

**STATE OCCUPATIONAL THERAPY LICENSURE BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 10/16/2012**

**BOARD MEMBERS PRESENT:** Corwin Sutherin - Chair  
Caren Deangelis  
Diann Davis-Martin

**BOARD MEMBERS ABSENT:** Kristin Magruder  
Michael Spero

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Maurie Ellsworth, Legal Counsel  
Carrie Gilstrap, Technical Records Specialist II

The meeting was called to order at 11:30 AM MDT by Corwin Sutherin.

Ms. DeAngelis made a motion to amend the agenda to include the discussion of the revised supervisor affidavit form as this was prepared and sent for Board Member review just prior to the meeting. It was seconded by Ms. Davis-Martin. Motion carried.

**APPROVAL OF MINUTES**

Ms. Davis-Martin made a motion to approve the minutes of 7/31/2012. It was seconded by Ms. DeAngelis. Motion carried.

**NEW BUSINESS**

**EXECUTIVE SESSION**

Ms. DeAngelis made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Davis-Martin. The vote was: Mr. Sutherin, aye; Ms. DeAngelis, aye; and Ms. Davis-Martin, aye. Motion carried.

Ms. Davis-Martin made a motion to come out of executive session. It was seconded by Ms. DeAngelis. The vote was: Mr. Sutherin, aye; Ms. DeAngelis, aye; and Ms. Davis-Martin, aye. Motion carried.

**APPLICATIONS**

Ms. Davis-Martin made a motion to allow the following limited permit holders to continue working under the supervision of an occupational therapist until the noted expiration date:

Tyson Rothwell  
Travis McQuivey

The notification letter is to also include information regarding the examination and the relative expiration date for the limited permit issued to them.

It was seconded by Ms. DeAngelis. Motion carried.

### **REVISED SUPERVISOR AFFIDAVIT FORM**

Following Board review, Ms. DeAngelis made a motion to approve the revisions made to the supervisor affidavit form. It was seconded by Ms. Davis-Martin. Motion carried.

Ms. DeAngelis made a motion to approve the form's instructions page. It was seconded by Ms. Davis-Martin. Motion carried.

### **ADJOURNMENT**

Ms. DeAngelis made a motion to adjourn the meeting at 11:45 AM. It was seconded by Ms. Davis-Martin. Motion carried.

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Corwin Sutherin, Chair

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Kristin Magruder

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Caren DeAngelis

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Diann Davis-Martin

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Michael Spero

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Tana Cory, Bureau Chief