

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 10/2/2013

BOARD MEMBERS PRESENT: Thomas E Coates - Chair
Richard B. Davies
Jay T Hill

BOARD MEMBERS ABSENT: Edward A. Button

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
John Kersey, Chief Investigator
Maurie Ellsworth, Legal Counsel
Mary Miles, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by Thomas E Coates.

APPROVAL OF MINUTES

A motion was made by Mr. Hill to approve the minutes of 8/14/2013. It was seconded by Mr. Davies. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a negative cash balance of (\$6149.85) as of 9/30/2013.

FOR BOARD DETERMINATION

A motion was made by Mr. Hill to approve the Bureau's recommendation and authorize closure in cases I-LPG-2013-22, I-LPG-2013-34, I-LPG-2014-3, I-LPG-2014-4, I-LPG-2014-5, I-LPG-2014-8, and I-LPG-2014-9. It was seconded by Mr. Davies. Motion carried.

INSPECTION TRAINING

The Board members will go into the field with the investigators to review and discuss inspections after the next meeting on November 7, 2013. Gary VanHees, a former Board member, volunteered to attend the investigative unit meeting on October 7, 2013 for inspection training.

INSURANCE AUDITS

A motion was made by Mr. Hill to change the insurance audit dates from a prior year to providing proof of current insurance. It was seconded by Mr. Davies. Motion carried.

CORRESPONDENCE

A motion was made to grant Len Nicholson's request to correct and change the physical address on license numbers PGLF-927 and PGLF-471. It was seconded by Mr. Davies. Motion carried.

EXECUTIVE SESSION

A motion was made by Mr. Hill that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Davies. The vote was: Mr. Hill, aye; Mr. Davies, and Mr. Coates, aye. Motion carried.

A motion was made by Mr. Hill to come out of executive session. It was seconded by Mr. Davies. The vote was: Mr. Hill, aye; Mr. Davies, and Mr. Coates, aye. Motion carried.

APPLICATIONS

A motion was made by Mr. Hill to approve the following for licensure:

Approved for Licensure

HILL RAYMOND	PGD-1003
TTOL GROUP INC DBA BOBS KWIK SERV	PGF-997
HOLIDAY STATIONSTORE #84	PGF-998
HOLIDAY STATIONSTORE #315	PGF-999
AMERIGAS DBA V1 PROPANE	PGLF-963
AMERIGAS DBA V1 PROPANE	PGLF-964

It was seconded by Mr. Davies. Motion carried.

A motion was made by Mr. Hill to approve the following applications pending receipt of their Certified Employee Training Program certificates. It was seconded by Mr. Davies. Motion carried.

901128821
901129310

A motion was made by Mr. Hill to approve facility application PDFA-1002 pending until proof of crash protection is submitted to the Board Chair for review. It was seconded by Mr. Davies. Motion carried.

NEXT MEETING was scheduled for November 7, 2013 at 9:00 AM.

ADJOURNMENT

A motion was made by Mr. Hill to adjourn the meeting at 9:30 AM. It was seconded by Mr. Davies. Motion carried.

Thomas E Coates, Chair

Edward A. Button

Richard B. Davies

Jay T Hill

Tana Cory, Bureau Chief