

**IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 7/8/2015**

**BOARD MEMBERS PRESENT:** Thomas E. Coates - Chair  
Richard B. Davies  
Jay T. Hill  
David J. Summers

**BOARD MEMBERS ABSENT:** Larry Simms

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Maurie Ellsworth, General Counsel  
Kellie LaBonte, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Thomas E. Coates.

**LEGISLATIVE REPORT**

Ms. Cory reminded the Board of the deadlines for law and rule changes.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$78,295.44 as of 6/30/2015.

**CERTIFIED EMPLOYEE TRAINING PROGRAM (CETP)**

Discussion was held regarding CETP. The Board gave direction to staff on CETP courses. Mr. Summers made a motion to accept CETP refresher certificates that are current, in addition to initial CETP certificates that are outside of 36 month time frame; and transcripts that show CETP courses. Mr. Davies seconded this motion. Motion carried

**NEXT MEETING**

The July 22, 2015 conference call has been cancelled since a face to face meeting is scheduled for July 31, 2015.

**BOARD ELECTIONS**

Mr. Summers made a motion to elect Mr. Coates as Board Chair. It was seconded by Mr. Davies. Motion carried.

Mr. Davies made a motion to elect Mr. Hill as Board Vice-Chair. It was seconded by Mr. Summers.

**APPLICATIONS**

Mr. Davies made a motion to approve the following for licensure:

- PDFA-1095 Sawtooth Summit
- PDFA-1113 CWI – Camping World
- PLFA-1108 CHS Inc. – Grace
- PLFA- 1109 CHS Inc. - McCammon

It was seconded by Mr. Hill. Motion carried.

**ADJOURNMENT**

Mr. Summers made a motion to adjourn the meeting at 9:11 AM MDT. It was seconded by Mr. Hill. Motion carried.

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Thomas E. Coates, Chair

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Larry Simms

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Richard B. Davies

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Jay T. Hill

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David J. Summers

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Tana Cory, Bureau Chief