

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/23/2014

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Edward A. Button
Jay T Hill
David J Summers

BOARD MEMBERS ABSENT: Richard B. Davies

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
John Kersey, Chief Investigator
Mary Miles, Technical Records Specialist I

OTHERS PRESENT: Joe Gannuscio, Riverhaven Park

The meeting was called to order at 8:37 AM MDT by Thomas E Coates.

APPROVAL OF MINUTES

A motion was made by Mr. Hill to approve the minutes of 7/2/2014. It was seconded by Mr. Summers. Motion carried.

LEGISLATIVE REPORT

Ms. Cory did not have a legislative report for the Board.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$30,573.75 as of 6/30/2014

FY 2015 CONTRACT RENEWAL

A motion was made by Mr. Hill to approve the FY2015 contract renewal and to authorize the Board Chair to sign. It was seconded by Mr. Summers. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

A motion was made by Mr. Button to approve the Bureau's recommendation and authorize closure in cases I-LPG-2014-1, I-LPG-2014-18, I-LPG-2014-19, I-LPG-2014-20, and I-LPG-2014-21. It was seconded by Mr. Summers. Motion carried.

EXECUTIVE SESSION

A motion was made by Mr. Hill that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Button. The vote was: Mr. Hill, aye; Mr. Button, aye; Mr. Summers, aye; and Mr. Coates, aye. Motion carried.

A motion was made by Mr. Hill to come out of executive session. It was seconded by Mr. Summers. The vote was: Mr. Hill, aye; Mr. Button, aye; Mr. Summers, aye; and Mr. Coates, aye. Motion carried.

APPLICATIONS

A motion was made by Mr. Button to approve one application for licensure:

Approved for Licensure
HENGELER RV INC PGF-1052

It was seconded by Mr. Summers. Motion carried.

A motion was made by Mr. Hill to approve the following for licensure pending proof of adequate crash protection and authorizing the Board Chair to review and approve. It was seconded by Mr. Summers. Motion carried.

Approved/Pending
901084966
901134320
901134518

TO DO LIST

The Board reviewed the to do list, no action was taken.

CONFERENCE CALL SCHEDULE

Ms. Miles will send the Board members a schedule of the conference call dates for 2014. The conference calls will begin at 9:00 AM.

BOARD CHAIR ELECTION

A motion was made by Mr. Hill to nominate Mr. Coates as the Board Chair. It was seconded by Mr. Button. Motion carried.

RIVERHAVEN PARK

A motion was made by Mr. Hill to send Mr. Gannuscio a letter thanking him for addressing the Board and informing him the Board took no action on his request for reconsideration. It was seconded by Mr. Button. Motion carried.

NEXT MEETING was scheduled for August 13, 2014 at 9:00 AM.

ADJOURNMENT

A motion was made by Mr. Hill to adjourn the meeting at 10:00 AM. It was seconded by Mr. Button. Motion carried.

Thomas E Coates, Chair

Edward A. Button

Richard B. Davies

Jay T Hill

David J Summers

Tana Cory, Bureau Chief