

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/4/2014

BOARD MEMBERS PRESENT: William A. Ogram, IV - Chair
Jon Fritz Breckon
James A. Thomas

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Maurie Ellsworth, Legal Counsel
Maria Brown, Technical Records Specialist

The meeting was called to order at 10:00 AM MDT by William A. Ogram, IV.

APPROVAL OF MINUTES

Mr. Breckon made a motion to approve the minutes of 4/21/2014. It was seconded by Mr. Thomas. Motion carried.

LEGISLATIVE REPORT

Ms. Hall gave the legislative report. She reminded the Board of the deadlines for submitting proposed law and rule changes to the Idaho Legislature.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$63,295.71 as of 7/1/2014.

FY2015 CONTRACT RENEWAL

Ms. Hall presented the contract renewal for FY 2015. It was moved by Mr. Breckon to approve the FY 2015 contract renewal and authorize the Board Chair to sign on behalf of the Board. It was seconded by Mr. Thomas. Motion carried.

OLD BUSINESS

TO DO LIST

The Board reviewed its to do list. No action was taken by the Board.

CLARB

Ms. Brown clarified correspondence from the Council of Landscape Architectural Registration Boards (CLARB) that was presented to the Board during the 4/21/2014 Board meeting. The freeze on CLARB member dues from October 1, 2014 to September 30, 2017 is only on the annual three percent increase.

POSTCARD

The Board reviewed a postcard draft to notify licensees of its law and rule changes. It was moved by Mr. Thomas to approve the draft and direct staff to mail it out to its licensees. It was seconded by Mr. Breckon. Motion carried.

WALL CERTIFICATE

The Board reviewed its current wall certificate template. The Board made recommendations regarding the wall certificate layout and asked Ms. Brown to bring a copy of the revised wall certificate to the next Board meeting for review.

PLAQUE

The Board discussed sending a plaque to Mr. Dial for his service on the Board. It was moved by Mr. Breckon to approve the expense of ordering and mailing Mr. Dial a plaque for his service on the Board. It was seconded by Mr. Thomas. Motion carried.

2017 PROPOSED BUDGET

The Board discussed its 2017 proposed budget. The Chair suggested allocating money for outreach to professors and college students regarding the benefit to licensure as a landscape architect. The Chair addressed the Board regarding his concern that professors teaching landscape architecture may be practicing without a license. He stated that the Board should be proactive in educating the professors on what can and cannot be done without a landscape architect license. The Chair said that the Board's role is to protect the public and therefore this was the responsibility of the Board. The Board agreed. He stated that it could be as simple as the Board sending a letter to all Idaho colleges and universities, as well as the colleges and universities in the surrounding states outlining the scope of practice for a licensed landscape architect. He recommended that the Board look at similar outreach opportunities with building and planning departments throughout the state. The same letter could be used in those circumstances as well. Mr. Thomas made a motion that the Board Chair draft a

letter to be reviewed by the Board during its next Board meeting. It was seconded by Mr. Breckon. Motion carried.

CHANGING DEMOGRAPHICS OF LICENSURE

The Chair addressed the Board regarding the topic of changing demographics of licensure within the landscape architectural profession and explained that the topic would be addressed during the upcoming Council of Landscape Architectural Registration Board (CLARB) Meeting. No action was taken by the Board.

FUTURE REGULATORY RELEVANCE

The Chair addressed the Board regarding the topic of future regulatory relevance and explained that the topic would be addressed during the upcoming Council of Landscape Architectural Registration Board (CLARB) Meeting. No action was taken by the Board.

LARE PASS RATE STATISTICS

The Board reviewed the pass rates of the Landscape Architect Registration Examination (LARE) between June of 2004 and April of 2014. No action was taken by the Board.

NEW BUSINESS

EXECUTIVE SESSION

Mr. Breckon made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Thomas. The vote was: Mr. Breckon, aye; Mr. Thomas, aye; and Mr. Ogram, aye. Motion carried.

Mr. Thomas made a motion to come out of executive session. It was seconded by Mr. Breckon. The vote was: Mr. Breckon, aye; Mr. Thomas, aye; and Mr. Ogram, aye. Motion carried.

APPLICATIONS

Mr. Breckon made a motion to approve the following for licensure by examination:

OLBERDING BRYCE PATRICK LA-16784

It was seconded by Mr. Thomas. Motion carried.

NEXT MEETING 12/8/2014

ADJOURNMENT

Mr. Thomas made a motion to adjourn the meeting at 11:20 AM MDT. It was seconded by Mr. Breckon. Motion carried.