

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 6/15/2015

BOARD MEMBERS PRESENT: William A. Ogram - Chair
Jon Fritz Breckon
James A. Thomas

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Nancy Lyles, Financial Support Technician
Scott Mayne
Pam Rebolo, Technical Records Specialist
Deborah Sexton, Management Assistant

The meeting was called to order at 9:06 AM MDT by William A. Ogram.

APPROVAL OF MINUTES

Mr. Thomas made a motion to approve the minutes of March 16, 2015. It was seconded by Mr. Breckon. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. House Bills 116 and 117 have passed the House. In response to a Supreme Court decision, HB-116 will allow the Boards to collect attorney fees in disciplinary matters; and HB-117 will revise and update the renewal and reinstatement of licenses.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$73,165.10 as of 5/31/15.

NEW BUSINESS

INTRODUCTION OF LEGAL COUNSEL

Mr. Ellsworth introduced Mitchell Toryanski as the Bureau's legal counsel. Mr. Toryanski will draft statutes and rules for boards and provide training to boards when appropriate. Mr. Toryanski provided information to the board about a recent U.S. Supreme Court case which may affect state regulatory boards that are controlled by active market participants.

Mr. Toryanski also reviewed a rule change to Rule 400.05.

Mr. Thomas made a motion to approve the rule change for Rule 400.05. It was seconded by Mr. Breckon. Motion carried.

OLD BUSINESS

To Do List – The Board reviewed the to do list. After reviewing a presentation by legal counsel, Mr. Breckon will continue working on a letter to building officials.

Mr. Toryanski will follow up with Board training in regard to the open meeting law and public records. Mr. Ogram requested this review be presented on an annual basis.

The Board will leave on its to do list to consider adding a public member to the Board.

APPLICATION PROCESS

Deborah Sexton was introduced to the Board. The Board reviewed the application process. Mr. Thomas made a motion that staff work with the Board to look at the application form and process and bring any proposed changes to the next Board meeting. It was seconded by Mr. Breckon. Motion carried.

CORRESPONDENCE

The Board reviewed a letter from the University of Idaho which requested a presentation to students in the Fall semester. It was determined that the Board members would gather information to send to Ms. Rebolo in thirty days for review at the next meeting. It was also stated that Mr. Thomas and Mr. Breckon can present information to local students in the Boise area while Mr. Ogram can present information to students in Northern Idaho.

The Board reviewed a letter from the University of Idaho in regard to their Bachelor of Science in Landscape Architecture Degree Program (BLSA). Mr. Thomas made a motion to have Mr. Ogram draft a reply letter which states that the Board is taking the University of Idaho's request under consideration and

inform the University of Idaho of the Board's goals. It was seconded by Mr. Breckon. Motion carried.

The Board reviewed correspondence from the Ada County Highway District and deemed that it was not a Board issue. No action was taken.

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARD STANDARD

The Board reviewed the Council of Landscape Architectural Registration Board Standard (CLARB), which allows the applicant to apply through CLARB. This does not change the Board rules although the Board will need to present this procedure to students. Mr. Ogram will send the power point presentation from CLARB for distribution to the Board members who will review and send suggestions within 30 days to review at next meeting.

Mr. Ogram has been nominated by the Board to the Council of Landscape Architect Board to represent the state of Idaho and cast the Board's vote in the elections for the committee on nominations and the CLARB Board of Directors. Mr. Thomas made a motion which would allow the Board Chairman to cast the ballot for the three members at his discretion. It was seconded by Mr. Breckon. Motion carried.

EXECUTIVE SESSION

Mr. Thomas made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Breckon. The vote was: Mr. Ogram, aye; Mr. Breckon, aye; and Mr. Thomas, aye. Motion carried.

Mr. Thomas made a motion to come out of executive session. It was seconded by Mr. Breckon. The vote was: Mr. Ogram, aye; Mr. Thomas, aye; and Mr. Breckon, aye. Motion carried.

APPLICATIONS

Mr. Breckon made a motion to approve the following for licensure by examination:

Maggie Clark	LARA 16794
Robert Schafer	LARA 16795

It was seconded by Thomas. Motion carried.

Mr. Breckon made a motion to approve the following for licensure by endorsement:

Darian Westrick	LARA 16796
Fred Glick	LARA 16792
Jeremy Roach	LARA 16793

It was seconded by Mr. Thomas. Motion carried.

NEXT MEETING was scheduled for September 28, 2015 at 9:00 A.M.

ADJOURNMENT

Mr. Breckon made a motion to adjourn the meeting at 12:39 P.M. It was seconded by Mr. Thomas. Motion carried.

William A. Ogram, Chair

Jon Fritz Breckon

James A. Thomas

Tana Cory, Bureau Chief