

## BOARD OF LANDSCAPE ARCHITECTS

Regular Board Minutes of July 21, 2000

ROLL CALL: Gregg Sturtevant, Chair  
Mary McGown  
Dell Hatch

ALSO PRESENT: Thomas Limbaugh, Bureau Chief  
Budd Hetrick, Deputy Bureau Chief  
John Kersey, Chief Investigator  
Roger Hales, Administrative Attorney  
Bill Dial, ASLA  
Marilyn London, Secretary

Gregg Sturtevant called the meeting to order at 9:38 a.m.

### **MINUTES**

Mary McGown moved to approve the April 21, 2000 board meeting minutes. Dell Hatch seconded, and the motion carried.

### **FINANCIAL REPORT**

Thomas Limbaugh presented the Board the finance report indicating a balance of \$30,480.34 as of June 30, 2000.

### **INVESTIGATIVE REPORT**

John Kersey presented the Board the investigative report noting that no current complaints have been received. A consent order for investigative file LAR-L1-02-99-001 was presented to the Board from Kirsten Wallace. Mary McGown moved to accept the consent order as written. Dell Hatch seconded, and the motion carried.

Dell moved that Kirsten Wallace send a letter to the Washington Board of Landscape Architects giving notice of the disciplinary action on the landscape architect licensed in Washington. Mary seconded, and the motion carried.

Dell moved that Roger Hales send an educational letter to the City of Nampa with a copy to the Association of Idaho Cities and that Mary McGown and Bill Dial following-up to the ASLA. Mary McGown seconded, and the motion carried.

### **LETTER OF UNDERSTANDING**

Dell Hatch prepared and sent a Preliminary Letter of Understand to the Idaho Board of Professional Engineers & Professional Land Surveyors. The letter describes the professional services that are commonly provided by both the professional engineers and landscape architects. The Board received a response from the Engineer Board on June 29, 2000 that stated the engineer board would draft a letter to the cities of Moscow and Boise for consideration by both Boards. The Board decided to send an acknowledgement letter to the Engineer Board and informing them of the next board meeting on October 20, 2000.

The Board also discussed using examples from other state boards to prepare a brochure containing an outline for Landscape Architectural services.

### **TERMINATION OF FILES**

The Board discussed terminating inactive files. Mary McGown moved that any landscape architect file that has not had any activity for two years should be sent a letter advising that their file will be terminated if no response is received from them in 60 days. Dell Hatch seconded, and the motion carried.

### **CLARB RECORD**

The Board discussed endorsement applicants that have a CLARB record. The applicant must fill out the first two pages of the application and then CLARB sends the applicant's record to the Bureau. It is the responsibility of the applicant to have CLARB send their record to the Bureau.

### **WORK SHOP**

Mary McGown will attempt to schedule a workshop to work on law changes.

### **APPLICATIONS APPROVED**

The following applications were approved:

Endorsement  
Jereck Boss  
Doug Macy  
Stacey Robinson

For Exam  
Thomas Dildine

### **CORRESPONDENCE**

The Board received a letter requesting licensure based upon passing the U.N.E. exam in California in 1990 and 1991. The Board stated that a completed application and official scores from California or CLARB must be received before a decision can be made.

**ADJOURNED**

Dell moved to adjourn the meeting at 12:25 p.m. on July 21, 2000. Mary McGown seconded, and the motion carried.