

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 6/11/2014

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Edward A. Button
Jay T Hill
David J Summers

BOARD MEMBERS ABSENT: Richard B. Davies

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Cherie Simpson, Management Assistant
Mary Miles, Technical Records Specialist I

The meeting was called to order at 8:30 AM MDT by Thomas E Coates.

AMENDED AGENDA

A motion was made by Mr. Hill to add the facility application process to the agenda. It was seconded by Mr. Button. Motion carried.

APPROVAL OF MINUTES

A motion was made by Mr. Summers to approve the minutes of 4/23/2014. It was seconded by Mr. Button. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that proposed law changes are due August first and proposed rule changes are due the third week of August.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$22,897.93 as of 5/31/2014.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

A motion was made by Mr. Button to approve the Bureau's recommendation and authorize closure in case I-LPG-2013-33. It was seconded by Mr. Summers. Motion carried.

TO DO LIST

The Board reviewed and updated the to do list.

IDAHO CONTAINER LAW

The Board reviewed the draft container law written by The Rocky Mountain Propane Gas Association. The RMPGA will carry the bill in the 2015 Legislative Session.

DEALER APPLICATION PROCESS

A motion was made by Mr. Hill to give the authority to the Board Chair or his designee to approve dealer applications for licensure if all the requirements have been met. It was seconded by Mr. Summers. The vote was unanimous, motion carried.

FACILITY APPLICATION PROCESS

Mr. Coates asked if a company has an application waiting for the Board to review; can that company pump and sell propane? Idaho Code 54-5304 states that a license is required. The Board made the decision to have a conference call each Wednesday to review applications.

EXECUTIVE SESSION

A motion was made by Mr. Hill that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Summers. The vote was: Mr. Hill, aye; Mr. Summers, aye; Mr. Button, aye; and Mr. Coates, aye. Motion carried.

A motion was made by Mr. Hill to come out of executive session. It was seconded by Mr. Summers. The vote was: Mr. Hill, aye; Mr. Summers, aye; Mr. Button, aye; and Mr. Coates, aye. Motion carried.

APPLICATIONS

A motion was made by Mr. Hill to approve eight dealer applications for licensure. It was seconded by Mr. Summers. Motion carried.

Approved for Licensure

MOORE WILLIAM B
RODRIGUEZ GABRIEL V
PIERCE MARK

PGD-1029
PGD-1032
PGD-1034

THOMPSON MIKE R
GRATZER MICHAEL
ROCK REGINA E
HANKS JEFF
RAY SPENCER

PGD-1037
PGD-1038
PGD-1039
PGD-1040
PGD-1041

A motion was made by Mr. Hill to approve two facility applications for licensure. It was seconded by Mr. Summers. Motion carried.

Approved for Licensure

ANDCO MANAGEMENT, LLC DBA DADS 113 TRAVEL CENTER
LOGANS MARKET

PGF-1018
PGF-1033

A motion was made by Mr. Hill to table three facility applications pending receiving proof of crash protection. It was seconded by Mr. Summers. Motion carried.

Pending

901132852
901104874
901133459

NEXT MEETING was scheduled for June 25, 2014 at 8:30 AM.

ADJOURNMENT

A motion was made by Mr. Hill to adjourn the meeting at 9:25 AM. It was seconded by Mr. Button. Motion carried.

Thomas E Coates, Chair

Edward A. Button

Richard B. Davies

Jay T Hill

David J Summers

Tana Cory, Bureau Chief