

IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Minutes of 11/5/2015

BOARD MEMBERS PRESENT: Joshua R Thompson - Chair
Zendi F Meharry
Keith Holloway

BOARD MEMBERS ABSENT: Cathy Hart

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Marilyn London, Technical Records Specialist

OTHERS PRESENT: Lance Giles, Idaho Health Care Association
Rodney Roe

The meeting was called to order at 9:00 AM MST by Joshua R Thompson.

APPROVAL OF MINUTES

Ms. Meharry made a motion to approve the minutes of August 13, 2015 and September 14, 2015. It was seconded by Mr. Holloway. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$38,982.91 as of October 31, 2015.

[INVESTIGATIVE REPORT](#)

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Holloway made a motion to approve the Bureau's recommendation and authorize closure in case I-NHA-2015-4. It was seconded by Ms. Meharry. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list and no action was taken.

NEW BUSINESS

NEXT MEETING was scheduled for February 11, 2016 at 9:00AM MST.

EXECUTIVE SESSION

Ms. Meharry made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Holloway. The vote was: Ms. Meharry, aye; Mr. Holloway, aye; and Mr. Thompson, aye. Motion carried.

Mr. Holloway made a motion to come out of executive session. It was seconded by Ms. Meharry. The vote was: aye; Ms. Meharry, aye; Mr. Holloway, aye; and Mr. Thompson, aye. Motion carried.

APPLICATIONS

Ms. Meharry made a motion to approve the administrator-in-training extension for Joyce Hudson. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the quarterly reports for Breanna McKay, Richard Bergman, Jessica Harris and James Vorous. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry made a motion to hold the quarterly report for further information for applicant 901036361. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the administrator-in-training applications for Mary Egeland, Erica Huls, Jacob Erickson and Christine Martinez. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the endorsement applications for Mark Dudley, Warren Taylor, Clayton South and Thomas Hathaway. Mr. Holloway seconded the motion. Motion carried.

Ms. Meharry made a motion to hold the application for applicant 901055913 and require that they complete a supervised six month administrator-in-training program.

Ms. Meharry amended the motion to clarify that the applicant needs to complete the areas of Resident Care Management, Environmental Management and Meeting Regulations and Governing Entities Directives; the required specialized

course; pass the National Exam. Mr. Holloway seconded the amended motion. Motion carried.

ADJOURNMENT

Ms. Heharry made a motion to adjourn the meeting at 10:10AM MST. It was seconded by Mr. Holloway. Motion carried.

Joshua R Thompson, Chair

Cathy Hart

Zendi F Meharry

Keith Holloway

Tana Cory, Bureau Chief