

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 3/13/2014

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Richard B. Davies
Jay T Hill
David J Summers

BOARD MEMBERS ABSENT: Edward A. Button

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Nancy Lyles, Financial Technician
Maurie Ellsworth, Legal Counsel
Mary Miles, Technical Records Specialist I

The meeting was called to order at 9:05 AM MDT by Thomas E Coates.

AMEND AGENDA

A motion was made by Mr. Hill to amend the agenda to include the minutes of 11/7/2014 which were not reviewed and approved at the previous meeting. It was seconded by Mr. Davies. Motion carried.

APPROVAL OF MINUTES

A motion was made by Mr. Davies to approve the minutes of 11/7/2013. It was seconded by Mr. Hill. Motion carried.

A motion was made by Mr. Hill to approve the minutes of 1/8/2014. It was seconded by Mr. Summers. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that proposed Law changes are due August first and proposed rule changes are due the third week of August. Mr. Coates discussed whether a container law should be considered. After discussion, it was determined that Mr. Coates would address the issue with

Baron Glasgow, National Propane Gas Association and update the Board at its next meeting.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$6,881.00 as of 2/28/2014.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

A motion was made by Mr. Hill to approve the Bureau's recommendation and authorize closure in case I-LPG-2014-13 and to authorize closure with a warning letter in case I-LPG-2014-15. It was seconded by Mr. Davies. Motion carried.

TO DO LIST

The Board reviewed the items on the to do list.

BOARD TRAINING AND OPEN MEETING LAW

Mr. Ellsworth discussed with the Board members the Open Meeting Law. The manual can be found on the Attorney General's website at the link below.
<http://www.ag.idaho.gov/publications/legalManuals/OpenMeeting.pdf>

EXPENSE VOUCHERS

Ms. Lyles discussed with the Board members the information that is necessary on their expense vouchers.

DIG LINE

Ms. Cory gave the Board members an update on the Dig Line legislation for the 2015 Legislative Session that has been discussed with the Idaho Utility Coordinating Council. Idaho currently has the highest infraction rate for utility dig errors.

EXECUTIVE SESSION

A motion was made by Mr. Hill that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Summers. The vote was: Mr. Hill, aye; Mr. Summers, aye; and Mr. Coates, aye. Motion carried.

A motion was made by Mr. Hill to come out of executive session. It was seconded by Mr. Summers. The vote was: Mr. Hill, aye; Mr. Summers, aye; and Mr. Coates, aye. Motion carried.

APPLICATIONS

A motion was made by Mr. Hill to approve three facility applications for licensure. It was seconded by Mr. Summers. Motion carried.

Approved for Licensure

TATES RENTS INC	PGF-1017
AMERIGAS PROPANE DBA V-1 PROPANE	PGLF-1015
AMERIGAS PROPANE DBA V-1 PROPANE	PGLF-1016

A motion was made by Mr. Hill to approve 901084966 pending proof of adequate crash protection to be reviewed by the Board Chair. It was seconded by Mr. Summers. Motion carried.

NEXT MEETING was not scheduled at this time.

ADJOURNMENT

A motion was made by Mr. Summers to adjourn the meeting at 10:25 AM. It was seconded by Mr. Hill. Motion carried.

Thomas E Coates, Chair

Edward A. Button

Richard B. Davies

Jay T Hill

David J Summers

Tana Cory, Bureau Chief