

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/30/2013

BOARD MEMBERS PRESENT: William A. Ogram, IV - Chair
Jon Fritz Breckon

BOARD MEMBERS ABSENT: James A. Thomas

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Roger Hales, Administrative Attorney
Cherie Simpson, Management Assistant
Maria Brown, Technical Records Specialist

The meeting was called to order at 10:02 AM MDT by William A. Ogram, IV.

APPROVAL OF MINUTES

Mr. Breckon made a motion to approve the minutes of 8/26/2013. It was seconded by Mr. Ogram. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Board's proposed law and rule changes are on the Board's website and that postcards had been mailed out to licensees.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$54,403.88 as of 9/30/2013.

OLD BUSINESS

TO DO LIST

The Board reviewed the to do list. No action was taken by the Board.

PROPOSED LAW AND RULE CHANGES

Mr. Hales addressed the Board regarding a comment that it received from Julia Lent, Managing Director, Government Affairs, with the American Society of Landscape Architects regarding Rule 300.01. Mr. Breckon made a motion to revise Rule 300.01 based on the comment received by eliminating the current language and adding the following: “the minimum passing score for each section of the examination shall be the score as determined by the examination provider.” The Board approves the adoption of this new rule and to add it to its pending rules. The Board also approves posting the proposed rule changes to its website. It was seconded by Mr. Ogram. Motion carried.

NEW BUSINESS

FREQUENTLY ASKED QUESTING TAB

The Board discussed adding two additional items regarding information on Idaho landscape architects seals and the new Landscape Architect Registration Examination process with a link to CLARB’s website to its frequently asked questions page located on its website. Mr. Breckon made a motion to approve the suggested changes to the Board’s frequently asked questions page and for the Board Chair to review the changes prior to posting. It was seconded by, Mr. Ogram. Motion carried.

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS

The Chairman and Ms. Brown gave a report on the 2013 Annual Council of Landscape Architectural Registration Board (CLARB) Meeting. The Chairman asked that this item be added to the next agenda and directed Ms. Brown to bring copies of the handouts from the annual CLARB meeting.

The Board reviewed the CLARB dues. Mr. Breckon made a motion to pay the CLARB dues in the amount of \$5,485.00. It was seconded by Mr. Ogram. Motion carried.

EXECUTIVE SESSION

Mr. Breckon made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Ogram. The vote was: Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

Mr. Breckon made a motion to come out of executive session. It was seconded by Mr. Ogram. The vote was: Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

APPLICATIONS

Mr. Breckon made a motion to approve the following for licensure by endorsement:

EHRMAN PATRICIA J	LA-16766
PITTS RYAN JOSEPH	LA-16764

It was seconded by Ogram. Motion carried.

NEXT MEETING 1/27/2014

ADJOURNMENT

Mr. Breckon made a motion to adjourn the meeting at 10:46 AM MDT. It was seconded by Mr. Ogram. Motion carried.