

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 8/19/2015

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Jay T Hill
David J Summers

BOARD MEMBERS ABSENT: Richard B Davies
Larry L Simms

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Marcie Rightnowar, Appeals Hearing Coordinator
Kellie LaBonte, Technical Records Specialist

The meeting was called to order at 9:08 AM MDT by Thomas E Coates.

APPROVAL OF MINUTES

Mr. Hill made a motion to approve the minutes of 7/31/2015. It was seconded by Mr. Summers. Motion carried.

INSPECTOR TRAINING

Mr. Coates informed the Board that he spoke to Gary Van Hees. Mr. Van Hees indicated that September 21, 2015 would be a favorable date to schedule the training for inspectors. The investigative staff will confirm this date in their schedules and send out an invitation to Board Members.

REVIEW OF FACILITY APPLICATION FORM

The Board reviewed and discussed the proposed changes to the facility application form. Mr. Summers made a motion to approve the changes to the facility application and authorized the new application to be posted to the web. Mr. Hill seconded the motion. Motion carried.

EXECUTIVE SESSION

Mr. Hill made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under

the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Summers. The vote was: Mr. Coates, aye; Mr. Hill, aye; and Mr. Summers, aye. Motion carried.

Mr. Hill made a motion to come out of executive session. It was seconded by Mr. Summers. The vote was: Mr. Coates, aye; Mr. Hill, aye; and Mr. Summers, aye. Motion carried.

APPLICATIONS

Mr. Hill made a motion to approve Mountain Home RV Resort (PGF-1121) and Oasis Stop N Go (PGF – 1129) for licensure. It was seconded by Mr. Summers. Motion carried.

Mr. Hill made a motion to approve application 901091376 for licensure pending review of the application by the Chief Investigator and final approval of the application by the Board Chair or Vice Chair. It was seconded by Mr. Summers. Motion carried.

Mr. Hill made a motion to approve applications 901140369 and 901113702 pending receive of photos of crash protection and emergency shut off valves to be reviewed by the Board Chair or Vice Chair. It was seconded by Mr. Summers. Motion carried.

NEXT MEETING A conference call was scheduled for September 2, 2015 at 9:00 AM. The Vice Chair, Mr. Hill, will conduct the meeting as Mr. Coates, the Chair, will be unavailable.

ADJOURNMENT

Mr. Summers made a motion to adjourn the meeting at 9:25 AM. It was seconded by Mr. Hill. Motion carried.

Thomas E Coates, Chair

Richard B Davies

Jay T Hill

Larry L Simms

David J Summers

Tana Cory, Bureau Chief