

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 12/19/2016

BOARD MEMBERS PRESENT: William A Ogram, Chair
Jon F Breckon
James A Thomas

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel

OTHERS PRESENT: Jay Gibbons, IMASLA
Elizabeth Scott, University of Idaho

The meeting was called to order at 9:00 AM MST by William A Ogram.

APPROVAL OF MINUTES

Mr. Thomas made a motion to approve the minutes of 8/29/16. It was seconded by Mr. Breckon. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Board is not currently working on any proposed laws or rule changes for the 2017 legislative session. She said that proposed law changes are due to the Governor's Office by August 1, 2017 and proposed rule changes are due to the Governor's Office by the third week in August for the 2018 Legislature.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$90,549.54 as of 11/30/16.

OLD BUSINESS

To Do List – The Board reviewed the to do list.

APPLICATION FORM

The Board reviewed the changes to the application form pertaining to Question #7 to reflect verification of program accreditation and the affidavit portion of the application. Mr. Ellsworth stated that the Board would need to change Rule 101 to clarify accreditation in the future.

Mr. Thomas made a motion to amend Rule 101 to be stated correctly regarding who is the accredited body in the 2018 Legislative Session. It was seconded by Mr. Breckon. Motion carried.

Mr. Thomas made a motion to have Mr. Toryanski work with the Chairman and provide a draft to the Board at the next meeting for discussion for the 2018 legislative session. It was seconded by Mr. Breckon. Motion carried.

After further discussion, Mr. Thomas made a motion to amend the previous motion to review Rule 101 and bring back to the next Board meeting for discussion to possibly move forward for a rule change. It was seconded by Mr. Breckon. Motion carried.

Mr. Thomas made a motion to direct Bureau staff to update the application form Question #7 to include the hyperlink to the accreditation websites and the affidavit change. It was seconded by Mr. Breckon. Motion carried.

UNIVERSITY OF IDAHO OUTREACH PROGRAM

Mr. Ogram introduced Elizabeth Scott from the University of Idaho (U of I) and Jay Gibbons from the American Society of Landscape Architects (ASLA). Mr. Ogram stated the need for the Outreach Program is to discuss with students the importance of licensure and protecting the health, safety and welfare of the public.

Ms. Scott discussed having a Board member present information to the students of the U of I, Landscape Architect program in regard to the licensing process. Mr. Ogram stated this could also include members from the Council of Landscape Architectural Registration Board (CLARB). Mr. Breckon volunteered to meet with the students in the Spring or Fall of 2017 as the annual CLARB meeting will be held in Boise for 2017. Ms. Scott would like to see a presentation regarding the pathway to licensure and ethics. Ms. Scott also asked if Mr. Gibbons could attend. Mr. Breckon will bring back an outline of the presentation for review at the next scheduled Board meeting.

NEW BUSINESS

CONFERENCE UPDATES AND ATTENDANCE

Mr. Ogram discussed the annual Council of Landscape Architectural Board meeting which he attended on September 22-24 in Philadelphia. Some of the topics discussed were Trends in Regulation; How Do You Regulate Ethics; Strategic Planning Successes and Challenges; and Task Analysis Update. Mr. Ogram stated that the 2017 CLARB Annual meeting will be held in Boise, Idaho September 13-15.

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARD ANNUAL DUES

Mr. Thomas made a motion to pay the Council of Landscape Architectural Registration Board annual dues in the amount of \$5,485.00. It was seconded by Mr. Breckon. Motion carried.

EXECUTIVE SESSION

Mr. Thomas made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Breckon. The vote was: Mr. Breckon, aye; Mr. Thomas, aye; and Mr. Ogram, aye. Motion carried.

Mr. Thomas made a motion to come out of executive session. It was seconded by Mr. Breckon. The vote was: Mr. Breckon, aye; Mr. Thomas, aye; and Mr. Ogram, aye. Motion carried.

APPLICATIONS

Mr. Breckon made a motion to approve the following for licensure:

Raymond Williams III
Curtis Riley

It was seconded by Mr. Thomas. Motion carried.

NEXT MEETING was scheduled for March 20, 2017 at 9:00 A.M

ADJOURNMENT

Mr. Thomas made a motion to adjourn the meeting at 11:45 A.M. It was seconded by Mr. Breckon. Motion carried.

William A Ogram, Chair

Jon F Breckon

James A Thomas

Tana Cory, Bureau Chief