

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 7/24/2017

BOARD MEMBERS PRESENT: William A Ogram - Chair
Jon F Breckon
James A Thomas

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel

OTHERS PRESENT: Jay Gibbons, Idaho/Montana Chapter ASLA

The meeting was called to order at 9:03 AM MDT by William A Ogram.

APPROVAL OF MINUTES

Mr. Thomas made a motion to approve the minutes of 3/20/17. It was seconded by Mr. Ogram. Motion carried.

EXECUTIVE ORDER

Ms. Cory reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination. Ms. Cory also updated the Board on the information and process for public comment which has been added to the Board's website. Mr. Thomas made a motion to authorize Mr. Ogram to work with Ms. Cory on this issue. It was seconded by Mr. Ogram. Motion carried.

LEGISLATIVE REPORT

Mr. Toryanski gave the legislative report. The deadline to submit legislative law ideas to the Governor's Office was July 14, 2017 and the deadline to submit proposed rule changes to the Governor's Office is August 18, 2017 for the 2018 Legislative Session.

Mr. Breckon joined the meeting by phone at 9:30 a.m.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$96,133.22 as of 6/3/17.

FY 2018 CONTRACT

Ms. Hall reviewed the FY 2018 contract renewal with the Board. Mr. Thomas made a motion to approve the FY 2018 contract and authorize the Board Chair to sign. It was seconded by Mr. Breckon. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list.

DRAFT OF PROPOSED RULE CHANGE

Mr. Toryanski presented a draft rules to the Board. The draft changed Rule 101 to require landscape architecture program to be accredited by the Landscape Architectural Accreditation Board (LAAB) or an accrediting body with substantially similar standards. The draft also lowered the application fee to \$80 and the original license and annual license fee to \$135.

The Board considered the draft. After discussion, Mr. Thomas moved that the draft be amended to require landscape architecture programs to be accredited by LAAB or substantially meet the LAAB accrediting stands as may be determined by the Board and to lower the application fee to \$75 and the original license and annual fee to \$125. The motion was seconded by Mr. Breckon. Motion carried. The Board directed Mr. Toryanski to prepare revised draft rules reflecting these changes and bring the revised draft before the Board for consideration.

AMERICAN SOCIETY FOR LANDSCAPE ARCHITECTS (ASLA) REPORT

Mr. Gibbons of the Idaho/Montana American Society for Landscape Architects (ASLA) stated that the bi-annual conference will be held in Missoula, Montana in October and the association is trying to get the Counsel of Landscape Architectural Registration Board (CLARB) involved as it will be having its annual meeting in Boise in September. Mr. Gibbons stated that the ASLA annual meeting will be in Los Angeles. Mr. Gibbons will be at the University of Idaho in Moscow when the semester starts to discuss internships with landscape architect students.

UNIVERSITY OF IDAHO PRESENTATION

Mr. Breckon discussed his presentation to the University of Idaho students regarding licensing procedures and the role and responsibilities of the Board. Mr. Breckon stated approximately twenty students were in attendance.

REVISED RULE CHANGE AND POSTCARD

Mr. Toryanski brought back revised draft proposed rules. Mr. Thomas moved that the Board accept these revised proposed rules and send them to the Governor's Office for approval. He also moved that Mr. Toryanski draft a postcard informing licensees of the proposed rule changes and that the Chair be authorized to review and approve the postcard language. It was seconded by Mr. Breckon. Motion carried.

NEW BUSINESS

EXECUTIVE SESSION

Mr. Thomas made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Breckon. The vote was: Mr. Thomas, aye; Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

Mr. Thomas made a motion to come out of executive session. It was seconded by Mr. Breckon. The vote was: Mr. Thomas, aye; Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

APPLICATIONS

Mr. Thomas made a motion to approve the following for licensure:

Huei-Ming Juang LA 16834
Gregory Brower LA 16836

It was seconded by Mr. Breckon. Motion carried.

Mr. Thomas made a motion to approve the following for Landscape Architect In Training permit:

Steven McKeown LAI 16835
Tyler Chambers LAI 16832

It was seconded by Mr. Breckon. Motion carried.

Mr. Breckon recused himself from review of the following application. Mr. Thomas made a motion to deny the following application for Landscape Architect in Training and send the applicant a letter based on Rule 250.05:

Adam Johnston LARA 16833

It was seconded by Mr. Ogram. Motion carried.

NEXT MEETING was scheduled for October 16, 2017 at 9:00 A.M.

ADJOURNMENT

Mr. Thomas made a motion to adjourn the meeting at 11:09 A.M. It was seconded by Mr. Breckon. Motion carried.

William A Ogram, Chair

Jon F Breckon

James A Thomas

Tana Cory, Bureau Chief