

Conference Call: September 26, 2018 at 1:15 PM MDT

Face-to-Face Meeting: November 16, 2018 at 9:00 AM MST

Face-to-Face Meeting: February 15, 2019 at 9:00 AM MST

ADJOURNMENT

Mr. Mix made a motion to adjourn the meeting at 12:40 PM MDT. It was seconded by Mr. White. Motion carried.

Angela L Lippiello, Chair

M Andrew Mix

Mike D Bailey

Brian White

Glady Schroeder

Tana Cory, Bureau Chief