

**IDAHO BOARD OF MORTICIANS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Minutes of 4/9/2013**

**BOARD MEMBERS PRESENT:** David L. Hutton - Chair  
James H. Opdahl  
F. Duayne Sims

**BUREAU STAFF:** Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, Legal Counsel  
Eric Nelson, Board Prosecutor  
Erin Anderson, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by David L. Hutton.

**APPROVAL OF MINUTES**

Mr. Sims made a motion to approve the minutes of 2/22/2013. It was seconded by Mr. Opdahl. Motion carried.

**DISCIPLINE**

Mr. Nelson presented Stipulation and Consent Orders in case numbers MOR-2013-1, MOR-2013-3 and MOR-2013-4. Mr. Sims made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Opdahl. Motion carried.

**CORRESPONDENCE**

Mr. Ellsworth and the Board discussed a letter received from Mr. Ken Mallea, Mallea Law Offices, regarding whether or not funeral directors can oversee cremations. The Board stated that it is clear in the law that funeral directors can oversee cremations. The rules appear to be less clear, but the law supercedes the rule. The Board discussed clarifying the rule. The Board also discussed with Mr. Ellsworth clarifying alkaline hydrolysis in the rules as well. The Board requested that possible law and rule changes be discussed at the next face-to-face meeting.

**EXECUTIVE SESSION**

Mr. Sims made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under

the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Opdahl. The vote was: Mr. Sims, aye; Mr. Opdahl, aye, and Mr. Hutton, aye. Motion carried.

Mr. Sims made a motion to come out of executive session. It was seconded by Mr. Opdahl. The vote was: Mr. Sims, aye; Mr. Opdahl, aye, and Mr. Hutton, aye. Motion carried.

## **CE COURSES**

Mr. Opdahl made a motion to approve the following continuing education courses. It was seconded by Mr. Sims. Motion carried:

Funeral Directors	Understanding Social Security: Case Studies for Funeral Directors
Dan Rohling	Minimizing your Liabilities
CANA	95 <sup>th</sup> Annual Convention
CANA	Crematory Operators Certification Program

## **APPLICATIONS**

Mr. Opdahl made a motion to approve the following for the state jurisprudence test for licensure:

MORA-1325      Terry Edwards

It was seconded by Mr. Sims. Motion carried.

Mr. Sims made a motion to approve issuance of a Certificate of Authority license to the following applicant:

MORA-1324      Julie Adams

It was seconded by Mr. Opdahl. Motion carried.

Mr. Opdahl made a motion to approve licensure for the following crematorium application pending inspection of the facility and receipt of correction of the notarized applications; per statute only third party disinterested persons are to notarize documents:

#901124331

It was seconded by Mr. Sims. Motion carried.

**NEXT MEETING** was scheduled for 7/16/2013.

## ADJOURNMENT

Mr. Sims made a motion to adjourn the meeting at 9:37 AM MST. It was seconded by Mr. Opdahl. Motion carried.

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David L. Hutton, Chair

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James H. Opdahl

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F. Duayne Sims

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Tana Cory, Bureau Chief