

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 6/2/2016

BOARD MEMBERS PRESENT: Craig L Geary - Chair
James H Opdahl
Debbie C Mikesell

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Erin Anderson, Technical Records Specialist I

The meeting was called to order at 10:31 AM MDT by Craig L Geary.

Ms. Mikesell made a motion to amend the agenda. The reason for the amendment was to add review of correspondence that had just been received. It was seconded by Mr. Opdahl. Motion carried.

EXECUTIVE SESSION

Mr. Opdahl made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Ms. Mikesell. The vote was: Mr. Opdahl, aye; Ms. Mikesell, aye; and Mr. Geary, aye. Motion carried.

Ms. Mikesell made a motion to come out of executive session. It was seconded by Mr. Opdahl. The vote was: Mr. Opdahl, aye; Ms. Mikesell, aye; and Mr. Geary, aye. Motion carried.

APPLICATIONS

Mr. Opdahl made a motion to approve the following for licensure under an MCA, Certificate of Authority:

MCA-1418	Robert Boetticher
MCA-1423	Andrew Adams

It was seconded by Ms. Mikesell. Motion carried.

Mr. Opdahl made a motion to approve the following for licensure as a Mortician once the state jurisprudence exam is taken and passed:

MORA-1429 Robert Boetticher, Jr.

It was seconded by Ms. Mikesell. Motion carried.

Mr. Opdahl made a motion to approve the following for an MCA, Certificate of Authority, and to also approve the facility issuance of a funeral establishment license to the applicant once the facility passes inspection by a Board member:

MCA-1424 Marc Wheeler
FEA-1427 Bell Tower Funeral Home of Salmon

It was seconded by Ms. Mikesell. Motion carried.

Mr. Opdahl made a motion to approve the following applicant for licensure as a Mortician pending receipt of additional information and passing of the state jurisprudence exam:

#901145333

It was seconded by Ms. Mikesell. Motion carried.

Mr. Opdahl made a motion to approve the following for licensure as a Mortician once the state jurisprudence exam is taken and passed:

MORA-1422 Kelli Garcia

It was seconded by Mr. Geary. Ms. Motion carried. Ms. Mikesell recused herself from discussion and voting.

CORRESPONDENCE

The Board reviewed correspondence from Mr. Troy Knutson. Mr. Knutson is the coordinator at Idaho State University Health and Sciences for anatomical donations. As a service to the families of individuals that have donated their bodies to science, Mr. Knutson is requesting that the Board recognize Idaho State University Health and Sciences as a formal entity. Mr. Knutson would be able to access the EDRS website, Electronic Death Registration System, and complete the final paperwork for the families of the donated body. The family would not be required to meet with Mr. Knutson to complete final paperwork. After discussion, the Board determined that it does not have authority to designate a formal entity as requested. The Board instructed Mr. Ellsworth to draft a response to Mr. Knutson. The Board Chair will review the correspondence prior to being sent.

NEXT MEETING was scheduled for July 12, 9:00 AM MDT.

ADJOURNMENT

Mr. Opdahl made a motion to adjourn the meeting at 11:22 AM MDT. It was seconded by Ms. Mikesell. Motion carried.

Craig L Geary, Chair

James H Opdahl

Debbie C Mikesell

Tana Cory, Bureau Chief