

**IDAHO BOARD OF LANDSCAPE ARCHITECTS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 9/28/2015**

**BOARD MEMBERS PRESENT:** William A. Ogram - Chair  
Jon Fritz Breckon  
James A. Thomas

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Dawn Hall, Administrative Support Manager  
Lori Peel, Investigative Unit Manager  
Maurie Ellsworth, General Counsel  
Mitchell Toryansky, Legal Counsel

The meeting was called to order at 9:02 AM MDT by William A. Ogram.

**APPROVAL OF MINUTES**

Mr. Thomas made a motion to approve the minutes of 6/15/15. It was seconded by Mr. Ogram. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. She reminded the Board that the deadlines have passed for any law or rule changes for the 2016 Legislative Session.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$76,222.58 as of 8/31/15.

**BOARD CONTRACT**

Ms. Hall presented the FY 2016 Board contract. Mr. Thomas made a motion to accept the contract and authorize the Chair to sign. It was seconded by Mr. Breckon. Motion carried.

**OPEN MEETING LAW**

Mr. Toryanski reviewed the open meeting law with the Board.

## **OLD BUSINESS**

To Do List – The Board reviewed the to do list.

The Board discussed adding a public member and directed Mr. Toryanski to draft language for the next meeting to consider submitting to the 2017 Legislature.

Mr. Breckon advised that he was still drafting the letter to building officials and will bring a draft for review to the next Board meeting.

Ms. Hall discussed splitting the application form for both Exam and Endorsement applicants. It was decided to add check boxes for the application type to the existing application. Mr. Thomas made a motion to add check boxes to distinguish between exam and endorsement applications. It was seconded by Mr. Breckon. Motion carried.

Mr. Ogram presented the Board with information from The Council of Landscape Architectural Registration Boards (CLARB) and the October 2003 edition of the Regulation of Landscape Architecture and the Protection of Public Health, Safety and Welfare. The Board discussed the process in registering with CLARB and the need for regulation to protect the public.

The Board also discussed a letter from Mr. Drown with the University of Idaho's Master of Landscape Architect (M.L.A.) accreditation program which is fully accredited by the Landscape Architectural Accreditation Board (LAAB). LAAB is a specialized agency that accredits educational programs at the Bachelor's or Master's level in landscape architecture. Discussion was held about allowing licensure of an applicant from non-accredited programs. This would require a law change. The University of Idaho used to have an accredited undergraduate program and now only accredits the master's program. The Board discussed asking the University of Idaho what aspects of the Bachelor's program changed that make it non-accredited now.

Mr. Thomas made a motion to draft a response to University of Idaho's letter requesting that applicants from the non-accredited Bachelor's level program be allowed to sit for the exam asking for more information on why the programs lost its accreditation. It was seconded by Mr. Breckon. Motion carried. The Board chair will draft a letter for Mr. Ellsworth to review. The Board is not comfortable in taking out the wording of accreditation from its law and feels it is not the responsibility of the Board to determine which programs are accredited and have delegated that authority to the proper agencies.

Mr. Thomas made a motion to have the Chairman draft a letter in response to the University of Idaho's request for participation in a presentation at the Pro Practice class. It was seconded by Mr. Breckon. Motion carried.

The Board discussed getting a copy of the February 27, 2009 Naylor and Hales letter which stated that licensed landscape architects are qualified to prepare grading and drainage plans. Mr. Breckon made a motion to post the letter from Naylor and Hales, dated February 27, 2009 to the Board's website. It was seconded by Mr. Thomas. Motion carried.

## **NEW BUSINESS**

### **CORRESPONDENCE**

The Board reviewed correspondence from Don Brigham who teaches the Pro Practice class at the University of Idaho in conjunction with determining who would attend the Idaho Outreach Rendezvous which will be in Boise this year. Mr. Thomas stated he may be able to attend.

### **COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS**

Mr. Ogram presented the Board with a presentation from the Council of Landscape Architectural Registration Board (CLARB) 2015 Annual Meeting held in New Orleans.

### **EXECUTIVE SESSION**

Mr. Thomas made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Breckon. The vote was: Mr. Thomas, aye; Mr. Breckon, aye; and Mr. Ogram. Motion carried.

Mr. Thomas made a motion to come out of executive session. It was seconded by Mr. Breckon. The vote was: Mr. Thomas, aye; Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

### **APPLICATIONS**

Mr. Breckon made a motion to approve the following for licensure:

BRANDON REED	LARA 16804
CHARLIE KEES	LARA 16803
NATHAN SCHUTTE	LARA 16798
ADAM CASTOR	LARA 16802

It was seconded by Mr. Thomas. Motion carried.

**NEXT MEETING** was scheduled for December 14, 2015 at 9:00 AM.

**ADJOURNMENT**

Mr. Thomas made a motion to adjourn the meeting at 11:36 AM. It was seconded by Mr. Breckon. Motion carried.

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William A. Ogram, Chair

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Jon Fritz Breckon

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James A. Thomas

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Tana Cory, Bureau Chief