

BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS

Regular Board Minutes  
April 8, 1999  
Bureau of Occupational Licenses

ROLL CALL: Nancy Spencer  
Dwight Wuenschel  
Dr. Ward Dickey  
Cathy Hart

ALSO PRESENT: Carmen Westberg, Bureau Chief  
Roger Hales, Administrative Attorney  
John Kersey, Supervising Investigator  
Scott Spear, IHCA  
Marilyn London, Secretary

Chairman Nancy Spencer called the meeting to order at 9:05 a.m.

**MINUTES**

Dwight Wuenschel moved to approve the January 14, 1999 minutes. Cathy Hart seconded the motion, motion carried.

**FINANCE REPORT**

Carmen Westberg, Bureau Chief presented the finance report indicating a balance of \$24,918.15.

**CONTRACT**

Carmen Westberg explained to the board that the bureau/board contract is not complete at this time. Cathy Hart moved to give Chairman Nancy Spencer the power to sign the contract in behalf of the board once it is complete. Dr. Dickey seconded the motion, motion carried.

**LEGISLATION**

Carmen Westberg informed the board that Senate Bill No. 1066 passed regarding amending sections of the Idaho Code and temporary permits. Legislation failed which eliminates experience in lieu of a four-year degree.

Legislation was passed regarding prelitigation screening panel review effective July 1, 1999. The panel will consist of one lay person, an attorney and one licensed nursing home administrator. The board will be in charge of putting the panel together and sending any expenses to the Idaho Health Care Association.

### **COMPLAINT FILES**

John Kersey, Supervising Investigator, presented the board with the investigative report. The report indicated that one complaint has been received for 1999. After legal review it was determined to forward the complaint to Facility Standards.

Four complaints were received in 1998, with one still under investigation. Two complaints were received during 1997, with one (1) remaining under investigation.

### **COMPUTER BASED EXAMINATION**

The NAB examination will be given by computer beginning January 1, 2000. This will require rule changes that will effect the fees. After board discussion Cathy Hart moved to change the application fee to \$75.00. Dwight Wuenschel seconded the motion, motion carried. Applicants will be required to pay the testing fee directly to NAB. Roger Hales, Bureau Attorney will work on the rule changes and copies will be sent to board members. A July conference call or meeting will be scheduled to discuss the rules for approval.

### **STATE EXAMINATION**

The board discussed the state examination and whether or not to continue to administer it. Dr. Dickey moved to change the state examination as given at this time. The examination will be put in the application package to be completed by each applicant and sent in with the completed application and fee. An affidavit will be included for the applicant to sign stating they have read the state law for nursing homes. Cathy Hart seconded the motion, motion carried.

### **NAB ANNUAL MEETING**

The NAB annual meeting is June 23 through 25, 1999 in Baltimore, Maryland. Dwight Wuenschel and Nancy Spencer will be attending. Cathy Hart will be a backup if Nancy Spencer is unable to attend.

### **BOARD MEMBER RETIREMENT**

In appreciation for service on the Nursing Home Administrator's Board, Dr. Ward Dickey was presented with a plaque noting his years of service.

### **TEMPORARY PERMITS**

The board decided to give a six month extension to applicants that hold a temporary permit issued prior to July 1, 1999 and expiring before the October 14, 1999 examination.

### **APPLICATIONS**

Randy Saisslin's application was approved pending confirmation from Oregon board that there were no disciplinary actions taken against his license.

Kerry Hansen's application was approved pending confirmation from Washington board that he has passed the NAB examination and there were no disciplinary actions taken against his license.

Other applications approved:

Paula Gilbert  
Tamara Gillins  
Mary Lesak  
Pauline Young

**QUARTERLY REPORTS REVIEWED**

The following reports were reviewed:

	Approved	Not Approved
Peggy McMillen	A, F	
Lynn York –Hellings	D, E	
Todd Bell	C, E	
Mihaela Constantinescu	A	
Deborah Ragan	A, B	
Christine Elben	C	
Patricia Makay		C, E

The board adjourned the meeting at 12:30 p.m.