

GENETIC COUNSELORS LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 8/4/2015

BOARD MEMBERS PRESENT: Heather Hussey
Amy Elizabeth Crunk
Thomas Beck

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, General Counsel
Mitchell Toryanski, Legal Counsel
Cheri Simpson, Management Assistant
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 8:30 AM MDT by Ms. Cory.

NEW BUSINESS

Board members and Bureau staff were introduced.

ELECTION OF BOARD CHAIR

Ms. Crunk made a motion to elect Ms. Hussey as Chair. It was seconded by Dr. Beck. Motion carried.

CONTRACT

Ms. Hall presented the FY2016 Board Contract. Ms. Hall explained that full the length original contract is to be signed by the Board initially. Each year, thereafter, the Board will review and sign an addendum which is only a few pages in length.

Ms. Crunk made a motion to approve the FY2016 Board Contract and authorize the Chair to sign. It was seconded by Dr. Beck. Motion carried.

The Board unanimously agreed that "GEN" would be the Bureau's designation for the Genetic Counselors Board.

RULES

Mr. Toryanski presented information on Idaho's self-governing boards and open meetings laws. Mr. Toryanski also provided a review of Chapter 56, Title 54, Idaho Code and reviewed a proposed draft of 24.24.01, "Rules of the Idaho Genetic Counselors Licensing Board". Mr. Toryanski and Ms. Hussey will form a subcommittee to continue to work on the Rules.

Ms. Cory advised that the annual deadline for submitting proposed rule changes to the Governor's is the third week of August and that the Board will need to notify other stakeholders of proposed Rules in a sufficient timeframe to allow for their response.

Ms. Crunk made a motion to direct the subcommittee to make appropriate changes and provide an updated draft for the Board's consideration at the next meeting. The motion was seconded by Dr. Beck. Motion carried.

NEXT MEETING

The next Board meeting was scheduled for August 11, 2015 at 1:30 MDT.

Ms. Cory provided guidance to the Board on adding agenda items. Those should be e-mailed to the Board's Technical Records Specialist.

ADJOURNMENT

Ms. Crunk made a motion to adjourn the meeting at 11:50 AM MDT. It was seconded by Dr. Beck. Motion carried.

Heather Hussey, Chair

Thomas Beck

Amy Crunk

Tana Cory, Bureau Chief