

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 8/18/2016**

**BOARD MEMBERS PRESENT:** Thomas E Coates - Chair  
Richard B Davies  
Jay T Hill  
Larry L Simms

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Kellie LaBonte, Technical Record Specialist

The meeting was called to order at 9:00 AM MDT by Thomas E Coates.

**APPROVAL OF MINUTES**

Mr. Davies made a motion to approve the minutes of 8/4/2016. It was seconded by Mr. Simms. Motion carried.

**TO DO LIST**

To Do List – The Board reviewed the to-do list and no action was taken.

**PROPOSED LAWS AND RULES**

Ms. LaBonte obtained the National Fire Protection Agency (NFPA) 58 comparison of the 2011 to the 2014 editions, as well as the comparison of the 2014 to the 2017 editions. The Board did receive the comparisons, directing the Bureau to submit the proposed change as drafted at the August 4, 2016 meeting. The Board will review the comparisons during the next face-to-face meeting.

**NEXT MEETING DATE**

A face-to-face meeting is scheduled for Wednesday, October 5, 2016 at 10:00 AM MDT.

## **EXECUTIVE SESSION**

Mr. Davies made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Simms. The vote was: Mr. Davies, aye; Mr. Coates, aye; Mr. Hill, aye; and Mr. Simms, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Hill. The vote was: Mr. Davies, aye; Mr. Coates, aye; Mr. Hill, aye; and Mr. Simms, aye. Motion carried.

## **APPLICATIONS**

Mr. Simms made motion to hold the following applications pending additional information:

901090804  
901145439  
901145997  
901140369  
901145301

It was seconded by Mr. Hill. Motion carried.

## **ADJOURNMENT**

Mr. Simms made a motion to adjourn the meeting at 9:28 AM. It was seconded by Mr. Hill. Motion carried.

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Thomas E Coates, Chair

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Richard B Davies

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Jay T Hill

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Larry L Simms

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David J Summers

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Tana Cory, Bureau Chief