

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 2/24/2016

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
Cathy Hart
Zendi F Meharry
Keith Holloway

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Eric Nelson, Board Prosecutor
Marilyn London, Technical Records Specialist

OTHERS PRESENT: Brian Whitlock, Idaho Hospital Association
Landon Taylor
Tim Needles
Kris Ellis, Idaho Health Care Association

The meeting was called to order at 9:00 AM MST by Joshua R Thompson.

APPROVAL OF MINUTES

Ms. Meharry made a motion to approve the minutes of November 5, 2015. It was seconded by Mr. Holloway. Motion carried.

Brian Whitlock, Idaho Hospital Association, introduced himself to the Board and stated that he has been in his current position for six months and has 25 years in public policy. He has been busy visiting all the CEOs that are part of IHA. He informed the Board that IHA will be providing continuing education opportunities and hopes that nursing home administrators will take advantage of the trainings.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report and reminded the Board of the deadlines to submit any legislative proposals to the Governor's Office. She said that any

proposed law changes are due the first day in August and proposed rules are due the 3rd week in August.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$33,870.61 as of January 31, 2016.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case numbers NHA-2016-1. After discussion, the Board gave recommendations for appropriate discipline.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. Hart made a motion to approve the Bureau's recommendation and authorize closure in cases I-NHA-2015-3, I-NHA-2015-5, and I-NHA-2015-7. It was seconded by Mr. Holloway. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

NEW BUSINESS

NEXT MEETING was scheduled for May 26, 2016 at 9:00AM.

EXECUTIVE SESSION

Ms. Hart made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Meharry. The vote was: Mr. Holloway, aye; Ms. Hart, aye; Ms. Meharry, aye; and Mr. Thompson, aye. Motion carried.

Ms. Meharry made a motion to come out of executive session. It was seconded by Ms. Hart. The vote was: Mr. Holloway, aye; Ms. Hart, aye; Ms. Meharry, aye; and Mr. Thompson, aye. Motion carried.

APPLICATIONS

Ms. Meharry made a motion to hold pending the examination application for 901112269 for further information. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the administrator-in-training application for Robert Beckman and endorsement applications for Jeremiah Tolman, Candice Hale, and Joan Martellucci. Ms. Hart seconded the motion. Motion carried.

Ms. Meharry made a motion to approve an extension for Jared Sorenson to keep his application active. Ms. Hart seconded the motion. Motion carried.

The Board reviewed quarterly reports. Ms. Meharry made a motion to send a letter to applicant 901139524 with a reminder to balance out the other domains on the remaining two quarterly reports. Mr. Holloway seconded the motion. Motion carried.

CORRESPONDENCE

The Board reviewed a letter and information from the American College of Health Care Administrators regarding the acceptance of the ACHCA professional certification as a Certified Nursing Home Administrator (CNHA) for nursing home licensure by reciprocity or endorsement. Ms. Meharry made a motion to send a copy of the Board Laws and Rules regarding the qualifications for endorsement and state that applications are reviewed on an individual bases. Ms. Hart seconded the motion. Motion carried.

NATIONAL ASSOCIATION OF LONG TERM CARE ADMINISTRATOR BOARDS

Ms. Hart made a motion to pay the NAB membership dues of \$1,500.00. Mr. Holloway seconded the motion. Motion carried.

Mr. Thompson attended the NAB November 11 – 13, 2015 in Naples, Florida. He indicated this was a very good informative meeting. The next NAB meeting is scheduled for June 8 – 10, 2016 in Cleveland, Ohio. NAB will pay for one Board member to attend.

REGULATORY BOARD TRAINING

Mr. Toryanski presented a PowerPoint presentation to the Board on the role of the Board.

CONTINUING EDUCATION TRAINING

Ms. Meharry made a motion to approve, "Pharmacy Law and Ethics," a college course for 2 semester credits and "Idaho PUPC 9th Annual Consensus Meeting: Prevention: It's All About the Braden" for 6 hours. Ms. Hart seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the training, "2016 Idaho Patient Safety and Quality Improvement Conference" for 6.5 hours. Also upon receipt of additional information for the break out session the Chair may approve an additional 3 hours. Mr. Holloway seconded the motion. Motion carried.

ADJOURNMENT

Ms. Hart made a motion to adjourn the meeting at 12:00PM MST. It was seconded by Mr. Holloway. Motion carried.

Joshua R Thompson, Chair

Cathy Hart

Zendi F Meharry

Keith Holloway

Tana Cory, Bureau Chief