

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/30/2018

BOARD MEMBERS PRESENT: William A Ogram - Chair
Jon F Breckon
James H Opdahl

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Pam Rebolo, Technical Records Specialist I

The meeting was called to order at 9:00 AM MDT by William A Ogram.

APPROVAL OF MINUTES

Mr. Opdahl made a motion to approve the minutes of 4/9/18 and 6/11/18. It was seconded by Mr. Breckon. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadline to submit legislative ideas to the Governor's Office was July 13, 2018 and the deadline to submit proposed law and rule changes to the Governor's Office is August 17, 2018 for the 2019 Legislative Session.

INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE

Ms. Cory said that the Executive Order report was submitted to the Governor and Lt. Governor prior to July 1 and it has been linked on the Board's main webpage. Ms. Cory updated the Board on the legislative interim committee on occupational licensing and certification laws. The Occupational Licensing & Certification Laws Committee met on June 22. Ms. Cory was invited to present on the process and executive order reports for the Boards served by the Bureau. It also heard from Greg Wilson, chief of staff to Lieutenant Governor Little; Albert Downs, policy specialist for the National Conference of State Legislatures; and Patrick Grace, regional manager for the Division of Building Safety.

Comments by the Committee included that its efforts appeared to be on a parallel track with those of the executive order, and committee members outlined a

framework where each of them would take a few reports to review with members of the Boards who wrote them. The co-chairs encouraged legislators on the committee to volunteer to review reports where they felt like they had a connection to the occupation or had constituents who serve on the Board.

The Committee set its next meeting for Tuesday, August 7.

OPEN MEETING LAW

Mr. Ellsworth reviewed HB611 that made changes to the open meeting law regarding meeting notices and agendas. Changes effective July 1, 2018 included: notices and agendas must be posted online if the agency has an online presence; identification of all “action Items” must be noted on the agenda; and final action may not be taken on an agenda item added after the start of the meeting unless an emergency is declared.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$106,268.62 as of 6/30/18.

FY 2019 CONTRACT

Ms. Hall reviewed the FY 2019 contract renewal with the Board. Mr. Opdahl made a motion to approve the FY 2019 contract and authorize the Board Chair to sign. It was seconded by Mr. Breckon. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Opdahl made a motion to approve the Bureau’s recommendation and authorize closure with a warning letter in case I-LAR-2018-1. It was seconded by Mr. Breckon. Motion carried.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

CONFERENCE UPDATES AND ATTENDANCE

Mr. Ogram attended a joint summit between the Society of Landscape Architects and the Council of Landscape Architectural Registration Boards. Mr. Ogram handed out the Landscape Architecture Licensure Handbook which will be kept with the Board.

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS CERTIFICATION PROCESS (CLARB)

The Board spoke with Missy Sutton and Morgan Parker from CLARB regarding the certification and CLARB record process. The Board reviewed the criteria for licensure in the State of Idaho.

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS ANNUAL CONFERENCE (CLARB)

The 2018 CLARB annual conference will be held September 27-29 in Toronto, Canada. Mr. Opdahl made a motion to pay for registration and travel expenses for one Board member to attend. It was seconded by Mr. Ogram. Motion carried.

PROFESSIONAL LANDSCAPE ARCHITECT

The Chairman explained the definition of the Professional Landscape Architect (PLA) and the Board will discuss use of the term at the next Board meeting.

CORRESPONDENCE

The Board reviewed an article from the Landscape Architecture Magazine regarding the state of Colorado. No action was taken.

EXECUTIVE SESSION

Mr. Opdahl made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Mr. Breckon. The vote was: Mr. Opdahl, aye; Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

Mr. Opdahl made a motion to come out of executive session. It was seconded by Mr. Breckon. The vote was: Mr. Opdahl, aye; Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

APPLICATIONS

Mr. Opdahl made a motion to approve the following for licensure:

LA 16850
LA 16851
LA 16852
LA 16853

GORDON LEMMEL
DARRELL MEEHL
CHRISTOPHER HICE
TYREL HILL

It was seconded by Mr. Breckon. Motion carried.

NEXT MEETING was scheduled for November 5, 2018 at 9:00 AM MST.

ADJOURNMENT

Mr. Opdahl made a motion to adjourn the meeting at 11:42 AM MDT. It was seconded by Mr. Breckon. Motion carried.

William A Ogram, Chair

Jon F Breckon

James H Opdahl

Tana Cory, Bureau Chief