

GENETIC COUNSELORS LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 3/9/2016

BOARD MEMBERS PRESENT: Heather Hussey-Johnson - Chair
Amy E Crunk
Thomas Beck, MD

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Cherie Simpson, Management Assistant
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 9:02 AM MST by Heather Hussey-Johnson.

APPROVAL OF MINUTES

Ms. Crunk made a motion to approve the minutes of 8/4/2016 and 8/11/2016. It was seconded by Dr. Beck. Motion carried.

LEGISLATIVE REPORT

Ms. Cory and Mr. Toryanski gave the legislative report. They said that the proposed rules with fees have been approved by the House and Senate, and will go into effect when the Legislative Session finishes, approximately the end of March.

Mr. Toryanski reported that, as a protection against potential anti-trust litigation, the Governor has proposed legislation adding a public member to the Board.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of (\$4,155.57) as of February 29, 2016.

OLD BUSINESS

To Do List – The Board reviewed the To-Do list and action was taken as follows under the New Business item.

NEW BUSINESS

APPLICATION AND LICENSE FORM REVIEW

Ms. Hall presented the draft application forms:

Application for Licensure of Existing Idaho Genetic Counselors
Provisional License Application
Application for Original License by Examination
Application for Licensure by Endorsement

Ms. Hall presented the drafts of the Board's webpages.

Ms. Crunk made a motion to authorize Ms. Hussey-Johnson to work with Bureau staff in making modifications to the Board's forms. It was seconded by Dr. Beck. Motion carried.

Ms. Hall presented license letters and wall certificate examples for Board approval.

Ms. Crunk made a motion to approve the use of the license letters and wall certificate formats to be used for licensees. It was seconded by Dr. Beck. Motion carried.

NEXT MEETING was scheduled for May 13, 2016 at 9:00 AM MDT. Subsequent meetings for June 24, 2016 at 9:00 AM MDT and June 30, 2016 at 4:00PM MDT were also scheduled.

ADJOURNMENT

Ms. Crunk made a motion to adjourn the meeting at 10:14 AM MST. It was seconded by Dr. Beck. Motion carried.

Heather Hussey-Johnson, Chair

Amy E Crunk

Thomas Beck, MD

Tana Cory, Bureau Chief