

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 4/8/2013

BOARD MEMBERS PRESENT: William A. Ogram, IV - Chair
Jon Fritz Breckon
James A. Thomas

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, Legal Counsel
Maria Brown, Technical Records Specialist

The meeting was called to order at 10:00 AM MDT by William A. Ogram, IV.

APPROVAL OF MINUTES

The Board reviewed the 1/14/2013 minutes. It was moved by Mr. Thomas to approve the 1/14//2013 minutes with amendments. Seconded by Mr. Breckon, motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She informed the Board that there were a significant number of freshmen Legislators this year. The Bureau has worked to educate them on the role of the Bureau, Boards, and the regulatory process. She stated that due to the current economic climate, Legislators are concerned with Idaho's business and job growth. There is a concern with making requirements for licensure more stringent.

FINANCIAL REPORT

Ms. Hall presented the financial report, which indicates a cash balance of \$48,864.13 as of 3/31/2013. She stated that at this time, the Board is in good financial shape and that it may want to consider proposing a fee decrease. Mr. Thomas stated that there may come a time when an issue comes up with the Council of Landscape Architectural Registration Board's that requires more Board involvement. Mr. Ogram stated that in the future, the Board may also want

its members and/or secretary to attend the Council of Landscape Architectural Registration Board's annual conference. After some discussion, the Board decided to hold off on a fee decrease and revisit the topic next year.

OLD BUSINESS

TO DO LIST

The Board reviewed the to do list. Mr. Thomas asked that a proposed law change requiring Idaho landscape architect college professors be licensed be added as a future to do item. Ms. Cory stated that another Board within the Bureau visited with the University of Idaho staff and now has a professor on its Board.

PROPOSED LAW AND RULE CHANGES

The Board reviewed the draft of the proposed rule changes that the Board addressed during its 9/24/2012 and 1/14/2013 meetings. It was moved by Mr. Thomas to approve the Proposed Rules with amendments and direct staff to make the changes and forward the draft to the Chairman for review. Seconded by Mr. Breckon, motion carried.

NEW BUSINESS

WALL CERTIFICATE SIGNATURES

Each Board member submitted a signature for electronic submission, to be used on all wall certificates.

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS

The Board discussed the 2013 Regional CLARB Meeting. The Chairman attended the meeting online.

EXECUTIVE SESSION

A motion was made by Mr. Thomas that the Board go into executive session under Idaho Code § 67-2345(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. Seconded by Mr. Breckon. The vote was: Mr. Thomas, aye; Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

It was moved by Mr. Thomas that the Board enter regular session. Seconded by Mr. Breckon. The vote was: Mr. Thomas, aye; Mr. Breckon, aye; and Mr. Ogram, aye. Motion carried.

APPLICATIONS

It was moved by Mr. Thomas to approve the following applicant for licensure by examination:

GRAFF ELIZABETH ANN	LA- 16748
SCHUTTE PHILLIP	LA- 16511

Seconded by Mr. Breckon, motion carried.

It was moved by Mr. Thomas to approve the following applicants for licensure by endorsement:

CLEMMONS SHANEY YVETTE	LA- 16747
HAUG KORI ANN	LA- 16750
PALMER PERRY L	LA- 16746
ROSE CHRISTOPHER MICHAEL	LA- 16751
SHAW RICHARD WILLIAM	LA- 16749

Seconded by Mr. Breckon, motion carried.

NEXT MEETING 6/17/2013

ADJOURNMENT

It was moved by Mr. Breckon that the meeting adjourn at 11:44 AM MDT.
Seconded by Mr. Thomas, motion carried.