

IDAHO BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 9/24/2012

BOARD MEMBERS PRESENT: William A. Ogram, IV – Chair
William J. Dial

BOARD MEMBERS ABSENT: James A. Thomas

BUREAU STAFF: Tana Cory, Bureau Chief
Maurie Ellsworth, Legal Counsel
Maria Brown, Technical Records Specialist

OTHERS PRESENT: Jon F. Breckon, ASLA

The meeting was called to order at 9:02 AM MDT by William A. Ogram, IV.

APPROVAL OF MINUTES

The Board reviewed the 7/23/2012 minutes. It was moved by Mr. Dial to approve the 7/23/2012 minutes as written. Seconded by Mr. Ogram, motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She informed the Board that GL Suites was awarded the new licensing system contract. The monthly maintenance fee for the new system may be higher than the current fee, but there will not be a one-time up-front cost.

FINANCIAL REPORT

Ms. Cory presented the financial report, which indicates a cash balance of \$42,124.26 as of 8/31/2012.

OLD BUSINESS

TO DO LIST

The Board reviewed the to do list. The Board directed staff to delete the digital state seal item on the list. The Board agreed to continue to select which Board member to send to the annual CLARB meeting based on availability.

NEW BUSINESS

COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS

Mr. Ogram presented an overview of the Council of Landscape Architectural Registration Boards (CLARB) annual meeting.

CERTIFICATES OF SERVICE

The Board discussed the option of creating a certificate of service for Board members whose terms are ending. Ms. Cory informed the Board that the Governor's Office sends a certificate of service to Board members whose term has ended.

LICENSURE OUTREACH TO UNIVERSITY & COLLEGE STUDENTS

Mr. Ogram updated the Board on the efforts associations are making to reach out to universities and colleges with landscape architectural programs.

AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS

Mr. Breckon gave the ASLA report.

APPLICATION / WEBSITE / PROPOSED RULE CHANGE

Ms. Brown presented the Board with suggested revisions to its application for licensure, website, and rules based on the new processes for candidates taking the Landscape Architect Registration Examination (L.A.R.E.).

It was moved by Mr. Dial to direct staff to draft a rule change to reflect the L.A.R.E changes and to approve the suggested updates to the website and application for licensure. Seconded by Mr. Ogram, motion carried.

EXECUTIVE SESSION

A motion was made by Mr. Dial that the Board go into executive session under Idaho Code § 67-2345(1) (d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. Seconded by Mr. Ogram. The vote was: Mr. Dial, aye; and Mr. Ogram, aye. Motion carried.

It was moved by Mr. Dial that the Board enter regular session. Seconded by Mr. Ogram. The vote was: Mr. Dial, aye; and Mr. Ogram, aye. Motion carried.

APPLICATIONS

It was moved by Mr. Dial to approve the following applicants for licensure by examination:

OSBORN JACOB DUANE	LA-16735
PENCE REGAN	LA-16736

Seconded by Mr. Ogram, motion carried.

NEXT MEETING 1/14/2012 via conference call

ADJOURNMENT

It was moved by Mr. Dial that the meeting adjourn at 11:52 AM MDT. Seconded by Mr. Ogram, motion carried.