

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 8/4/2016

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Richard B Davies
Jay T Hill
Larry L Simms

BUREAU STAFF: Tana Cory, Bureau Chief
Lori Peel, Investigative Unit Manager
John Kersey, Chief Investigator
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Kellie LaBonte, Technical Records Specialist

The meeting was called to order at 9:04 AM MDT by Thomas E Coates.

APPROVAL OF MINUTES

Mr. Simms made a motion to approve the minutes of July 12, 2016. It was seconded by Mr. Davies. Motion carried.

LEGISLATIVE REPORT

Ms. Cory deferred the legislative report to later in the meeting.

FINANCIAL REPORT

Ms. Cory gave the financial report, which indicated that the Board had a cash balance of \$110,375 as of July 31, 2016.

[INVESTIGATIVE REPORT](#)

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Davies made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2016-16, I-LPG-2016-22, I-LPG-2016-34, I-LPG-2016-35, I-LPG-2016-24, I-LPG-2016-27, I-LPG-2016-28, I-LPG-2016-25 and I-LPG-2016-31. It was seconded by Mr. Summers. Motion carried.

CETP TRAINING/CERTIFICATION

Mr. Kersey thanked the Board members for sending four inspectors to training. Mr. Kersey said that all of the inspectors that attended this training passed the exam and are currently completing the skills evaluation. Mr. Coates asked that both Mr. Kersey and he work together to sign off on the evaluations.

TO DO LIST

The Board reviewed the to-do list. The draft letter was approved for use in the unique circumstances when an application is received for a location that has an existing license.

PROPOSED LAWS AND RULES

The Board directed Mr. Toryanski to proceed with the proposed change to Rule 004 so that it may be submitted by the deadline of the third week in August. The Board will decide what action to take once the comparison of the 2014 to the 2017 edition of the NFPA 58 is available.

NEXT MEETING DATE

A conference call is scheduled for Thursday, August 18, 2016 at 9:00 AM MDT. The Board discussed the possibility of scheduling a face-to-face meeting to discuss the changes in the editions of NFPA 58. The Board would like to schedule the face-to-face meeting at the August 18, 2016 conference call.

EXECUTIVE SESSION

Mr. Davies made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Simms. The vote was: Mr. Coates, aye; Mr. Davies, aye; and Mr. Simms, aye. Motion carried.

Mr. Simms made a motion to come out of executive session. It was seconded by Mr. Davies. The vote was: Mr. Coates, aye; Mr. Davies, aye; and Mr. Simms, aye. Motion carried.

APPLICATIONS

Mr. Simms made a motion to approve the following for licensure:

Good 2 Go Stores, LLC	PGF-1237
Bucks Gas & RV	PGF-1236
Jacksons Food Stores #160	PGF-1233

It was seconded by Mr. Davies. Motion carried.

Mr. Simms made a motion to hold application 901146852 pending receipt of additional information. It was seconded by Mr. Davies. Motion carried.

ADJOURNMENT

Mr. Simms made a motion to adjourn the meeting at 9:33 AM. It was seconded by Mr. Davies. Motion carried.

Thomas E Coates, Chair

Richard B Davies

Jay T Hill

Larry L Simms

David J Summers

Tana Cory, Bureau Chief