

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 9/3/2013

BOARD MEMBERS PRESENT: James H. Opdahl - Chair
Craig L. Geary
David L. Hutton

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Eric Nelson, Board Prosecutor
Erin Anderson, Technical Records Specialist I

OTHERS PRESENT: Eric English

The meeting was called to order at 9:00 AM MDT by James H. Opdahl.

APPROVAL OF MINUTES

Mr. Hutton made a motion to approve the minutes of 7/16/2013. It was seconded by Mr. Geary. Motion carried.

EXECUTIVE SESSION

Mr. Hutton made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Geary. The vote was: Mr. Opdahl, aye; Mr. Hutton, aye; and Mr. Geary, aye. Motion carried.

Mr. Hutton made a motion to come out of executive session. It was seconded by Mr. Geary. The vote was: Mr. Opdahl, aye; Mr. Hutton, aye; and Mr. Geary, aye. Motion carried.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case number I-MOR-2014-2.

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Mr. Hutton made a motion to come out of executive session. It was seconded by Mr. Geary. The vote was: Mr. Opdahl, aye; Mr. Hutton, aye; and Mr. Geary, aye. Motion carried.

DISCUSSION

Mr. Ellsworth and the Board discussed Idaho Code 54-1111.

DISCIPLINE

After discussion, the Board gave Mr. Nelson instructions for terms of a proposed consent order in case I-MOR-2014-2.

CONTINUING EDUCATION FOR REINSTATEMENT

Mr. Hutton made a motion to approve the submitted CE for reinstatement.

APPLICATIONS

Mr. Hutton made a motion to approve the following applicant's to take the Idaho jurisprudence exam:

MORA-1336 Robert Ledeaux
MORA-1337 Delbert Rawlins
MORA-1339 Preston Flanary

It was seconded by Mr. Geary. Motion carried.

Mr. Hutton made a motion to request additional information from the following applicant:

#901129130

It was seconded by Mr. Geary. Motion carried.

CONTINUING EDUCATION NOTIFICATION LETTER

This letter was drafted to inform CE providers that were approved on a specific date and that it will not be required for them to submit applications for new or updated courses. A motion was made by Mr. Hutton to approve the use of the letter. It was seconded by Mr. Geary. Motion carried.

CORRESPONDENCE

The Board addressed correspondence from Amanda Anderson of Carriage Services DBA Chapel of the Chimes Funeral Home. It said the customers from Chapel of the Chimes should be notified of the closing of the business, and should be given notice as to where their records will be maintained. The funeral establishment did create a postcard to be mailed to all customers. The Board also agreed that the facility should retain all records for pre-need contracts.

It was determined that the correspondence submitted by Mr. English was answered previously in the meeting. Mr. English addressed the Board; and the Board recommended that he file a formal complaint.

OTHER

Mr. English was given credit for two hours of continuing education for attending the Board meeting. It is required that the licensee attend a minimum of two hours of a board meeting to obtain two hours of CE. Ms. Anderson is to request the Board ratify the continuing education at the next meeting.

NEXT MEETING was scheduled for 1/14/2014 at 9:00 AM MST.

ADJOURNMENT

Mr. Hutton made a motion to adjourn the meeting at 10:50 AM MDT. It was seconded by Mr. Geary. Motion carried.

James H. Opdahl, Chair

Craig L. Geary

David L. Hutton

Tana Cory, Bureau Chief